



**UNIVERSITY OF POONA**

**STATUTES**

(Framed under the  
Poona University Act, 1974)

(As modified up to the 01.04.1992)

**UNIVERSITY OF POONA**

**STATUTES**

Framed under the Poona University Act, 1974

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#### Statute framed under Poona University Act, 1948

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## **UNIVERSITY OF POONA**

### STATUTES FRAMED UNDER THE ACT\*



#### **CHAPTER I**

#### **PRELIMINARY**

(Under Section (2) of the Act)

**S. 1.** Within the meaning of Section 2 (9) of the Act, the term “Department” means a unit which is responsible for organising, teaching or research in a subject or group of related subjects in an affiliated, autonomous, conducted or constituent college and in an Institution or recognized Institution, or autonomous recognized Institution.

**S. 2.** Within the meaning of Section 2 (27) of the Act, the term “Secondary Teacher” means full time teachers other than Headmasters or Headmistresses, each imparting Instruction in a Higher Secondary School.

**S. 3.** Within the meaning of Section 2 (30) of the Act, the term “Teacher” means full-time teacher including Principal, acting or officiating, Dean of a College, Professor, Associate Professor, Reader, Sr. Lecturer, Lecturer in the Sr. Scale, Lecturer in the Jr. Scale, Assistant Lecturer, Demonstrator, Tutor, Master of Method or Director of Physical Education, Physical Training Instructor imparting instruction or guiding research leading to a Ph.D. degree, in any conducted, constituent or affiliated college or an institution or recognized institution, or in a University Department.

**S. 4.** Within the meaning of Section 2 (31) of the Act, the term “Teacher of the University” means a Professor, Associate Professor, Reader, Lecturer, Demonstrator, Tutor or a Recognized Teacher imparting post-graduate instruction or guiding research in the University, or in any college or an institution conducted by the University.

**S. 5.** Within the meaning of Section 2 (34) of the Act, the term “University Department” means a Department maintained and run by the University for carrying the Post-graduate and research work and this includes the Centres of Advanced Studies established by the University. The University Department does not, however, include the Department in a College or a Post-Graduate or a Research Institution recognized to be so by the University, unless it is specifically, designated to be a University Department by the University.

**S. 6.** For purposes of Section 31 (2) (vii) of the Act the term “ Post-Graduate Centre” outside the University Campus means a College affiliated or an Institution recognized by the University, for imparting instruction in a subject or a group of subjects prescribed by the University at the Post-Graduate level.

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\*Unless, the context otherwise requires the ‘Act’ means ‘The Poona University Act, 1974’ (Maharashtra Act No. XXIII of 1974).

The date of the Statute after 27.12.1974 amendment to the statute which has come into force is mentioned thereunder.

## CHAPTER II

**<sup>1</sup>S. 7.** College Development Council:

(1) The College Development Council shall be an authority of the University within the meaning of clause (x) of Section 19 of the Act; and the Director of College Development Council shall be an officer of the University, within the meaning of Section 8 (vii) of the Act.

(2) The College Development Council shall consist of-

- |     |   |                          |
|-----|---|--------------------------|
| (a) | The Vice-Chancellor                       | ..Ex-Officio<br>Chairman |
| (b) | The Director, College Development Council | ..Ex-Officio<br>Member   |

- |     |   |          |
|-----|---|----------|
| (c) | One person nominated by the State Government  | ..Member |
| (d) | Three Senior teachers of the University Departments, particularly those who have taken up COSIP/COHSIP Programme. | ..Member |
| (e) | Ten Principals of affiliated colleges, two from each district   | ..Member |
| (f) | Ten teachers from affiliated colleges, two from each district   | ..Member |
| (g) | Two persons from amongst the Managements of the affiliated colleges   | ..Member |
| (h) | One Principal and one teacher of the affiliated colleges, from Tribal area as notified by the Government.         | ..Member |

The Vice-Chancellor shall nominate the members in categories (d) to (h). He shall so nominate the members that no two persons represent the same college/management and that all the Faculties are represented. The term of office of the member nominated shall be three years, and he shall be eligible for renomination.

(3) Director:

- (a) The Director of the College Development Council shall be appointed by the Executive Council on the recommendation of the Vice-Chancellor.

- (b) If the person recommended by the Vice-Chancellor is not appointed by the Executive Council the reasons shall be recorded in writing by the Executive Council and the matter shall be referred to the Chancellor for his decision and his decision shall be final and binding.
  - (c) The pay-scale for the post of the Director shall be equivalent to that for the post of University Professor. He shall also be entitled to receive the allowances as admissible from time to time.
  - (d) He shall be appointed on contract for a tenure of three years, extendable by one more term of three years only. No person shall hold or continue to hold the post after he attains the age of 65 years.
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1. The Chancellor has been pleased to accord his assent to the Statutes 7 and 8 w.e.f. 13.01.1985, subject to the condition that prior permission of the State Government should be obtained for continuing the Council beyond the period for which financial assistance is made available by the U.G.C.

The College Development Council and its Director shall function under the direct control of the Vice-Chancellor.

**S. 8.** Subject to the provisions of the Act and the directives of the Executive Council from time to time, the College Development Council shall serve as an academic guide to the college system and ensure interaction between the academic facilities in the University Departments and those in the colleges. The College Development Council, in consultation with the University or other bodies concerned shall take all such steps as it may think fit for the promotion, co-ordination and raising the standard of education in colleges. It shall—

- (a) Function as a policy making body in regard to proper planning and inter-grated development of colleges.
- (b) Conduct surveys of all the affiliated colleges, with a view to preparing and maintaining an up-to-date profile on each college affiliated to the University reviewing the existing facilities and identifying the needs and gaps that need to be filled for the development of colleges and make such information available to the U.G.C. and other concerned bodies.
- (c) Advise the University on all matters relating to development of affiliated colleges, such as provision of adequate facilities-academic and physical for raising the standard of learning, teaching and research, and its periodic evaluation for enabling the University to maintain reasonable continuity of policy in regard to development of colleges.

- (d) Prepare a perspective plan for the development and opening of new colleges, to enable the University and state education authorities to take long term decisions on the planning and development of colleges and advising the University on matters relating to different disciplines taught in colleges at different levels of University education.
- (e) Advise the University in regard to rationalisation and implementation of University's policy on affiliation of colleges.
- (f) Keep close contact with the colleges with a view to helping them in proper development of academic and student amenities in the colleges, proper utilisation of grants and efficient implementation of U.G.C. approved projects and reforms viz., examination reform, course. COSIP, COHSIP, restructuring of courses etc., to make them more relevant and significant not only to students, but also to the region, by assessing social transformation and regional development.
- (g) Review the facilities for post-graduate departments of college in terms of the norms prescribed by the U.G.C. and assist those having potential of coming up to the norms.
- (h) Help in the selective development of colleges to remove regional imbalances, and also assist the colleges to realise their potential and in identification of colleges for autonomous status.
- (i) Evaluate and assess the impact grants of U.G.C. etc. utilised by the colleges for the implementation of various development projects.
- (j) Ensure that the grants from U.G.C. etc. released to University for disbursement to colleges are properly and expeditiously disbursed to colleges for specified purposes according to the guidelines laid down by the funding agency.
- (k) Obtain from the colleges and furnish to the University Grants Commission or such a funding agency utilisation certificates and completion documents in respect of grants released/disbursed to colleges through the University, and help in monitoring the U.G.C. and other programmes implemented by the affiliated colleges.
- (l) Ensure close and continued contact and interaction between the academic faculties at the University Departments and at the colleges.

(m) Review the inspection reports of the colleges and suggest remedies for the defects and irregularities reported.

(n) Perform such other functions as may be prescribed or as may be deemed necessary by the University for advancing the cause of collegiate education incidental or conducive in discharge of the above functions.

### **CHAPTER III**

#### **OFFICERS OF THE UNIVERSITY**

(Under Section 12 (1) of the Act)

**S. 9.** Each Faculty shall elect its Dean from amongst its members, other than the student members by ballot at a meeting.

**S. 10.** For purpose of electing a Dean, the procedure shall be as prescribed in Statutes 353 to 373; 377 to 381 and 382 to 395.

**S. 11.** In the event of the occurrence of a vacancy in the office of the Dean before the expiry of his term by reason of resignation or by his being absent from three consecutive meetings of the Faculty or absence for more than four consecutive calendar months, from the country or otherwise, the Office of the Dean shall be filled up as soon as possible, but not later than forty-five days by election on a date to be fixed by the Vice-Chancellor.

**S. 12.** The Dean elected to fill up the vacancy shall hold office for the unexpired term of office of the Dean in whose place he has been elected.

#### **The Registrar**

(Under Section 13 (1) and 61 (2) of the Act)

**S. 13.** The post of the Registrar shall be filled by selection through advertisement in prominent news-papers as determined by the Executive Council.

**S. 14.** The following shall be the minimum qualifications for the post of the Registrar.

(i) A Master's Degree in second class or a Bachelor's Degree in Law of a Statutory Indian University or a Degree recognized as equivalent thereto.

(ii) A person to be appointed to the post of Registrar shall have to his credit:

(a) at least ten years' administrative experience in a responsible executive position

*Or*

(b) at least seven years' teaching experience in a college or a University Department and three years' administrative experience.

(iii) Proficiency in the regional language or in the media of instruction in the University.

At the time of appointment, the candidate for the post of Registrar shall not be ordinarily below 35 years and above 50 years of age. The Executive Council may relax the prescribed qualifications, experience and age limit in suitable cases, but this shall be clearly indicated in the advertisement.

**\*S. 15.** The members of the Selection Committee free to suggest for interview any name or names of the candidates who have not applied for the post, provided that they fulfill the above qualifications and experience.

**S. 16.** (i) The pay-scale of the post of the Registrar shall be<sup>1</sup> (Rs.1500-50-1700-75-2000-125/2-2250). He shall also be entitled to receive such allowances as are admissible to other officers in the University.

(ii) He shall contribute to the University Provident Fund and receive gratuity in accordance with the University rules in this behalf.

(iii) He shall execute a contract of service as prescribed.

(iv) He shall be provided with rent-free quarters.

(v) He shall also be eligible for leave and other benefits as are admissible to the other officers in the University.



**S. 17.** The Registrar shall be appointed in the first instance, on probation for a period of two years. On the expiry of the said period and on his having completed the probationary period satisfactorily, he may be confirmed by the Executive council.

**S. 18.** It shall, however, be competent for the Executive Council and the Registrar, at any time during the period of probation or thereafter, by either party giving six calendar months' notice in writing to the other, or by mutual agreement, to terminate the tenure of his office.

**S.19.** The age of retirement of the Registrar shall be sixty years.

#### **The Finance Officer**

(Under Section 14 (4) (k) of the Act)

**S. 20.** Blank

**S. 21.** The Finance Officer shall supervise, control and regulate the working of the Accounts and Audit Sections of the University. He shall also perform such other duties as may be required of him by the Executive Council.

**S. 22 & S. 23.** Blank

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\*The assent is withheld for this statute by the Chancellor.

1. These words were substituted for the words "equivalent to the pay-scale laid down for the post of a University Professor" w.e.f. 29.03.1979.

#### **The Director of Students' welfare**

(Under Section 16 (5) of the Act)

**S. 24.** Subject to supervision and control of the Executive Council, the Director of Students' Welfare shall exercise powers and perform duties, viz:

(a) to notify to the Principals of Colleges, Heads of recognized Institutions and Heads of University Departments about the holding of election of class representatives for the purpose of election of one student from each of the Colleges, Recognized Institutions

and University Departments on the Students' Council on a day and a date to be fixed by the Vice Chancellor which will be common for all;

- (b) to conduct elections of the Students' Council and the Students' Executive Union;
- (c) to convene meetings of the class representatives of the University Departments under the relevant Faculty and conduct elections for the purpose of electing their representatives on the Students' Council;
- (d) To maintain accounts and hold and manage the funds and property of the Students' Council and the Students' Executive Union in his capacity as a Treasurer of the Students' Council and the Students' Executive Union;
- (e) to ensure that the accounts of the Students' Council and the Students' Executive Union are duly audited and the Auditor's Report along with a Statement of Accounts submitted to the Executive Council on or before the 31st of May of the following year;
- (f) to accord sanction and regulate the expenditure with the provisions made in the Budget for the Students' Council and the Students' Executive Union;
- (g) to act as a liaison between the Government of India, State Governments, the University, other Universities and National and Cultural organizations on one hand and the Students' Council, Students' Executive Union, University Departments, Affiliated Colleges and Recognized Institutions on the other for purposes of planning and executing different schemes programmes and activities relating to Students' Welfare, approved by the Students' Council and the Students' Executive Union;
- (h) to act as Co-ordinator for the National Service Scheme and other similar activities of the University; and
- (i) to perform such other duties as may be assigned to him by the Executive Council.

**S.25.** Blank.

## CHAPTER IV

### AUTHORITIES OF THE UNIVERSITY

#### Senate

(Under Section 20 of the Act)

**S. 26.** One-third of the total number of Principals of affiliated, constituent, conducted and autonomous colleges at a time by rotation shall be members of the Senate under the provisions of Section 20 (1) (B) (i) of the Act.

**S. 27.** For purposes of representation of the Principals on the Senate, the six groups of colleges, viz. 1, 2, 3, 4, 5 & 6 are formed so as to ensure that each group consists of colleges located in all regions of the University area, of varying ages and of colleges representing as far as possible all faculties, as shown in *Appendix I*. After the drawing of lots by the Registrar in the presence of the Vice-Chancellor, and one representative belonging to each one of the groups, the six groups will be rearranged as Group A, Group B, Group C and so on. For the first year, one-third of the Principals of the colleges shall be represented by those falling in Groups A and B. At the end of the first year, the Principals of the colleges in Group A shall retire. Thereafter, during the succeeding years, rotation shall take place in the manner indicated below:

Groups B and C	Second Year
Groups C and D	Third Year
Groups D and E	Fourth Year
Groups E and F	Fifth Year
Groups F and A	Sixth Year

The rotation in the same manner shall continue thereafter for the successive years.

The Colleges which may come into existence hereafter shall first be added to the groups having less number of Colleges in order to equalise the number of Colleges in each group and thereafter in Groups A to F *seriatim*, according to the dates of their establishment and in case of their being the same date of establishment, in alphabetical order of their names.

**S. 27-A** For the purpose of election to the Senate under Section 20 (1) (B) (ii) of the Act, one Head of the Recognized Institutions from amongst themselves, the Registrar will prepare a list of voters if there are more than one such institution. Heads of such institutions shall elect one member from amongst themselves to the Senate. The election Procedure to be followed should be as prescribed in Statute 29 the election will be held by post.

**S.28.** Teachers, other than Principals of autonomous, conducted, constituent or affiliated Colleges, Heads of recognized Institutions, or Heads of University departments, shall elect twenty-five teachers from amongst themselves under the provisions of Section 20 (1) (B) (iii) of the Act.

The number of seats to be allotted to each Faculty shall be as given below:

<i>Faculty</i>	<i>No of Seats</i>
1. The Faculty of Arts & Fine Arts	5
2. The Faculty of Mental, Moral and Social Sciences	4
3. The Faculty of Science	3
4. The Faculty of Law	2
5. The Faculty of Medicine	2
6. The Faculty of Engineering	2
7. The Faculty of Ayurvedic Medicine	1
8. The Faculty of Commerce	4
9. The Faculty of Education	2

Provided that, if additional Faculties other than those listed above in this statute come into existence in future, each such additional Faculty shall be allotted one seat and in order to keep the total number of seats limited to twenty-five or the number prescribed in the Act, the Faculties beginning with the largest number of seats arranged in order of their magnitude shall each lose one seat consecutively till the number of total seats is rendered equal to the number of seats prescribed.

**S. 29.** <sup>1</sup>(i) *In case of Election to the Senate under Section 20 (1) (B) (ii) of the Act, at least 45 clear days before the date of Election, the Registrar shall have a roll prepared of all*

*the Heads of Recognized Institutions, and not less than 25 clear days before the date of Election, shall sent to all those whose names are entered in the respective rolls, a notice of election, which will be held by post in accordance with the procedure prescribed in Statutes 374-376.*

- (ii) For election to the Senate of teachers under Section 20 (1) (B) (iii) of the Act, at least 45 clear days before the date of Election, the Registrar shall have a roll prepared of all the Teachers and not less than 25 clear days before the date of Election shall publish <sup>2</sup>(notice of Election in the news paper selected by the Vice-Chancellor,) Election shall be <sup>3</sup>(held by ballot at Polling Center in accordance with the procedure prescribed in Statutes 381 A.) In the preparation of the roll of teachers, the names of only such teachers shall be included in the roll as are on the date of preparation, teachers as defined in sub section (30) and (3)<sup>4</sup> of section 2 of the Act.

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1. Clause No (i) was inserted, w.e.f 04.06.1981.
  2. These words were inserted, w.e.f. 12.01.1990.
  3. These words were substituted for the words “held by post in accordance with the procedure prescribed in Statute 374-376” w.e.f. 02.05.1983.
  4. Sub-section “(31)” was added w.e.f. 04.06.1981.

**S. 30.** In the case of election to the Senate under Section (20) (1) (B) (iv) and (v), at least 45 clear days before the date of election, the Registrar shall have a roll prepared of all the Heads of Higher Secondary Schools and Teachers of Higher Secondary Schools; and not less than 25 clear days before the date of election, shall, send to all those whose names are entered in the respective rolls, a notice of election which will be held by post in accordance with the procedure prescribed in Statutes 374–376, In the preparation of the roll of Teachers of Higher Secondary Schools, the names of only such secondary teachers shall be included in the roll as are, on the date of preparation, members of the teaching staff of a higher secondary school as defined in Section 2 (27) of the Act.

The roll of Heads of Higher Secondary Schools shall include the names of such Heads of Higher Secondary Schools as defined in Section 2 (15) of the Act.

**S. 31.** Registered Graduates, shall elect twenty-five Registered Graduates who are not Principals, or Teachers from amongst themselves, of whom two seats shall be reserved for the Scheduled Castes, two seats shall be reserved for the Scheduled Tribes and one seat shall be reserved for the Denotified and Nomadic Tribes under the provisions of Section 20 (1) (B) (vi) of the Act and

twenty general seats shall be allotted faculty wise. The number of seats to be allotted to each Faculty shall be determined by dividing the total number of Registered Graduates in each Faculty by the quotient arrived at by dividing the total number of Registered Graduates in all the Faculties by twenty; provided the each Faculty shall be allotted one seat irrespective of the number of Graduates registered in the Faculty and that any fraction occurring while dividing the number of Graduates in each Faculty by the quotient shall be ignored, when it is less than half and rounded off to the next higher digit when it is half or more than half.

Provided further that if there exists an excess number of seats over seats prescribed by the Act as a result of applying this formula, the Faculties beginning with the largest number of seats arranged in order of their magnitude shall each lose one seat consecutively till the number of actual seats is rendered equal to the number of seats prescribed.

Provided further that if the number of seats arrived at is less than the seats prescribed as a result of applying the above formula, those Faculties having the fractions less than half shall get the additional seats in order of the magnitude of the fraction seriatim till the number of actual seats is rendered equal to the number of seats required.

The election of the two seats reserved for the Scheduled Castes, the two seats reserved for the Scheduled Tribes and the one seat reserved for the Denotified and Nomadic Tribes, shall be held in common from among the Registered Graduates in all the Faculties and that it shall be open to the Registered Graduate belonging to the Scheduled Castes, Scheduled Tribes and Denotified and Nomadic Tribes to stand as candidates for election for the respective seats irrespective of the Faculty to which they belong. The Registered Graduates contesting elections for reserved seats as stated above shall submit along with their nomination form for election, a certificate from the Tehsildar or any executive officer above his rank specifying the Caste or the Tribe to which the candidate belongs.

The election to the remaining 20 (Twenty) general seats shall be facultywise that is Registered Graduates belonging to a particular Faculty will be entitled to contest an election through it and the Registered Graduates belonging to the same alone be

entitled to vote for them. Every Registered Graduate enrolled facultywise in the electoral rolls will be entitled to get four voting papers, namely (1) one of his own Faculty and (2) three of the reserved seats.

**S. 32.** Under Section 20 (1) (B) (vi); since the registered graduates are to be elected facultywise only, those registered graduates who fail to indicate the faculty to which they wish to be assigned for this purpose before the prescribed dates, shall not be entitled to participate in the election.

**S. 33.** In the case of the election by Registered Graduate under Section (20) (1) (B) (vi) of the Act, the Registrar shall prepare and publish at the end of every six years, ending on the 31st August, preceding the date of election, an electoral roll Facultywise of Registered Graduates. The notice of

publication of the rolls shall be published in the news papers to be selected by the Vice-Chancellor, calling upon the Registered Graduates to apply for rectification of the mistakes and omissions in the same, if any, within the time allowed in Statute 364. The notice of election shall be published in the news papers to be selected by the Vice-Chancellor at least 25 clear days before the date of election and the Registrar shall invite nomination therefore to reach him on or before the last date fixed for receiving nominations. The election shall be held by ballot at the polling centre and by post in case of bye-election, when any vacancy occurs.

**S. 34.** In the case of election of two members to be elected by the Students' Executive Union, under the provisions of Section (20) (1) (B) (vii) of the Act, the Registrar shall notify to the Chairman and the Secretary of the Students' Executive Union that the election of two representatives to be sent by the Students' Executive Union from amongst themselves, is due, indicating at the same time, the day by which the results of the election be communicated to the University. On receipt of such notification, the Chairman, Students' Executive Union, shall make necessary arrangements to hold the elections so that the results of the election is known in due time. Such election shall be held according to the system of proportional representation by means of a single transferable vote, as required by Section 78 of the Act, provided that such election shall be held at a meeting of the Students' Executive Union. The Chairman of the Union shall make a return to the Registrar of the University intimating under his signature the names and addresses of the members so elected by the Students' Executive Union.

**S. 35.** In the case of elections of members under clauses (viii) (ix) and (x) of Section 20 (1) (b) of the Act, the Registrar shall notify to the Secretary of Maharashtra Legislature Secretariat and the Municipal Commissioner that the election of members of the Maharashtra Legislative Assembly, Maharashtra Legislative Council and the Municipal Corporation on the Senate of the university is due, indicating at the same time the date by which the results of election shall be communicated to the University. On receipt of such notification, the Secretary of the Maharashtra Legislative Secretariat and the Municipal Commissioner shall make necessary arrangements to hold the election so that the result of the election is intimated to the University within such specified time. Such election shall be held according to the system proportional representation by means of a single transferable vote, as required by Section 78 of Act, provided that such election shall be held at meetings of the respective bodies. The Secretary of the Maharashtra Legislature Secretariat and the Municipal Commissioner

shall make a return to the Registrar of the University intimating under his signature the names, degrees and addresses of the members so elected by the Maharashtra Legislative Assembly, the Maharashtra Legislative Council and the Municipal Corporation respectively.

**S. 36.** For purposes of preparing the electoral roll of Commercial and Industrial Bodies in University area, under Section 20 (1) (B) (xiii) of the Act the Registrar shall, at least 40 clear days before the date of election, invite applications by publishing a notification in the newspapers to be selected by the Vice-Chancellor, from the Commercial and Industrial Bodies in the University area, which have-

- (i) a standing at least 20 of years.
- (ii) registered under Societies' Registration Act, 1860, or the Indian Companies' Act, 1965 or any other statutory law for the time being in force, at least 5 years before the date of notification, for the purpose of preparing an electoral roll, published by the University.

and

- (iii) a valid membership of not less than five hundred on the date of publication of the notification for the purpose of preparing an electoral roll,

Provided that each of such Commercial and Industrial Body pays an annual subscription of Rs. 100/- and continues to pay it every year, to the University, for enrolling as a member under the constituency of Commercial and Industrial Bodies for election of their representatives on the Senate and continue to do so, without a break, so that they have a standing of at least six years prior to the date of the new electoral roll.

**S. 37.** For purposes of preparing the electoral roll of Registered Trade Unions in the University area, under Section 20 (1) (B) (xiv) of the Act, the Registrar shall, at least 40 clear days before the date of election, invite application by publishing a notification in the newspapers to be selected by the Vice-Chancellor, from the Registered Trade Unions in the University area, which are registered under the Trade Unions Act, 1926, or under any other law for the time being in force, for registration of Trade Unions, and of not less than fifteen years' standing from the date of such registration and have a valid membership of not less than 1000<sup>1</sup> on the date of issue of the notification inviting such applications.

Provided that each such Registered Trade Union pays an annual subscription of Rs. 50/-and continues to pay it every year, to the University, for enrolling as a member under the constituency of "Registered Trade Unions" for election of their representative on the Senate and continues to do so, without a break, so that they have a standing of at least six years, prior to the date of preparation of the new electoral roll.

**S. 38.** For purposes of preparing the electoral roll of such Co-operative Societies, the area of operation of which extends to one or more districts, or the authorised share capital of which is more than Rs. 10 lakhs, as required under Section 20 (1) (B) (xv) of the Act, the Registrar shall at least 60 clear days before the date of election, invite applications by publishing a notification in the newspapers to be selected by the Vice-Chancellor from the Co-operative Societies, the area of operation of which extends to one or more Districts in the University area, or the authorised share capital of which

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1. The figure "1000" was substituted for the figure "25000" w.e.f. 21.12.1978.

is more than Rupees Ten Lakhs, and which are registered under the Maharashtra Co-operative Societies' Act, 1960 (Maharashtra Act, XXIV of 1961), are of not less than ten years<sup>1</sup> standing from the date of such registration and have a membership of not less than Rs. 1,000<sup>2</sup> on the date of issue of the notification on inviting such applications.



Provided that each Co-operative Society pays an annual subscription of Rs. 50/- and continues to pay it every year to the University for enrolling as a member under the constituency of “Co-operative Societies” for election of their representative on the Senate.

**S. 39.** In the case of election of members by bodies named under Clauses (xii), (xiii), (xiv) and (xv) of Section 20 (1) (B) of the Act, at least 45 clear days before the date of election, the Registrar shall prepare rolls of the Municipal Councils, Commercial and Industrial Bodies, registered Trade Unions and Co-operative Societies, respectively entitled to vote at the elections and, not less than 25 clear days before the date of election, the Registrar shall notify to each of the bodies concerned whose names are entered in their respective rolls, that an election of their representatives on the Senate of the University is due to be held, and shall invite nominations thereof before an appointed date.

**S. 40.** Subject to the provisions of Section 20 of the Act, in all cases where nominations are invited by the Registrar, any two electors or any two members of a public association or body entitled to vote, may after the notice of election is issued, nominate as a candidate any person by sending to, or delivering at the University Office a nomination paper before 4.00 p.m. on the last day fixed for receiving nominations. In the case of an election to the senate held under clauses (xii), (xiii), (xiv) and (xv) of Section 20 (1) (B), nomination papers shall bear an attestation of the President or Chairman of the body concerned stating that the candidate proposer, the Proposer and the seconder were on the date of issue of the notice of election, members of the said body.

**S. 41.** In the case of Municipal Councils, Commercial and Industrial bodies, Registered Trade Unions and Co-operative Societies, specified in clauses (xii), (xiii), (xiv) and (xv) after each nomination has been scrutinised a voting paper together with a smaller cover and a bigger cover bearing a certificate of identity shall be sent by the Registrar by post to each of the said bodies for recording of their votes. In all cases each of the said bodies in its corporate capacity shall have one transferable vote and the preferences, if any, shall be recorded and the certificate of identity completed in the manner prescribed by Statute 375. The municipal Councils shall meet on the day and date to be specified by the Registrar for the purpose of election.

**S. 42.** For purposes of representation of the representatives of Trusts and Societies managing the non-Government Colleges, on the Senate, under the provisions of Section 20 (1) (B) (xvi) of the Act, the six groups of Trusts and Societies, are formed so as to give as far as possible even representation to different regions simultaneously into 1, 2, 3, 4, 5 and 6 as shown in detail in Appendix III, After the drawing

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1. These words were substituted for the words "fifteen years" w.e.f. 30.06.1979.

2. This figure was substituted for the figure "25000" w.e.f. 21.12.1978.

of lots by the Registrar in the presence of the Vice-Chancellor and the representative of each group, the groups would be re-arranged as groups A, B, C, D, E and F. For the first year, one-third seats of the representatives of the Trusts and Societies managing non-Government Colleges shall be represented by A and B groups. The allotment of one-third seats of the representatives for the succeeding years shall be in the manner shown below:

Groups B and C	Second year
Groups C and D	Third year
Groups D and E	Fourth year
Groups E and F	Fifth year
Groups F and A	Sixth year

The rotation in the same manner shall continue

thereafter for the successive years.

The Societies and/or Trusts coming into existence hereafter and conducting non-Government Colleges in the University area shall be included in Groups A to F *seriatim* according to the dates of their establishment, provided that the new Societies and Trusts shall be added to Groups having less number of Trusts or Societies in order to equalize the number of Trusts and Societies.

**S. 43.** In respect of election of two members under the provisions of Section 20 (1) (B) (xvii) of the Act, the Registrar shall maintain a list of individual donors and nominees of organisations, each having donated not less than Rupees one Lakh, or property of the value of not less than Rupees one Lakh, to or for the purpose of the University. The election shall be held by post in the manner prescribed by Statutes 353 to 395.

**S. 44.** The Vice-Chancellor shall appoint four students on the Senate under the provisions of Section 20 (1) (C) (1) (iii) of the Act, from the Faculties at a time, by rotation, who have shown academic merit in the preceding Degree Examinations, and who are not above 25 years of age. A student who has secured the highest number of marks in the first attempt, taking into consideration all the subjects prescribed, at the preceding Degree Examination in each Faculty, from amongst those engaged in full time post-graduate studies in a University Department and/or affiliated, conducted, constituent or autonomous colleges, shall be appointed by the Vice-Chancellor. For purposes of rotation the Faculties are arranged in the following order:

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|--|---|
| <sup>1</sup> 1. The Faculty of Arts and Fine Arts,   | 6. The Faculty of Engineering,              |
| 2. The Faculty of Mental, Moral and Social Sciences, | 7. The Faculty of Ayurvedic Medicine        |
| 3. The Faculty of Science,                           | 8. The Faculty of Commerce,                 |
| 4. The Faculty of Law,                               | 9. The Faculty of Education,                |
| *5. The Faculty of Medicine,                         | <sup>2</sup> 10. The Faculty of Management. |
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1. The nomenclature "Faculty of Arts and Fine Arts" was substituted for the "Faculty of Arts and Fine Arts and Music." w.e.f. 23.08.1982.

\*(In case of the Faculty of Medicine, the preceding examination means the examination held at the end of 18 months of M.B., B.S. I, II, and III.)

2. The Faculty of Management came into force w.e.f. 19.04.1991.

For every term of one year, one student from each of the four Faculties arranged in the above order shall be appointed. The Faculties which are represented by the students once shall not be taken into consideration again for the purposes of rotation until the remaining Faculties have had their turns.

The term of office of student members of the Senate shall expire at the end of the academic year as defined in Statute 175 (4).

**S. 45.** For purposes of appointment of one-fourth of the total number of Heads of the University Departments or five such Heads, whichever is more, by rotation under the provisions of Section 20 (1) (C) (1) (iv) of the Act, the Heads of the Departments shall be arranged in four groups as shown in Appendix IV, so as to ensure that each group represented consists of Departments of the University of varying ages and representing as far as possible the maximum number of Faculties.

Lots will be drawn from amongst the four groups by the Registrar in the presence of the Vice-Chancellor, and the senior Heads of the University Departments from each one of the groups. After the lots are drawn the groups shall be rearranged into A, B, C & D.

For first year, the Heads of the University Departments shall be represented from group A. The allotment of one-fourth of seats for the succeeding years shall be for B, C and D. The rotation in the same manner shall continue thereafter for the successive years.

The Departments coming into existence hereafter shall first be included in Groups A to D *seriatim* according to the date of their establishment, provided that the new Department shall be added to Groups having less number in order to equal the number of Departments in each Group.

## Procedure at Meeting of Senate

(Under Section 22 (2) of the Act)

**S. 46.** Meeting of the Senate shall be held on the University premises, unless the Chancellor or the Vice-Chancellor otherwise directs.

**S. 47.** The Chancellor, or in his absence the Vice-Chancellor, or in the absence of both, a member elected by the meeting, shall preside at the meetings of the Senate. The Dean, according to their order of precedence, present, shall take the Chair for and until such election only.

**S. 48.** Thirty members of the Senate shall form a quorum. All questions shall be decided by a majority of votes of the members present, except as otherwise provided. The Chairman in the case of an equality of votes shall have a second or casting vote.

**S. 49.** Such proposals and amendments only as lie within the powers of the University under the Act shall be entertained and debated in the Senate including resolutions recommending amendments to the Poona University Act of 1974 and any other recommendations concerning the University education, to the Maharashtra State, can be considered.

**S. 50.** The Senate shall meet twice a year on the dates to be fixed by the Chancellor in accordance with the provisions of Section 21 (1) of the Act. The meeting to be held in the month of March every year shall be the Annual meeting of the Senate. The second meeting of the Senate shall be convened within a period of eight months from the date of the Annual meeting.

**S. 50-A.** The meetings of the Senate provided for in Statute 50 above shall be the ordinary meetings of the Senate. Besides these meetings, if a special meeting, as provided for in Section 21 (2) is properly requisitioned by not less than one-third of the total number of members of the Senate, the same shall necessarily be convened within 40 days from the receipt of the said requisition.

**S. 51.** Twenty-five clear days before the date fixed for a meeting of the Senate the Registrar shall forward to each member of the Senate a statement of business to be brought before the

meeting and of the resolutions to be proposed, together with the name of the proposer of each, intimation in writing of which has previously reached him.

**S. 52.** When a motion which has been moved by a member of the Senate is referred by the Senate to the Executive Council clearly stating the grounds on the strength of which such report has been passed, thereon comes before a subsequent meeting of the Senate for consideration, the report of the Executive Council shall take the place of the original motion, and its adoption shall be moved as a motion recommended by the Executive Council. Notwithstanding anything contained in this Statute, the mover, of the original motion or any other member may move an amendment that the report be recorded and that the original motion be accepted.

**S. 53.** Notice in writing of the proposed amendments and the terms thereof and of motions for any change in the order of business as set forth in the statement must be forwarded so as to reach the Registrar ten clear\* days before the date of the meeting. But with the permission of the Chair, the proposal of amendment under Statute 52 or resolution under Statute 49 shall be allowed to be amended to meet legal defect or any verbal changes, when such amendment or proposal is being discussed in the meeting of the Senate.

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**S. 54.** The Registrar shall, five clear days before the date of the meeting, forward to each member of the Senate a statement of all the motions and amendments: and no motion or amendment, of which such notice has not been given, shall be put to the meeting other than a motion for dissolution, adjournment, or suspension of the meeting for passing to the next business on the statement, for directing the Executive Council to review their decision, for referring the matter under consideration to the Executive Council, Academic Council or a Faculty for report, or an amendment accepted by the Chairman as merely formal.

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\*"Clear days" means days excluding the day of issue of notice of the meeting and the day of the meeting.

### **Order of Business**

**S. 55.** *Each member*, before he takes his place, shall register his attendance in a book placed for the purpose at the entrance of place of meeting.

**S. 56.** If there is no quorum at the commencement of a meeting the Chairman shall, at the expiration of a quarter of an hour, take notice whether there are *thirty member present*; and if there are

not, the meeting shall forthwith be adjourned to such a date as the Chairman may appoint. Such adjournment shall be recorded by the Registrar under the signature of the Chairman. In the case of a meeting adjourned for want of a quorum, neither notice of the meeting nor quorum will be required.

**S. 57.** (A) At every meeting, if it is a part of the Business to be entertained, it shall be taken in the following order, unless the meeting by a special note otherwise determines:-

1. The election of the Chairman, if it is a part of the business to be entertained at the meeting;
2. The confirmation and signing of the minutes of the previous meeting or the adjourned meeting;
3. The election of any member of any authority or body or of any official of the University, if it is a part of the business to be entertained at the meeting;
4. (a) Motions regarding conferment of honorary degrees/diplomas etc., at the Convocation under Section 55 if it is a part of the business to be entertained at the meeting;  
*<sup>1</sup>(b) (Motion regarding conferment of degrees/diplomas etc., at the convocation under Section 54 if it is a part of the Business to be entertained at the meeting;)*  
(c) Motion regarding removal of name from register of Registered Graduates under Section 56 if it is a part of the business to be entertained at the meeting.
5. Interpellations;
6. The Consideration of the Annual Financial Estimates and/or proposals for Supplementary Grants, if any;
7. Consideration of Annual Accounts of the University and the Audit Report and resolutions thereon, if any;
8. Consideration of the Annual Report and resolutions thereon, if any;
9. Consideration of proposals or making, amending and repealing Statutes, and consideration of Ordinances and Regulations and proposals recommending amendments to the Act, if any;
10. The affiliation, the continuation and extension of affiliation;
11. Consideration of the reports of the University Accounts Committee;

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1. Original Clause No. b was renumbered as Clause No. c and new Clause No. *b* was inserted w.e.f. 20.03.1985.

12. Any motion for a change in the order of business, provided that such motions shall not affect the order herein above indicated or given priority to any item of business over the items mentioned in (1) and (11) above or any of them.

13. Appointment of auditors when it is a part of the business to be entertained at the meeting.

14. Any business and motions of which due notice has been given.

(B) When more than one resolution are sought to be moved by a member at a meeting of Senate under any of the items, he shall indicate the order of his choice at the time of giving notices of the resolutions, and no resolution of the second choice shall be allowed to be moved until all resolutions of the first choice have been disposed of. A similar procedure shall be followed in respect of second, third and other choices.

If no choice is indicated by a member at the time of giving notice, the order in which the resolutions appear on the agenda paper shall be taken as the order of his choice or the purposes of this Statute.

### **Rules of Debate**

**S. 58.** Every proposal shall be moved by the member in whose name it stands, or if he is absent or declines to move it, it may be moved by any other member.

**S. 59.** Every motion at a meeting must be seconded; otherwise it shall drop. The seconded of a motion may reserve his speech.

**S. 60** When a motion has been seconded, it shall be so stated from the chair.

**S. 61** When the proposal has been thus stated, it may be discussed as a motion to be resolved simply in the affirmative or negative, or as proposed to be varied by way of amendment. When before or after debate, no member rises to speak on the motion, the Chairman shall proceed to put the motion to the vote in the manner hereinafter mentioned.

**S. 62.** A substantive proposal once brought forward shall not be proposed a second time at the same meeting or adjournment thereof. A proposal substantially identical in part with the one already disposed of may be brought forward at the same meeting or at any adjournment thereof with the omission of such parts.

**S. 63.** Not more than one proposal and one amendment thereto shall be placed before the meeting at the same time. Each amendment shall be disposed of before the next is moved. All

amendments which are not withdrawn shall be considered and voted upon. In case no notice of amendment has been given, the Senate shall at once proceed to consider and to vote upon the motion.

**S. 64.** In any debate a member may move, but shall not make any speech on the motion, that the question be now put, and, unless it shall appear to the Chairman that such motion is an infringement of the rights of reasonable debate, the motion 'that the question be now put' shall be put to the vote forthwith, and decided without amendment or debate.

**S. 65.** When the motion 'that the question be now put' has been carried, the Chairman shall call upon the mover of the proposal or amendment under consideration to reply.

**S. 66.** No member of the Senate, save with the permission of the Senate as herein provided, shall speak for more than 15 minutes, when proposing a motion, or for more than 10 minutes, when replying an amendment seconding or speaking to a motion or amendment, or when replying provided always that the said time-limit shall only be operative when the Chairman, either *sou motu* or at the instance of a member of the Senate, draws the attention of the Senate to the fact that the time-limit has been exceeded. On the attention of the Senate being thus drawn, the Chairman shall take the vote of the Senate whether the speaker shall be given a further period of ten minutes or not. If the vote of the Senate is in the negative, the speaker shall bring his remarks to a close with such few sentences as the Chairman may at his discretion allow, but shall not otherwise continue to address the Senate. If the vote is in favour of the speaker continuing, he may address the Senate for a further period of 5 minutes, when the same procedure may be repeated whether or not the Chairman's attention is drawn to the time-limit.

**S. 67.** At any of the ordinary meeting of the Senate any member may ask a question or questions on any matter or matters relating to the affair or administration of the University.

**S. 68.** No member shall ask more than three questions at the meeting of the Senate.

**S. 69.** (i) All questions to be asked shall be in the form of requests for factual information. They shall be addressed to the Vice-Chancellor and must be submitted, in writing, to the Registrar at least 30 clear days before the date fixed for the meeting of the Senate. The Registrar shall send to the members of the Senate, the notice of the meeting at least 40 clear days before the date of the meeting.



(ii) The admissibility of questions shall be determined by the Vice-Chancellor. No question shall be admitted by the Vice-Chancellor which, in his opinion,

(a) is not based on factual information,

*or*

(b) is vague or ambiguous,

*or*

(c) involves an argument, an inference, an ironical expression or a defamatory statement.

*or*

(d) is of hypothetical character or asks for an expression of opinion or for solution of an abstract legal question or of a hypothetical proposition.

(e) refers to the character, conduct or competence of any person or persons except in his or their official capacity as connected with the University

*or*

(f) refers to a matter which is of a confidential nature;

*or*

(g) the answering of which is detrimental to the interest of the University;

*or*

(h) involves compilation of elaborate statements or statistics or expenditure of an unduly excessive amount of time and labour.

**S. 70.** A member of the Senate asking question which are judged inadmissible by the Vice-Chancellor shall be informed by the Registrar regarding the Vice-Chancellor's decision and the grounds therefore soon after that decision. The Vice-Chancellor's decisions shall be final.

**S. 71.** Questions judged admissible by the Vice-Chancellor for being answered shall be considered at a meeting of the Executive Council which will also prepare the answers to be given to them in the meeting of the Senate.

**S. 72.** All questions allowed by the Vice-Chancellor, together with such answers as are ready, shall be sent to the members of the Senate five clear days before the date of the meeting.

**S. 73.** In the meeting of the Senate, the Vice-Chancellor shall, when on the item of questions and answers, call out the name of the members asking a question and then it shall be within the rights of such a member or any other member of the Senate immediately to ask supplementary questions based on each question within the limitations specified by Statute 69 asking for further factual information on the subject and within the scope of the original question; and the same shall be answered either by the Vice-Chancellor or the Registrar or a person designated in that behalf by the Executive Council.

Provided, however, that it shall be competent for the Vice-Chancellor to disallow a supplementary question without giving any reason and his decision thereon shall be final.

**S. 74.** The time allotted for asking and answering of questions shall be one hour every day of the meeting of the Senate.

### **Amendments**

**S. 75.** An amendment which reduces the proposal to a negative form shall not be moved.

**S. 76.** An amendment which raises a question already disposed of in the meeting or is inconsistent with any resolution already passed by it shall not be moved.

**S. 77.** The order in which amendments to a proposal are to be brought forward shall be determined by the Chairman with reference to their extent and mutual relation.

**S. 78.** An amendment, the substance of which has been disposed of in part may be modified by its proposer so as to retain only the parts not so disposed of.

**S. 79.** When an amendment has been moved and seconded it shall be so stated from the Chair, and then the debate may proceed on the original proposal and the amendment together, but in so far as the question raised by the amendment is one on which a member has not yet spoken, he may speak on that question though he has spoken on the original question, or a previous amendment.

**S. 80.** (a) Every amendment shall be in such form that it modifies to original proposal on the agenda by any or all of the following methods:

- (1) By addition of words;
- (2) By deletion of words;
- (3) By substitution of words;

The mover of the amendment shall state the proposal or the part thereof affected as it would stand when so amended.

- (b) An amendment must be relevant to and within the scope of the proposal to which it is proposed.
- (c) An amendment which has the effect of an alternative proposal shall not be moved.

**S. 81.** If any amendment be carried, it shall become part of the motion before the Senate, and the motion shall be modified accordingly.

**S. 82.** when all the amendments of which due notice has been given, have been considered, the original motion, or the original motion as amended in the course of the debate, shall be placed before the Senate and put to the vote without further discussion.

### **Withdrawal of a Motion**

**S. 83.** No motion shall be withdrawn from the decision of the Senate without its consent. If the mover expresses his willingness to withdraw a motion or amendment, and if no objection is raised thereto within the time allowed by the Chairman for that purpose, the Chairman shall declare that motion is withdrawn with the consent of the Senate.

### **Resolving of the Senate into a Committee**

**S. 84.** (a) The Senate may, when it thinks fit, resolve itself into a Committee to consider any item which may be on the agenda of business.

(b) A proposal for resolving of meeting of the Senate into a meeting of Committee may be made by any member at any time with the permission of the Chair.

(c) No such proposal shall be considered unless at least twenty-five members support it by show of hands.

(d) The proposal, then having been duly seconded, shall be put to vote and shall only be carried if two-thirds of the members present vote in its favour.

**S. 85.** (a) When the Senate decides to resolve itself into a Committee, the Chairman may be the same as that of the Meeting of the Senate and the quorum shall be the same as that of the meeting of the Senate.

(b) The manner in which the discussion of the matter under consideration shall be conducted shall be in the discretion of the Chairman. When in the opinion of the Chairman, the matter has been sufficiently discussed, the Committee shall incorporate its conclusion in a report to be signed by the Chairman.

(c) The sitting of the Senate shall be considered as suspended for the period during which it is sitting in a Committee, and immediately after the termination of the sitting of the Committee, the Senate shall be again called to order by the Chairman, and the report of the Committee's deliberation shall be presented to the Senate by the Registrar.

(d) If any of the resolutions of the Committee involve recommendations not covered by the motion and the amendments to that motion on the Agenda of the Meeting of the Senate, they shall not be considered by the Senate until notice of those has been given as required under Statute 51.

(e) A proposal made as a result of the deliberations of such Committee may be presented to the Senate without previous consideration by the Executive Council.

#### **Adjournment and Dissolutions**

**S. 86.** A proposal "that this meeting be now dissolved" may be moved at any time as a distinct proposal, but not as an amendment, nor so as to interrupt a speech. If the proposal is carried, the business before the meeting shall drop.

**S. 87.** A proposal "that the meeting be now adjourned to some specified time" may be moved at any time as a distinct proposal, but not as an amendment nor, except on the motion of the Chairman, so as to interrupt a speech. If it be negatived, the debate shall be resumed. The same rule will apply to a meeting of the Senate in Committee. No amendment shall be moved to such a proposal, except the one for substituting a different time for that to which it is proposed to adjourn the meeting.

**S. 88.** No Annual meeting of the Senate shall be adjourned for more than fifteen days. A meeting renewed or continued after an adjournment is to be deemed one with that preceding the adjournment.

**S. 89.** The proposal "that the meeting pass to the next business on the statement" may be made at any time as a distinct proposal but not as an amendment, nor so as to interrupt a speech, if such a proposal be carried, the motion under consideration and the amendment thereto shall not be further dealt with at the meeting.

**S. 90.** A proposal for the dissolution or for the adjournment of the meeting or for suspension of the sitting or to pass to the next business, shall be disposed of before the motion under debate is decided.

**S. 91.** When the motion specified in the last preceding Statute has been brought forward and negated, no other proposal of an identical nature shall be again brought forward in the same meeting.

### **Right of Speech and Reply**

**S. 92.** On each motion, or motion and amendment in debate, a member may speak once, subject to the provisions of Statute 79 and 90.

**S. 93.** After the mover of a motion or amendment has spoken, the other members may, save as otherwise provided, speak on the motion or amendment, in such order as the Chairman may call upon them.

**S. 94.** Save in the exercise of a right of reply, or as otherwise provided, no member shall speak more than once, except with the permission of the Chairman, for the purpose of making a personal explanation; but, in such a case no debatable matter shall be brought forward.

**S. 95.** The mover of a motion may speak a second time, on the conclusion of a debate, by way of reply.

**S. 96.** The mover of an amendment, or, when there is no amendment, the mover of the original resolution, may reply upon the debate before vote on each is taken. The mover of a motion for dissolution or adjournment or for a suspension of sitting or for passing to the next business on the statement will also have a right of reply.

**S. 97.** No member shall speak on the motion after the mover has entered on his reply.

**S. 98.** The Chairman has the same right of moving or seconding a motion or amendment and of otherwise taking part in the debate as any other member. When the Chairman thus takes part in the debate, he shall vacate the Chair while he is addressing the meeting, and the Chair shall, during such time, be taken by the Dean, in order of precedence amongst those present. The chairman shall resume the Chair only after such a motion or amendment is disposed of.

### **Points of Order**

**S. 99.** Any member may call the Chairman's attention to a point of order even while another member is addressing the meeting, but, beyond stating the precise point of order raised, he shall not make a speech. Such a call, pronounced by the Chairman to be vexatious, and any interruption or obstruction to the progress of the business before the Senate, pronounced by the Chairman to be unseemly or unreasonable, shall be deemed a breach of order.

**S. 100.** The Chairman shall be the sole judge on any point of order, and may call any member to order; if the member so called to order, in speaking, disregards such call, the Chairman may direct him to sit down, and thereupon another member may speak.

**S. 101.** In the event of any contumacious disregard of a ruling or call to order by the Chairman, he may request the member so offending to leave the meeting, and, on such request, the member named by the Chairman shall be suspended from his function as a member during the meeting, and shall be bound immediately to withdraw.

### **Voting**

**S. 102.** On putting any motion to the vote, the Chairman shall call for an indication of the opinion of the Senate by a show of hands in the affirmative and negative, or by sitting and rising, and

shall declare the result thereof which shall be recorded in the minutes. If the votes are actually counted, the number of votes on either side shall also be recorded in the minutes along with the result.

**S. 103.** Any member may then demand a Division. Voting in all Divisions shall be by ballot. No Division can be asked for on a motion for adjournment or on a vote of the Senate taken under Statute 66.

**S. 104.** The Chairman shall thereupon appoint four Tellers, and shall give such directions for effecting the Division as he shall consider expedient.

**S. 105.** In every Division only such members as were present at the putting of the motion shall be entitled to vote; voting shall be on papers supplied at the meeting by the Registrar, and every voting paper shall be returned with or without the vote.

**S. 106.** Upon the Chairman announcing the Division to be closed, the Tellers shall state in writing the number on each side, sign the statement, and hand it over to the Chairman, together with the voting papers in two separate bundles, whereupon the Chairman shall declare the result of the Division to the meeting, and the result shall be recorded in the minutes.

**S. 107.** If, after a Division has been taken, five members present shall demand a recount, the Chairman shall appoint two or more members to act with the Tellers, who shall report the facts found by them in writing to the Chairman, who shall thereupon declare the result to the meeting, and such declaration shall be recorded in the minutes and shall be conclusive.

**S. 108.** Pending the recount, the Chairman may, in his discretion, either suspend the sitting or call for such business as may, in his opinion, be most conveniently proceeded with. Business thus entered on shall be proceeded with; but on its disposal the regular order of subjects, if it has been departed from, shall be resumed.

### **Lapsing of Business**

**S. 109.** All proposals, together with their amendments, if any, on the agenda of a meeting of the Senate which have not been moved or upon for want of time or any other reason at the meeting to which the agenda relates, shall, at the close of the meeting, standlapsed. Such proposals shall not be placed on the agenda of the next or subsequent meetings save on receipt of a fresh notice. A motion shall not lapse if a part thereof or an amendment thereto has been voted upon.

### **Minutes**

**S. 110.** After every meeting or adjourned meeting of the Senate, the Registrar shall, as early as possible within eight weeks, send a copy of the minutes of such meeting to each member of the Senate. In the event of receipt of any exception to the correctness of the minutes within two weeks from the date of despatch of the minutes the same shall be brought to the notice of the Chairman, who shall take necessary action on it.

### **THE EXECUTIVE COUNCIL**

(Under Section 23 of the Act)

### **Constitution**

**S. 111.** Under the provisions of Section 23 (1) (vi) of the Act, the Heads of University Departments shall elect from amongst themselves one Head of a University Department on the Executive Council in the manner prescribed, at a meeting of the Heads of the University Departments specially called by the Registrar for this purpose. The senior most Head of the Department not

contesting the election shall preside over the meeting. The seniority of the Heads of Departments shall be fixed according to the dates of appointments as the Heads of Departments. For the purposes of conduct of election Statutes 353 to 373; 377 to 381 and 382 to 395 shall apply.

**S. 112.** Under the provisions of Section 23 (1) (x) of the Act, one Dean shall be elected by the Deans of Faculties, from amongst themselves, at a meeting of the Deans of Faculties, convened by the Registrar. The Dean of the Faculty of Arts or another Dean in order of precedence if he is not contesting the election, shall preside over the meeting convened for the purpose. For the purposes of election Statutes 353 to 373; 377 to 381 and 382 to 395 shall apply.

**S. 113.** Under the provisions of section 23 (1) (xi) of the Act, three persons representing the group of Faculties in the order given below shall be elected by the Academic Council in its meeting from amongst its members on the Executive Council:—

- |           |    |                                   |
|-----------|----|-----------------------------------|
| Group I   | 1. | Arts                              |
|           | 2. | Mental, Moral and Social Sciences |
|           | 3. | Commerce                          |
| Group II  | 4. | Science                           |
|           | 5. | Engineering                       |
|           | 6. | Medicine                          |
| Group III | 7. | Law                               |
|           | 8. | Education                         |
|           | 9. | Ayurvedic Medicine                |

For every term of the Executive Council for a period of three years, three Faculties shall be represented at a time in the order given above. A Faculty which has been already represented on the Executive Council once shall not be represented again under this Statute unless the remaining Faculties have had their turns.

#### **Rules of Procedure and Conduct of Business of the Executive Council**

(Under Section 23 (5) of the Act)

**S. 114.** The Executive Council shall ordinarily meet once a month and at other times, when convened by the Vice-Chancellor, or in his absence, by the Dean elected under clause (xi) of Section 23 (1) on the Executive Council. At least seven clear days prior to the date of the meeting the Registrar shall issue an agenda of the meeting to all the members of the Executive Council, except in the case of an emergency meeting.

**S. 115.** Nine members shall constitute a quorum for a meeting of the Executive Council. All questions including adjournment and the matters tabled by the member or members in the meeting

shall be decided by a majority of votes of the members present. No quorum shall be necessary in the case of the meeting adjourned for want of a quorum.

**S. 116.** The Vice-Chancellor, or in his absence, the Dean elected under clause (xi) of Section 23 (1), shall preside at all meetings of the Executive Council. The Chairman at such meetings shall have a vote, and in the case of an equality of votes, a second or casting vote.

**S. 117.** Every authority of the University, except the Senate, shall report on any subject that may be referred to it by the Executive Council.

**S. 118.** Any authority or any member of the Senate may make any recommendation to the Executive Council, and may submit for its consideration and Statute or Ordinance.

**S. 119.** The committees appointed by the Executive Council shall report to the parent body within a period of six months from their appointment. If they fail to do so, such committee shall stand automatically dissolved. The Executive Council shall report to the Senate of such dissolution in its next meeting and the action taken in that behalf.

**S. 119-A.** The minutes of the meeting of the Executive Council shall be treated as confidential document and shall be open for inspection to the members of the Senate in the Office of University.

#### **Conferment of Honorary Degree**

(Under Section 24 (xxvi) and Section 55 of the Act)

**S. 120.** The honorary degree or other academic distinction shall be conferred under the provisions of Section 55 of the Act in a Convocation. At the Convocation the Vice-Chancellor shall present to the Senate the person on whom the honorary degree or other academic distinction is proposed to be conferred and after the grace is passed by the Senate, the honorary degree or other academic distinction shall be conferred upon the person by the Chancellor, or in his absence, by the Vice-Chancellor.

#### **THE ACADEMIC COUNCIL**

(Under Section 25 of Act)

#### **Constitution**

**S. 121.** For purposes of appointment of one-third of the total number of Heads of University Departments, by rotation, on the Academic Council under the provisions of Section 25 (1) (iii) of the Act, the Heads of University Departments shall be arranged in three Groups as shown Appendix V so as to ensure that each group consists of Departments of the University of varying ages and representing as far as possible the maximum number of Faculties. Lots will be drawn from amongst the three Groups by the Registrar in the presence of the Vice-Chancellor and the Senior Heads of the University Departments from each one of the Groups. After the lots are drawn, the Group shall be re-arranged into A, B and C.

For the first year, the Heads of the Departments shall be represented from Group A. The allotment of one-third of seats for the succeeding years shall be from B and C. The rotation in the same manner shall continue thereafter for the successive years.



The Departments coming into existence hereafter shall first be included in Groups A to C *seriatim* according to the dates of their establishment, provided that the new Department shall be added to groups having less number in order to equate the number of Departments in each Group.

The Head of the Department in each group, who has held office as a member of the Academic Council, shall not be eligible to become a member again until Heads of Departments in the other groups have all had their turns.

The term of office of the Heads of Departments shall be for one year.

**S. 122.** For purposes of representation of the Principals on the Academic Council under Section 25 (1) (vi) the six groups of colleges are formed so as to ensure that each group consists of colleges located in all regions of the University area, of varying ages and of colleges representing as far as possible all Faculties as shown in detail in Appendix II. For the first year, one-sixth of the Principals of Colleges shall be represented by the Principals of Colleges as shown in Group C. The allotment of one-sixth seats of the Principals for the succeeding years shall be in the manner shown below:

Group D	..	Second Year
Group E	..	Third Year
Group F	..	Fourth Year
Group A	..	Fifth Year
Group B	..	Sixth Year

The rotation in the same manner shall continue thereafter for the successive years

The colleges coming into existence hereafter shall first be included in Groups A to F *seriatim* according to the dates of their establishment, provided that the new, colleges shall be added to groups having less number of colleges in order to equalise the number of colleges in each group.

**S. 122-A.** For the purposes of election to the Academic Council under Section 25 (1) (vii), the Heads of recognized institutions shall be arranged according to the date of establishment of institutions. For the first year, the first two institutions on the list shall be represented by their Heads on the Academic Council. For the succeeding years, the Heads of the next two institutions on the list shall represent the institutions on the Academic Council. The rotation in the same manner will continue until all the institutions on the list so prepared have had their turns.

Recognized Institutions coming into existence hereafter shall be included in the list according to the date of their establishment.

#### **Other Members**

**S. 123.** Co-option of two teachers from each Faculty under Section 25 (1) Other members, (i) of the Act shall take place in manner decided by the Academic Council in a meeting.

**S. 124.** For purposes of Section 25 (1) Other Members (ii), the Registrar shall maintain separate lists of Readers and Lecturers in the University Departments in the order of seniority, cadre-wise, with reference to their service in the University.

The Vice-Chancellor shall appoint one Reader and one Lecturer on the Academic Council for a period of two years as indicated above. They shall retire from the Academic Council on completion of two years. No person shall be appointed for the second time unless the lists are exhausted.

Provided, firstly, that the Reader and Lecturer appointed by the Vice-Chancellor shall not be from the same Department.

Provided, secondly, that the person whose appointment on the Academic Council is passed over under the terms of the First Proviso mentioned above, shall have precedence for appointment at the next term.

No person shall be considered for appointment to the Academic Council if he has enjoyed one appointment either as a Lecturer or as a Reader, on his transfer from one list to another unless the concerned list is exhausted.

Appointment of a Reader or a Lecturer on the Academic Council shall cease on his ceasing to be a Reader or Lecturer in the University Department, as the case may be.

Appointment of a Reader or a Lecturer in the University Department shall be for a period of two years whether they are made in vacancies caused by either retirement of the member or on ceasing to be a Reader or a Lecturer.

**S. 125.** For purposes of Section (25) (1), Other Members, (iv) of the Act the Board of Extra-Mural Studies shall elect one of its representatives on the Academic Council at its meeting.

#### **Rules of Procedure and Conduct of Business of the Academic Council**

**S. 126.** The Academic Council shall meet ordinarily once in three months and, other times, when convened by the Vice-Chancellor, or in his absence, by the Dean in order of precedence among the Deans on the Academic Council.

**S. 127.** The Registrar shall issue a notice of the meeting at least twenty-one clear days prior to the day of meeting. He shall send the agenda for the meeting seven clear days before the meeting

**S. 128.** The office of an elected member of the Academic Council shall stand vacated by the member ceasing to hold a particular office or designation by virtue of which he became a member, or by the member being absent from three consecutive meetings, or by resignation.

**S. 129.** One-third of the members shall constitute a quorum for a meeting of the Academic Council. All questions shall be decided by a majority of votes of the members present. Neither a notice nor quorum shall be necessary in the case of an adjourned meeting.

**S. 130.** The Vice-Chancellor or, in his absence, the Dean in order of precedence amongst the Deans present, shall preside at a meeting of the Academic Council. The Chairman shall have a vote, and in the case of an equality of votes, a second or casting vote.

**S. 131.** The business at the meeting of the Academic Council shall be transacted in accordance with the agenda issued for the purpose and the various questions placed in the Agenda will be considered *serium*, unless otherwise decided at the meeting.

## Faculties

(Under Section 27 (1) of the Act)

**S. 132.** The University shall have the following Faculties:—

- <sup>1</sup>1. Faculty of Arts and Fine Arts.
2. Faculty of Mental, Moral and Social Sciences.
3. Faculty of Science.
4. Faculty of Law.
5. Faculty of Medicine
6. Faculty of Engineering.
7. Faculty of Ayurvedic Medicine.
8. Faculty of Commerce.
9. Faculty of Education.
- <sup>2</sup>10. Faculty of Management.
- <sup>3</sup>11. Faculty of Pharmaceutical Sciences.

### Statute 133:

Under Section 27 (3) of the Act, the subjects comprised under each of these faculties shall be as follows:

#### <sup>4</sup>FACULTY OF ARTS AND FINE ARTS

Modern Indian Languages	..Marathi, Gujarati, Kannad, Hindi, Urdu, Sindhi.
Modern European Languages	..English, German, French, Portugues, Russian.
Ancient Indian Languages	..Sanskrit, Pali, Ardhamagadhi.
Ancient European Languages	..Latin, Greek.
Ancient Asiatic Languages	..Hebrew, Persian, Arabic, Avesta-Pahlavi.
Linguistics	

- 
1. Nomenclature "Faculty of Arts and Fine Arts" was substituted for "Faculty of Arts, Fine Arts and Music", w.e.f. 23.03.1982.
  2. "Faculty of Management" was inserted, w.e.f. 25.03.1985.
  3. Faculty was inserted w.e.f. 18.05.1991.
  4. The nomenclature "Faculty of Arts and Fine Arts" was substituted for "Faculty of Arts, Fine Arts and Music", w.e.f. 23.03.1982.

Music

<sup>1</sup>Dancing, Dramatics, Drawing and  
Painting, Sculpture

## <sup>2</sup>Language Education

### FACULTY OF MENTAL, MORAL AND SOCIAL SCIENCES

- |   |   |
|---|---|
| (1) History                                       | (2) Economics                                     |
| (3) Politics                                      | (4) Sociology                                     |
| (5) Anthropology                                  | (6) Psychology                                    |
| (7) Philosophy                                    | (8) Ancient Indian History and Culture            |
| (9) Archaeology                                   | <sup>3</sup> (10) Defence and Strategic Studies   |
| <sup>4</sup> (11) Communication and Journalism    | <sup>5</sup> (12) Library and Information Science |
| (13) Social Work                                  | <sup>6</sup> (14) Behavioural Science             |
| (15) Rural Development Studies                    | (16) Social Cultural Praxis                       |
| (17) Western Indian Studies                       | (18) Social Science Education                     |
| <sup>7</sup> (19) Continuing Education            | (20) Adult Education                              |
| (21) Population Education and Extension Education |   |

### FACULTY OF SCIENCE

- |                                  |   |
|----------------------------------|---|
| (1) Mathematics                  | (2) Physics                             |
| (3) Chemistry                    | (4) Botany                              |
| (5) Zoology                      | (6) Geology                             |
| (7) Geography                    | (8) Microbiology                        |
| (9) Meteorology                  | (10) Anthropology                       |
| <sup>8</sup> (11) Statistics     | (12) Biometry                           |
| (13) Computer Science            | <sup>9</sup> (14) Basic Medical Science |
| (15) Communication Studies       | (16) Environmental Science              |
| (17) Energy Science              | (18) Material Science                   |
| (19) Science Education           | (20) Life Sciences                      |
| (21) Molecular Biology           | (22) Pollution Biology                  |
| <sup>10</sup> (23) Biotechnology | <sup>11</sup> (24) Electronic Science   |
| (25) Astrophysics and Astronomy  | (26) Atmospheric Physics                |

- 
1. These subjects were inserted w.e.f. 23.03.1982.
  2. The subject was inserted w.e.f. 09.10.1984.
  3. The nomenclature "Defence and Strategic Studies" was substituted for "Defence Studies" w.e.f. 04.01.1984.
  4. The nomenclature "Communication and Journalism" was substituted for "Journalism" w.e.f. 04.01.1984.
  5. The nomenclature "Library and Information Science" was substituted for "Library Science" w.e.f. 23.08.1982.
  6. The subjects Nos. 14 to 18 were inserted w.e.f. 09.10.1984.
  7. The subjects Nos. 19 to 21 were inserted w.e.f. 20.06.1986.
  8. Subject Nos. 11, 12, and 13 were inserted w.e.f. 23.08.1982.
  9. Subject Nos. 14 to 22 were inserted w.e.f. 09.10.1984.
  10. Subject No. 23 was inserted w.e.f. 20.06.1986.

11. Subject No. 24 & 25 was inserted w.e.f. 19.07.1989.

12. Subject No. 26 was inserted w.e.f. 30.12.1989.

#### FACULTY OF LAW

##### Law

#### FACULTY OF MEDICINE

- |  |                                     |
|--|-------------------------------------|
| (1) Medicine including Indigenous Systems    | (2) Surgery including Ophthalmology |
| (3) Midwifery and Gynecology                 | <sup>1</sup> (4) Psychiatry         |
| (5) Nursing Service Administration Education | (6) Languages                       |
| (7) Cardiology                               |                                     |

#### FACULTY OF ENGINEERING

- |                                      |   |
|--------------------------------------|---|
| (1) Civil Engineering                | (2) Mechanical Engineering                        |
| (3) Electrical Engineering           | (4) Telecommunications                            |
| (5) Metallurgy                       | (6) Mining  |
| (7) Sanitary Engineering             | (8) Naval Engineering                             |
| (9) Architecture                     | <sup>2</sup> (10) Instrumentation                 |
| (11) Petroleum Engineering           | (12) Electronics and Computer Engineering         |
| (13) Polymer Engineering             | (14) Production Engineering                       |
| (15) Polymer and Plastics            | (16) Construction Technology                      |
| (17) Petroleum Technology            | (18) Industrial Electronics                       |
| (19) Chemical Technology             | (20) Computer Technology and Science              |
| (21) Plant Engineering               | (22) Automobile Engineering                       |
| (23) Mechanical Engineering (Diesel) | (24) Electrical Engineering (Drives and Controls) |
| (25) Construction Engineering        | (26) Environmental Engineering                    |
| (27) Electronics Engineering         | (28) Machine Tools                                |
| (29) Power Electronics               | (30) Digital Systems and Microprocessors          |
| (31) Digital Signal Processing       | (32) Analytical Instrumentation                   |
| (33) Automation                      | (34) Data Acquisition Techniques                  |

#### FACULTY OF AYURVEDIC MEDICINE

- |                       |                               |
|-----------------------|-------------------------------|
| (1) nks"k/kkrqeyfoKku | (6) Medicine                  |
| (2) dk;fpfdRIk        | (7) Surgery and               |
| (3) 'kY;'kkykD;ra=    | (8) Midwifery and Gynaecology |
| (4) lkSfrd L=hjksx    | (9) Unani Medicine            |
| (5) nzO;xq.kfoKku     | (10) Homoeopathic Medicine    |

- 
1. Subjects Nos. 4 to 7 were inserted w.e.f. 20.06.1986.
  2. Subjects Nos. 10 to 34 were inserted w.e.f. 30.01.1986.
  3. Subjects Nos. 9 & 10 were inserted w.e.f. 19.07.1989.

## <sup>1</sup>FACULTY OF COMMERCE

- (1) Business Practices
- (2) Business Communication
- (3) Business Environment
- (4) Business Entrepreneurship
- (5) Mercantile and Industrial Law
- (6) Business Laws and Taxation
- (7) Secretarial Practice and Company Management
- (8) Commercial Arithmetic and Statistics
- (9) Computer Concepts and Programming
- (10) Computer Applications for Business
- (11) Statistics
- (12) Business Economy
- (13) Indian Economy
- (14) Economic Development (with special reference to Maharashtra)
- (15) Managerial Economics
- (16) Banking and Finance
- (17) Accountancy and Auditing
- (18) Cost and Works Accounting
- (19) Salesmanship, Publicity and Marketing
- (20) Insurance and Transport
- (21) Cooperation and Rural Development
- (22) Business Administration
- (23) Public Enterprises
- (24) Office Management
- (25) Purchasing and Stores Management
- (26) Organisation and Management
- (27) Defence Budgeting, Finance and Management

## FACULTY OF EDUCATION

- |                                   |  |
|-----------------------------------|--|
| (1) Education                     | (2) Educational Psychology                   |
| (3) Administration and Evaluation | <sup>2</sup> (4) Sports and Physical Culture |

## <sup>3</sup>FACULTY OF PHARMACEUTICAL SCIENCES

- |                   |                              |
|-------------------|------------------------------|
| (1) Pharmaceutics | (2) Pharmaceutical Chemistry |
| (3) Pharmacognosy | (4) Pharmacology             |

- 
1. Substituted for the original w.e.f. 14.03.1992.
  2. Subject Nos. 4 was inserted w.e.f. 11.02.1985.
  3. Faculty and Subjects under it were inserted w.e.f. 18.05.1991.

**S. 134.** Under Section 27 (4) (i) of the Act the Academic Council, shall assign its members and the members of the Senate who are not already members of any Faculties, to the respective Faculties. For purposes of membership, assignment and co-option, the subjects, like Mathematics, Geography and Psychology shall be treated as subjects, under any one relevant Faculty.

**S. 135.** Under Section 27 (4) (ii) of the Act, four members shall be elected by each Board of Studies on the respective Faculty at a meeting of the Board of Studies.

**S. 136.** The Vice-Chancellor shall appoint two students from each Faculty on the Faculty for a period of one year, under the provisions of Section 27 (4) (iii) of the Act, who have shown academic merit in the preceding Degree Examination. The two students belonging to two different subjects, who have secured the highest number of marks in consecutive order, taking into consideration all the subjects prescribed at the preceding Degree Examination in the respective Faculty, amongst all those engaged in full-time regular studies in a University Department and/or affiliated, conducted, constituent or autonomous colleges, shall be appointed by the Vice-Chancellor.

At the time of the appointment a student shall be below the age of 25 years and shall cease to be a member of the Faculty on attainment of 25 years of age as required under Section 35 of the Act.

#### **Rules of Procedure and Conduct of Business of the Faculty**

**S. 137.** Each Faculty may meet ordinarily once a year when convened by the Dean, or on requisition of any ten of its members, with eight clear days notice.

**S. 138.** The Dean, or in his absence, the member elected by the Faculty from amongst its members at that meeting, shall preside at the meeting of the Faculty. Till such a person is elected, the person nominated by the Vice-Chancellor, shall preside over the meeting for the purpose of conducting the election. The Chairman shall have a vote, and in the case of an equality of votes a second or casting vote.

**S. 139.** One-third members of a Faculty shall constitute a quorum for a meeting of the Faculty. Neither a notice nor quorum shall be necessary in the case of an adjourned meeting.

**S. 140.** All questions at a meeting of the Faculty shall be decided by a majority of votes of the members present.

#### **BOARD OF INTER-DISCIPLINARY STUDIES**

(Under Section 28 (1) (iii) of the Act)

**S. 141.** The Academic Council shall co-opt two members from each concerned Board of Studies on every Board of Inter-disciplinary Studies, under Section 28 (1) (iii) of the Act. One of the two members so co-opted shall be one of the person with specialised knowledge on the Board of Studies under Section 29 (2) (iii) of the Act, and the other shall be a teacher in the subject concerned.

\*According to Section 28 of the Poona University Act, 1974, there shall be a Board of Inter-disciplinary studies in Atmospheric Physics which shall consist of following members:—

- (i) Chairman of the Board of studies in Physics, Statistics, Mathematics and Computer Science.
- (ii) Heads of Departments in the subjects concerned.
- (iii) Two members shall be co-opted by Academic Council as per provisions of statute 141. The term of office of members so co-opted and experts nominated shall be three years. If any such member ceases to be the member of the Board the vacancy shall be filled in by the Academic Council, only for the remaining part of the period.

#### **Rules of Procedure and Conduct of Business**

**S. 142.** The Board or Boards of Inter-Disciplinary Studies shall ordinarily meet once a year. The meeting of the Board shall be convened by the Chairman. At least eight clear days prior to the date of the meeting, the Registrar shall issue a notice of meeting to the members of the Board.

**S. 143.** The Chairman shall be elected by, the members of the Board from amongst themselves at a meeting of the Board. Until the Chairman is elected, a person nominated by the Vice-Chancellor, shall preside over the meeting for the purpose of conducting the election of the Chairman.

**S. 144.** One-third of the members of the Board shall constitute a quorum for the meeting. Neither a notice nor a quorum shall be necessary for an adjourned meeting.

**S. 145.** All questions at a meeting shall be decided by a majority of votes of the members present.

#### **Powers and Duties**

**S. 146.** The powers & duties of the Board under Section 28(4) of the Act shall be

- (1) to recommend to the Academic Council projects relating to the Inter-Disciplinary subjects,
- (2) to make proposals to the Academic Council for the conduct of inter-disciplinary and area or regional studies.
- (3) to recommend to the Academic Council, under a reference to it by the Executive Council or the Academic Council or the Board of Studies or the Faculty concerned or otherwise, the courses of inter-disciplinary studies,
- (4) to recommend to the Academic Council and the Executive Council projects relating to the inter-disciplinary subjects which may be useful for the in industrial, technological, agricultural, social and economic development

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\*Amendment to statute 141 came into force w.e.f. 19.04.1991.

#### **BOARDS OF STUDIES**

(Under Section 29 of the Act)

**S. 147.** For purpose of Section 29 (2) (ii) of the Act, ten Heads of Departments in colleges teaching the subjects at the special, principal, or major level, shall be elected from amongst themselves.



For the purpose of election, the Head of a Department in a College shall be one who is designated to be the Head of the Department by the College and one who has taught the subject at the Degree level for a period of at least five years. The same person shall not be designated as Head of more than one Department in a College. Where one person is the Head of more than one Department, the Principal of the College shall state the Department of which the person concerned is to be deemed as the Head for the purpose of being included in the electoral roll to be prepared for election under Section 29 (2) (ii) of the Act. Provided that for the purpose of constitution of the Boards of Studies under Section 29 (ii) the subject in which Boards of Studies have been formed by the Universities in Professional Faculties like Medicine, Engineering, Law, Education, Ayurvedic Medicine, shall be treated as the subjects taught at the special, principal, or major level.

<sup>1</sup>**S. 148.** (1) The elections of the Heads of Departments in Colleges on the Boards of Studies shall be held by ballot at Polling Centres in accordance with the procedure as prescribed in (2) sub-clauses 2 to 11 of Statute 381-A.

The polling centres for the election shall be decided by the Executive Council.

**S. 149.** Co-option of three persons with specialised knowledge under Section (29) (2) (iii) and two persons from amongst the teachers who are not Heads of Departments under Section 29 (2) (iv) of the Act, shall take place in the manner decided by the Board of Studies in a meeting.

**S. 150.** The Chairman of the Board of Studies shall be elected by the Members of the Board from amongst themselves at a meeting under Section 29 (4) of the Act Until the Chairman is elected a person nominated by the Vice-Chancellor from amongst the members of the Board, shall preside over the meeting for the purpose of conducting the election. The term of office of the Chairman shall be co-terminus with those of the elected members.

#### **Rules of Procedure and Conduct of Business for Boards of Studies**

**S. 151.** The meetings of the Board of Studies shall be convened by the Chairman of the Board, or in his absence by a person appointed by the Vice-Chancellor. Unless specifically permitted by the Vice-Chancellor, not more than four meetings shall be held during one academic year.

**S. 152.** The Chairman shall convene a meeting of the Board on the requisition of three members of the Board.

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1. The statute was substituted for the following Statute. w.e.f. 02.05.1983:

**S. 148.** The election of the Heads of Departments in the Colleges on the Boards of Studies shall be held by post in accordance with the procedure as prescribed by Statutes 353 to 395.

**S. 153.** One-third of the members of the Board shall constitute a quorum. Neither a nor a notice quorum shall be necessary in the case of an adjourned meeting.

**S. 154.** At least eight clear days prior to the date of meeting the Registrar, shall issue a notice of the meeting to all the members of the Board of Studies.

**S. 155.** Any item of business before the Board may, at the discretion of the Chairman or the Vice-Chancellor, be disposed of by a circular. Every item so disposed of shall be placed before the next meeting of the Board for confirmation.

**S. 156.** Any two or more Boards, may and at the request of the Academic Council, or the Executive Council, shall meet and act in concurrence and render a joint report upon any matter which lies within the purview of both or all of them. The quorum of a joint meeting of the Boards shall include a full quorum of each Board represented, no member present being counted on more than one separate quorum. The joint meeting shall elect its own Chairman.

**S. 157.** All meetings of the Boards shall be convened through the Registrar who shall keep a record of the proceedings of the meeting.

**S. 158.** The Boards of Studies for every subject or group of subjects under the provision of Section 29 (1) of the Act shall be as follows:–

### <sup>1</sup>FACULTY OF ARTS AND FINE ARTS

<i>Subject or Group of Subjects</i>	<i>Board of Studies</i>
1. Marathi	.. Marathi
2. Gujarati	.. Gujarati
3. Kannada	.. Kannada
4. Hindi	.. Hindi
5. Sindhi	.. Sindhi
6. English	.. English
7. German..	}..
8. French..	}..
9. Portuguese	}.. Modern European Languages
10. Russian	}..
11. Sanskrit, Pali & Ardhamagadhi	.. Sanskrit, Pali & Ardhamagadhi
12. Latin and Greek	.. Latin and Greek
13. Hebrew	.. Hebrew
14. Persian, Arabic and Urdu	.. Persian, Arabic and Urdu
15. Avesta and Pahlavi	.. Avesta-Pahlavi
16. Linguistics	.. Linguistics

---

1. The nomenclature "Faculty of Arts and Fine Arts" was substituted for "Faculty of Arts, Fine Arts and Music" w.e.f. 23.03.1982.

<i>Subject or Group of Subjects</i>	<i>Board of Studies</i>
<sup>1</sup> 17. Music	}
<sup>2</sup> 18. Dancing	}
19. Dramatics	} Fine Arts
20. Drawing and Painting	}
21. Sculpture	}

### FACULTY OF MENTAL, MORAL AND SOCIAL SCIENCES

1. History	.. History
2. Ancient Indian History, Culture and Archaeology	.. Ancient Indian History, Culture and Archaeology

3. Philosophy	..	Philosophy
<i>Subject or Group of Subjects</i>		<i>Board of Studies</i>
10. Microbiology	..	Microbiology
<sup>1</sup> 11. Computer Science	..	Computer Science
<sup>2</sup> 12. Electronic Science	..	Electronic Science
13. Molecular Biology	..	Molecular Biology
4. Psychology	..	Psychology
5. Sociology	..	Sociology
6. Anthropology	..	Anthropology
7. Politics	}	
8. Civics and Public Administration (including Commerce Colleges	}	Politics
9. Economics	..	Economics
<sup>4</sup> 10. Defence and Strategic Studies	..	Defence and Strategic Studies
<sup>5</sup> 11. Communication and Journalism	..	Communication and Journalism
<sup>6</sup> 12. Library and Information Science	..	Library and Information Science
13. Social Work	..	Social Work

#### FACULTY OF SCIENCE

1. Mathematics	..	Mathematics
2. Statistic	..	Statistic
3. Physics	..	Physics
4. Chemistry	..	Chemistry
5. Botany	..	Botany
6. Zoology	..	Zoology
7. Geology	..	Geology
8. Meteorology	..	Meteorology
9. Geography	..	Geography

1. Board of Studies "Music" was deleted and Board of Studies "Fine Arts" for the subjects from 17 to 21 was constituted w.e.f. 23.03.1982.
2. Subjects Nos. 18 to 21 were inserted w.e.f. 23.03.1982.
3. Nomenclature "Psychology" was substituted for "Experimental Psychology" w.e.f. 23.08.1982.
4. Nomenclature "Defence and Strategic Studies" was substituted for "Defence Studies" w.e.f. 04.01.1984.
5. Nomenclature "Communication and Journalism" was substituted for "Journalism" w.e.f. 04.01.1984.
6. Nomenclature "Library and Information Science" was substituted for "Library Science" w.e.f. 23.08.1982.

#### FACULTY OF LAW

- |  |   |
|--|---|
| 1. Personal law including Hindu, Mohammedan, | } |
| Parsi Law, etc. Roman and Dutch Law          | } |
|  | } |

- |    |  |   |   |     |
|----|--|---|---|-----|
| 2. | Jurisprudence including Constitutional Law,<br>International Law, Conflict of Laws, Law<br>regarding Legislation | } | } | Law |
|    |  | } |   |     |
| 3. | Law of Property and Land Laws including<br>Equity and Easement   | } |   |     |
|    |  | } |   |     |
| 4. | Contract, Torts including Criminal Law   | } |   |     |
|    |  | } |   |     |

#### FACULTY OF MEDICINE

- |     |                                 |   |  |                 |
|-----|---------------------------------|---|--|-----------------|
| 1.  | Anatomy                         | } |  |                 |
| 2.  | Physiology                      | } |  | Pre-Clinical    |
| 3.  | Bio-Chemistry                   | } |  |                 |
| 4.  | Pharmacology                    | } |  |                 |
| 5.  | Pathology                       | } |  | Para-Clinical   |
| 6.  | Forensic Medicine               | } |  |                 |
| 7.  | Medical Microbiology            | } |  |                 |
| 8.  | General Medicine                | } |  |                 |
| 9.  | Preventive Medicine             | } |  |                 |
| 10. | Pediatrics                      | } |  |                 |
| 11. | Skin, Venereal Diseases         | } |  |                 |
| 12. | Psychiatry                      | } |  | Medicine        |
| 13. | Tuberculosis and Chest Diseases | } |  |                 |
| 13. | (a) Hospital Administration     | } |  |                 |
|     | (b) Cardiology                  | } |  |                 |
| 14. | General Surgery                 | } |  |                 |
| 15. | Ophthalmology                   | } |  |                 |
| 16. | Midwifery and Gynecology        | } |  | General Surgery |
| 17. | Oto-Rhino-Laryngology           | } |  |                 |
| 18. | Orthopedics                     | } |  |                 |

1. The subject and Board of Studies was inserted w.e.f. 23.08.1982.
2. The subjects Nos.12 & 13 and Boards of Studies were inserted w.ef. 03.07.1989.
3. The subject was inserted w.ef. 11.02.1985.

#### *Subject or Group of Subjects*

#### *Board of Studies*

- |     |                            |   |  |                 |
|-----|----------------------------|---|--|-----------------|
| 19. | Anaesthesiology            | } |  |                 |
| 20. | Dentistry                  | } |  |                 |
| 21. | Plastic Surgery            | } |  |                 |
| 22. | Neuro Surgery              | } |  | Special Surgery |
| 23. | Cardio Thoracic Surgery    | } |  |                 |
| 24. | Radiology                  | } |  |                 |
| 25. | Fundamentals of Nursing    | } |  |                 |
| 26. | Medical Nursing etc        | } |  |                 |
| 27. | Surgical Nursing etc.      | } |  |                 |
| 28. | Gynaecology and Obstetrics | } |  |                 |
| 29. | Peadiatrics                | } |  |                 |
| 30. | Public Health Nursing      | } |  | Nursing         |
| 31. | Psychiatry                 | } |  |                 |

- 32. Nursing Service Administration }  
and Education }
- 33. Languages }

<sup>2</sup>FACULTY OF ENGINEERING

- 1. Public Health Engineering }
- 2. Hydraulics }
- 3. Concrete Technology }
- 4. Applied Mechanics }
- 5. Soil Mechanics } Civil Engineering
- 6. Surveying }
- 7. Town Planning }
- 8. Building Construction }
- 9. Construction Engineering }
- 10. Environmental Engineering }

- 1. Power Engineering }
- 2. Machine Design and Drawing }
- 3. Heat Transfer and Thermodynamics }
- 4. Fluid Mechanics and Fluid Power }
- 5. Dynamics of Machinery } Mechanical Engineering
- 6. Gas Dynamics }
- 7. Internal Combustion Engines }
- 8. Refrigeration and Air-Conditioning }
- 9. Automobile Engineering }
- 10. Mechanical Engineering (Disel) }

1. Subject Nos. 31, 32 and 33 were inserted w.e.f. 20.06.1986.

2. Substituted for the original w.e.f. 18.05.1991

<i>Subject or Group of Subjects</i>	}	<i>Board of Studies</i>
1. Radio Communication	}	
2. Line Communication	}	
3. Electronics	}	
4. Television Engineering	}	
5. Microwave and Radar Engineering	}	
6. Industrial Electronics	}	Electronics Engineering
7. Power Electronics	}	
8. Digital Systems and Microprocessors	}	
9. Digital Signal Processing	}	
10. Solid State Devices and Integrated Circuits	}	
1. Production Engineering	}	
2. Workshop Technology	}	
3. Industrial Engineering	}	Production and Industrial Engineering
4. Plant Engineering	}	
5. Machine Tools	}	
1. Computer Technology	}	

2.	Systems Programming	}	
3.	Software Engineering	}	Computer Engineering
4.	Data Base Management	}	
5.	Computer Communication and Networking	}	
6.	Computer Aided Design	}	
7.	Artificial Intelligence	}	
8.	Robotics	}	
1.	Reservoir Engineering	}	
2.	Petroleum Exploration	}	
3.	Petroleum Formation Evaluation	}	Petroleum Engineering
4.	Petroleum Geology	}	
5.	Refining Operations	}	
6.	Petrochemical Technology	}	
1.	Typography	}	
2.	Surface Preparation	}	
3.	Image Generation	}	
4.	Print Production	}	
5.	Printing Material Science	}	
6.	Electrical Engineering	}	
7.	Electronics and Instrumentation Engineering in Printing	}	Printing Engineering and Communication Technology
8.	Computer Graphics and Computer Aided design	}	
9.	Finishing and Packaging	}	
10.	Different types of Communication Systems.	}	

#### FACULTY OF AYURVEDIC MEDICINE

<i>Subject or Group of Subjects</i>	<i>Basic Subjects</i>
1. Department of nks" k/krqeyfoKku] vk;qosZnfl)kUr Physiology and Bio-Chemistry and Medical Chemistry	} } }
2. Department of 'kjh] and Anatomy	}jk;kHkwr fo"k;
3. Department of lafgrk]y?qk=z;h] cgq=z;h] vk;qosZn bfrgkl] ra=qDrh, Department of inkFkZfoKku o laLd`r	} } }
1. Department of nzO;xq.kfoKku] nzO;xq.kfl)kUr Materia Medica and Pharmacology	} } <sup>1</sup> nzO;xq.kfoKku
2. Department of jl'kkL= vkS"k/khfuekZ.k	}
3. Department of fo"kra= vkf.k O;ogkjkvk;qosZn Forensic Medicine and Toxicology	} }
1. Department of loZjksxlaizklrh foKku funkuiapd and Pathology and Bacteriology	} }dk;kfpdRIk
2. Department of jksxfokku vkf.k dk;kfpdRIk iapdekZfn and Medicine	} }
3. Department of LoLFko`Rr and Preventive Medicine	} }

1. Department of 'kY;'kkykD;ra= and Surgery	}'kY;'kkykD;ra=
<i>Subject or Group of Subjects</i>	<i>Board of Studies</i>
1. Commercial Arithmetics and Statistics	}
	}
2. Computer Concepts and Programming	} Statistics and Computer Applications
	}
3. Computer Applications for Business	}
4. Statistics	}
including Ophthalmology and E.N.T.	}
2. Department of dkSekjHK`R;ra= (L=h&lkSfrd&cky)	}
and Midwifery and Gynaecology	}

## <sup>2</sup>FACULTY OF COMMERCE

1. Business Practices	}
2. Business Communication	}Business Practices
3. Business Environment	}
4. Business Entrepreneurship	}
1. Mercantile and Industrial Law	}
2. Business Laws and Taxation	}Business Laws
3. Secretarial Practice and Company Management	}

1. Subjects Department of nzO;xq.kfoKku] nzO;xq.kfl)kUr] Materia Medica and Pharmacology Department of jl'kkLrz, vkS"k/khfuekZ.k deleted from Board of Studies in Basic Subjects.

Department of fo"kra= vkf.k O;ogkjkvk;qosZn] Forensic Medicine and Toxicology, deleted from Board of Studies in dk;kfpfdRik

and

Board of Studies nzO;xq.kfoKku was constituted for these subjects w.e.f. 06.09.1984.

2. Substituted for the original w.e.f. 14.03.1992.

1. Business Economics	}
2. Indian Economy	}
3. Economic Development (with special reference to Maharashtra)	} Business Economics
	}
4. Managerial Economics	}

- |  |   |
|--|---|
| 1. Banking and Finance                       | ..Banking and Finance                       |
| 1. Accountancy and Auditing                  | ..Accountancy                               |
| 1. Cost and Works Accounting                 | ..Cost and Works Accounting                 |
| 1. Salesmanship, Publicity and Marketing     | ..Marketing                                 |
| 1. Insurance and Transport                   | ..Insurance and Transport                   |
| 1. Cooperation and Rural Development         | ..Cooperation and Rural Development         |
| 1. Business Administration                   | }   |
| 2. Public Enterprises                        | }   |
| 3. Office Management                         | } Business Administration                   |
| 4. Purchasing Stores Management              | }   |
| 5. Organisation and Management               | }   |
| 1. Defence Budgeting, Finance and Management | ..Defence Budgeting, Finance and Management |

#### FACULTY OF EDUCATION

- | <i>Subject or Group of Subjects</i>   | <i>Board of Studies</i>                        |
|---|--|
| 1. Education including Philosophical and Sociological Foundations, History of Education and Comparative Education                       | }<br>} Education<br>}                          |
| 2. Psychology<br>Foundation and Experiments:<br>Guidance and Counselling Tests,<br>and Measurements and Methods of<br>Research          | }<br>}<br>}Educational Psychology<br>}         |
| 3. Administration and Organization<br>Educational Statistics and<br>Evaluation, Methodology<br>including general and<br>Special Methods | }<br>} Administration and Evaluation<br>}<br>} |
| 4. Sports and Physical Culture  | ..Sports and Physical Culture.                 |

#### <sup>2</sup>FACULTY OF PHARMACEUTICAL SCIENCES

- |                          |           |
|--------------------------|-----------|
| Pharmaceutics            | }         |
| Pharmaceutical Chemistry | }         |
| Pharmacognosy            | }Pharmacy |



Pharmacology

}

#### AD-HOC BOARDS

(Under Section 36 of the Act)

**S. 159.** Until such time as a Board of Studies in a particular subject is constituted under Section 29 (1) of the Act, there shall be an *Ad-hoc* Board in a subject or group of subjects consisting of not more than five persons appointed by the Vice-Chancellor of whom two shall be experts from outside the University. One of the members will be appointed Chairman by the Vice-Chancellor.

The tenure of office of such an *Ad-hoc* Board will be two years.

The *Ad-hoc* Board shall exercise the same powers and perform the same duties of a Board of Studies.

**S. 160.** The Departments in the Colleges teaching the subjects at the special, principal, major or main level for the purposes of Boards of Studies under Section 29 (2) (ii) of the Act and Statute 147 shall be as shown below:-

---

1. The subject and B.O.S. were inserted w.e.f. 11.02.1985.

2. Inserted w.e.f. 18.05.1991.

#### <sup>1</sup>FACULTY OF ARTS AND FINE ARTS

<i>College Department</i>	<i>Corresponding Board of Studies</i>
1. Marathi	..Marathi
2. Gujarati	..Gujarati
3. Kannada	..Kannada
4. Hindi	..Hindi
5. Sindhi	..Sindhi
6. English	..English
7. German	}
8. French	}..Modern European Languages
9. Portuguese	}
10. Russian	}
11. Sanskrit and Prakrit Languages	..Sanskrit, Pali and Ardhamagadhi
12. Latin and Greek	..Latin and Greek
13. Hebrew	..Hebrew
14. Persian, Arabic and Urdu	..Persian, Arabic and Urdu
15. Avesta and Pahlvi	..Avesta and Pahlvi
16. Linguistics	..Linguistics
17. Music	}
18. Dancing	}
19. Dramatics	}..Fine Arts
20. Drawing and Painting	}
21. Sculpture	}

## FACULTY OF MENTAL, MORAL AND SOCIAL SCIENCES

1.	History	..History
2.	Ancient Indian History, Culture and Archaeology	..Ancient Indian Culture and ..Archaeology
3.	Philosophy	..Philosophy
4.	Psychology	..Psychology
5.	Sociology	..Sociology
6.	Anthropology	..Anthropology
7.	Politics	}
8.	Civics and Public Administration including Commerce College	}..Politics }

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1. Nomenclature "Faculty of Arts and Fine Arts" was substituted for "Faculty of Arts, Fine Arts and Music" w.e.f. 23.03.1982.
2. Corresponding Board of Studies "Music" was deleted and Corresponding Board of Studies "Fine Arts" for the College Departments from 17 to 21 was constituted w.e.f. 23.03.1982.
3. College Departments from 18 to 21 were inserted w.e.f. 23.03.1982.
4. Nomenclature "Psychology" was substituted for "Experimental Psychology" w.e.f. 23.08.1982.

### *College Department*

### *Corresponding Board of Studies*

9.	Economics	..Economics
<sup>1</sup> 10.	Defence and Strategic Studies	..Defence and Strategic Studies
<sup>2</sup> 11.	Communication and Journalism	..Communication and Journalism
<sup>3</sup> 12.	Library and Information Science	..Library and Information Science
13.	Social Work	..Social Work

## FACULTY OF SCIENCE

1.	Mathematics	..Mathematics
2.	Statistics	..Statistics
3.	Physics	..Physics
4.	Chemistry	..Chemistry
5.	Botany	..Botany
6.	Zoology	..Zoology
7.	Geology	..Geology
8.	Meteorology	..Meteorology
9.	Geography	..Geography
10.	Microbiology	..Microbiology
<sup>4</sup> 11.	Computer Science	..Computer Science
<sup>5</sup> 12.	Electronic Science	..Electronic Science

## FACULTY OF LAW

1.	Personal Law Including Hindu, Mohammedan, Parsi Law, etc. Roman and Dutch Law	} } }
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- |    |                                  |        |
|----|----------------------------------|--------|
| 2. | Jurisprudence including          | }      |
|    | Constitutional Law International | }      |
|    | Law, Conflict of Laws, Law       | }..Law |
|    | regarding legislation            | }      |
| 3. | Laws of Property and Land Laws   | }      |
|    | including Equity and Easement    | }      |
| 4. | Contracts and Torts including    | }      |
|    | Criminal Law                     | }      |

1. Nomenclature "Defence and Strategic Studies" was substituted for "Defence Studies" w.e.f. 04.01.1984.
2. Nomenclature "Communication and Journalism" was substituted for "Journalism" w.e.f. 04.01.1984.
3. Nomenclature "Library and Information Science" was substituted for "Library Science" w.e.f. 23.08.1982.
4. The College Department and the Corresponding Board of Studies No. 11 was inserted w.e.f. 23.08.1982.
5. The College Department and the Corresponding Board of Studies No. 12 was inserted w.e.f. 03.07.1989.

#### FACULTY OF MEDICINE

<i>College Department</i>	<i>Corresponding Board of Studies</i>
1. Anatomy	}
2. Physiology	}..Pre-Clinical
3. Bio-Chemistry	}
4. Pharmacology	}
5. Pathology	}
6. Forensic Medicine	}..Para-Clinical
7. Medical Microbiology	}
8. General Medicine	}
9. Preventive Medicine	}
10. Paediatrics	}
11. Skin, Veneral Diseases	}..Medicine
12. Psychiatry	}
13. Tuberculosis and Chest diseases	}
13. (a) Hospitol Adminisration	
<sup>1</sup> 13. (b) Cardiology	
14. General Surgery	}
15. Ophthalmology	}
16. Midwifery and Gynaecology	}..General Surgery
17. Oto-Rhino-Laryngology	}
18. Orthopaedics	}

19.	Anaesthesiology	}
20.	Dentistry	}
21.	Plastic Surgery	}..Special Surgery
22.	Neurosurgery	}
23.	Cardio Thoracic Surgery	}
24.	Radiology	}
25.	Fundamentals of Nursing	}
26.	Medical Nursing etc.	}
27.	Surgical Nursing etc.	}
28.	Gynaecology and Obstetrics	}
29.	Paediatrics	}..Nursing
30.	Public Health Nursing	}
<sup>2</sup> 31.	Psychiatry	}
32.	Nursing Service Administration and Education	}
		}
33.	Languages	}

1.College Department No. 13 (b) was inserted w.e.f. 11.02.1985.

2.College Department at Sr. No. 31 to 33 were inserted w.e.f. 20.06.1986.

#### <sup>1</sup>FACULTY OF ENGINEERING

<i>College Department</i>	<i>Corresponding Board of Studies</i>	
1.	Public Health Engineering	}
2.	Hydraulics	}
3.	Concrete Technology	}
4.	Applied Mechanics	}
5.	Soil Mechanics	}..Civil Engineering
6.	Surveying	}
7.	Town Planning	}
8.	Building Construction	}
9.	Construction Engineering	}
10.	Environmental Engineering	}
1.	Power Engineering	}
2.	Machine Design and Drawing	}
3.	Heat Transfer and Thermodynamics	}
4.	Fluid Mechanics and Fluid Power	}
5.	Dynamics of Machinery	}..Mechanical Engineering
6.	Gas Dynamics	}
7.	Internal Combustion Engines	}
8.	Refrigeration and Air-Conditioning	}
9.	Automobile Engineering	}
10.	Mechanical Engineering (Diesel)	}
1.	Radio Communication	}
2.	Line Communication	}

- |     |   |   |                           |
|-----|---|---|---------------------------|
| 3.  | Electronics                                 | } |                           |
| 4.  | Television Engineering                      | } |                           |
| 5.  | Microwave and Radar Engineering             | } | ..Electronics Engineering |
| 6.  | Industrial Electronics                      | } |                           |
| 7.  | Power Electronics                           | } |                           |
| 8.  | Digital Systems & Microprocessors           | } |                           |
| 9.  | Digital Signal Processing                   | } |                           |
| 10. | Solid State Devices and Integrated Circuits | } |                           |

- |    |                        |   |   |
|----|------------------------|---|---|
| 1. | Production Engineering | } |   |
| 2. | Workshop Technology    | } |   |
| 3. | Industrial Engineering | } | ..Production and Industrial Engineering |
| 4. | Plant Engineering      | } |   |
| 5. | Machine Tools          | } |   |

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1. Substituted for the original w.e.f. 18.05.1991.

	<i>College Department</i>		<i>Corresponding Board of Studies</i>
1.	Computer Technology	}	
2.	Systems Programming	}	
3.	Software Engineering	}	
4.	Data Base Management	}	
5.	Computer Communication and Networking	}	..Computer Engineering
6.	Computer Aided Design	}	
7.	Artificial Intelligence	}	
8.	Robotics	}	
1.	Reservoir Engineering	}	
2.	Petroleum Exploration	}	
3.	Petroleum Formation Evaluation	}	..Petroleum Engineering
4.	Petroleum Geology	}	
5.	Refining Operations	}	
6.	Petrochemical Technology	}	
1.	Typography	}	
2.	Surface Preparation	}	
3.	Image Generation	}	
4.	Print Production	}	
5.	Printing Material Science	}	
6.	Electrical Engineering	}	
7.	Electronics and Instrumentation Engineering in Printing	}	..Printing Engineering and Communication Technology
8.	Computer Graphics and Computer Aided Design	}	
9.	Finishing and Packaging	}	
10.	Different types of Communication Systems	}	

**(For Ayurvedic Colleges with Seven Departments)**

- |    |  |                                     |
|----|--|-------------------------------------|
| 1. | Department of Sanskrit & Samhitas<br>and Siddhanta | }                                   |
| 2. | Department of Sharirarachana Vigyan                | }..Basic Subjects                   |
| 3. | Department of Sharirakriya Vigyan                  | } Ikk;kHkwr fo"k;                   |
| 1. | Department of Dravyaguna                           | }                                   |
| 2. | Department of Rasashastra                          | } .. <sup>1</sup> Dravyaguna Vigyan |
| 3. | Department of Agada Tantra                         | }                                   |
| 1. | Department of Svasthavritta                        | }                                   |
| 2. | Department of Kayachikitsa                         | }..Kayachikitsa                     |
| 3. | Department of Roga Vigyan                          | }                                   |

- 
1. College Department of Dravyaguna and College Department of Rasashastra deleted from Corresponding B.O.S. in Basic Subjects and College Department of Agada Tantra deleted from Corresponding B.O.S. in Kayachikitsa and all of them included in new Corresponding B.O.S. Dravyagunavigyan w.e.f. 06.09.1984.

- |    |                              |                           |
|----|------------------------------|---------------------------|
| 1. | Department of Prasuti Tantra | }                         |
| 2. | Department of Shalya Tantra  | } ..Shalya Shalaky Tantra |
| 3. | Department of Shalaky Tantra | }                         |

**(For Ayurvedic Colleges with Twelve Departments)**

- |     |  |                          |
|-----|--|--------------------------|
| 1.  | Department of Sanskrit Samhita and Siddhanta | }                        |
|     |  | }                        |
| 2.  | Department of Sharirarachana Vigyan          | }                        |
| 3.  | Department of Sharirakriya Vigyan            | }..Basic Subject         |
| 4.  | Department of Dravyaguna                     | } Ikk;kHkwr fo"k;        |
| 5.  | Department of Rasashastra                    | }                        |
| 6.  | Department of Svasthavritta                  | }                        |
| 7.  | Department of Agada Tantra                   | }                        |
| 8.  | Department of Kayachikitsa                   | }..Kayachikitsa          |
| 9.  | Department of Roga Vigyan                    | }                        |
| 10. | Department of Prasuti Tantra                 | }                        |
| 11. | Department of Shalya Tantra                  | }..Shalya Shalaky Tantra |
| 12. | Department of Shalaky Tantra                 | }                        |

<sup>1</sup>FACULTY OF COMMERCE

- |    |  |    |                                      |
|----|--|----|--------------------------------------|
| 1. | Business Practices   | }  |                                      |
| 2. | Business Communication                                       | }  |                                      |
| 3. | Business Environment   | }  | Business Practices                   |
| 4. | Business Entrepreneurship                                    | }  |                                      |
|    |  |    |                                      |
| 1. | Mercantile and Industrial Law                                | }  |                                      |
| 2. | Business Laws and Taxation                                   | }  | Business Laws                        |
| 3. | Secretarial Practice and Company Management                  | }  |                                      |
|    |  |    |                                      |
| 1. | Commercial Arithmetic and Statistics                         | }  |                                      |
| 2. | Computer Concepts and Programming                            | }  | Statistics and Computer Applications |
| 3. | Computer Applications for Business                           | }  |                                      |
| 4. | Statistics   | }  |                                      |
|    |  |    |                                      |
| 1. | Business Economics   | )  |                                      |
| 2. | Indian Economy   | }  |                                      |
| 3. | Economic Development (with special reference to Maharashtra) | }  | Business Economics                   |
| 4. | Managerial Economics   | }  |                                      |
| 1. | Banking and Finance  | .. | Banking and Finance                  |

1. Substitute for the original w.e.f. 14.03.1992.

- |  |   |
|--|---|
| 1.Accountancy and Auditing                   | Accountancy                                 |
| 1. Cost and Works Accounting                 | Cost and Works Accounting                   |
| 1. Salesmanship, Publicity and Marketing     | Marketing                                   |
| 1.Insurance and Transport                    | Insurance and Transport                     |
| 1.Cooperation and Rural Development          | Cooperation and Rural Development           |
| 1.Business Administration                    | }   |
| 2. Public Enterprises                        | }   |
| 3. Office Management                         | } Business Administration                   |
| 4. Purchasing and Stores Management          | }   |
| 5. Organisation and Management               | }   |
| 1. Defence Budgeting, Finance and Management | ..Defence Budgeting, Finance and Management |

- |   |                                   |
|---|-----------------------------------|
| 1. Education including Philosophical and Sociological Foundations, History of Education and Comparative Education           | }<br>}..Education                 |
|   | }                                 |
| 2. Psychology Foundations and Experiments : Guidance and Counseling Tests and Measurements and Methods of Research          | }<br>} ..Educational Psychology   |
|   | }                                 |
| 3. Administration and Organization, Educational Statistics and Evaluation Methodology including general and Special Methods | } ..Administration and Evaluation |
|   | }                                 |
|   | }                                 |
| <sup>1</sup> 4. Sports and Physical Culture   | .. Sports and Physical Culture    |

<sup>2</sup>FACULTY OF PHARMACEUTICAL SCIENCES

- |                             |              |
|-----------------------------|--------------|
| 1. Pharmaceutics            |              |
| 2. Pharmaceutical Chemistry | } ..Pharmacy |
| 3 Pharmacognosy             |              |
| 4. Pharmacology             |              |

**CONSULTATIVE COMMITTEE FOR EACH BOARD OF STUDIES**

(Under Section 30 (1) (ii) of the Act )

**Constitution**

**S. 161.** The Vice-Chancellor shall appoint four students on a Consultative Committee for each Board of Studies under the provisions of Section 30 (1) (ii) of the Act, for a period of one year. Out of the four students, the Vice-Chancellor shall appoint two students, who have secured the highest number of marks in the concerned subject in the consecutive order at the Pre-University or First Year of the Degree Course examination, as the case may be, and from amongst those engaged in

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1. ~~College Department and corresponding B.O.S. no, 4 were inserted w.e.f. 11.2.1985.~~
  2. Inserted w.e.f. 18.05.1991.

(v̄v̄)

the full-time studies at the Degree Course in an affiliated, conducted or constituent college in the same subject. The Vice-Chancellor shall appoint the remaining two students, who have secured the highest number of marks in the particular subject in the consecutive order at the preceding degree examination



and offered that as principal, special, major or main subject and amongst those engaged in full-time Post-graduate studies in the subjects in a University Department and/or affiliated conducted or constituent College, provided that they are below the age of 25 years at the time of appointment, and that they shall cease to be on the Board on attainment of 25 years of age as required under Section 35 of the Act.

### **Rules of Procedure and Conduct of Business**

**S. 162.** The Chairman of the Board of Studies shall be the Chairman of the Consultative Committee for the Board of Studies.

**S. 163.** All the meetings of the Consultative Committee for the Board of Studies shall be convened by the Chairman when any matter is referred to it by the Board of Studies.

### **BOARDS OF UNIVERSITY TEACHING AND RESEARCH**

(Under Section 31 (2) (vii) of the Act)

#### **Constitution**

**S. 164.** The Post-Graduate teachers of each subject from the Post-Graduate centers outside the University Campus, shall elect one representative from amongst such teachers on the Board of University Teaching and Research for the concerned Faculty, under Section 31 (2) (vii) of the Act. The election shall be held by post in the manner prescribed by Statute 353 to 381 and 382 to 395.

For purposes of this statute an affiliated, conducted or constituent College doing Post-graduate teaching outside the University campus shall be the Post-graduate centre as defined in S. 6.

### **Rules of Procedure and Conduct of Business**

**S. 165.** The Board of University Teaching and Research shall ordinarily meet once a year with eight clear days' notice and, at other times, when convened by the Vice-Chancellor, or, in his absence, by the Dean of the Faculty.

**S. 166.** The Vice-Chancellor, or in his absence, the Dean of the Faculty, shall preside at all meetings of the Board. The Chairman shall have a vote, and in the case of an equality of votes, a second or casting vote.

**S. 167.** One-third of the members of the Board shall constitute a quorum for a meeting of the Board. All questions shall be decided by a majority of votes of the members present. Neither a notice nor a quorum shall be necessary in the case of an adjourned meeting.

**S. 168.** The office of an elected member of the Board shall stand vacated by the member ceasing to hold a particular office or designation by virtue of which he became a member, or by the member being absent from three consecutive meetings or by resignation.

#### BOARD OF EXTRA-MURAL STUDIES

(Under Section 33 (3) of the Act)

#### **Powers and Duties**

**S.169.** The Board of Extra-Mural Studies shall arrange for imparting instruction outside the regular courses of study prescribed for Degrees and Diplomas by—

- (1) holding popular lectures at the selected centres within the University area;
- (2) conducting Summer Schools, Adult Education classes, Youth Leadership Training Camps and other similar courses;
- (3) organising special vacation courses for students, women, factory workers and various professional groups;
- (4) publishing popular books on topics of general interest and knowledge;
- (5) organising common programmes in co-ordination with the Municipal Councils and Corporations, Zilla Parishads, Panchayat Samities and Gram Panchayats in the area;
- (6) organising programmes for disseminating knowledge for the cultural, social and economic up-lift of the rural population within the University area; and
- (7) securing co-operation with the National Service Scheme Advisory Committee, in suitable N.S.S. programmes.

**S. 170.** The Board of Extra-Mural Studies will arrange to impart instruction as stated above through documentary films, other audio-visual aids, lectures, demonstrations, television and other media of communication

**S. 171.** The Board may fix conditions for the admission of participants in the Extra-Mural programmes arranged by the Board and the payment of fee, if any:-

### **Rules of Procedure and Conduct of Business**

**S.172.** The Board of Extra-Mural Studies shall meet once in six months, and at other times, when convened by the Vice-Chancellor, or in his absence, by his nominee, with eight clear days' notice.

**S. 173.** The office of the elected member of the Board shall stand vacated by the member ceasing to hold a particular office or designation by virtue of which he became a member, or by the member being absent from three consecutive meetings, or by resignation.

**S. 174.** One-third of the members of the Board shall constitute a quorum for a meeting of the Board. All questions shall be decided by a majority of votes of the member present. Neither a notice nor a quorum shall be necessary in the case of an adjourned meeting.

#### **S. 175: Students' Council:**

(I) For purposes of Election of the Students' Council Class' means a body of Students undergoing a course of instruction leading to a degree examination of the University.

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1. Statute 175 were substituted for the original w.e.f. 31.07.1991.

Illustration: Classes in the Faculty of Arts, Science and Commerce shall be a under:

B.A.,B.Sc.,B.Com.	..F.Y./S.Y./T.Y.
M.A.,M.Sc.,M.Com.	..Part I, Part II

(2) One student from each college, recognized institution shall be elected as its Representative to the Students' Council under provisions of Section 34, Sub-Section (1) Clause (iii) of the Act, as per procedure prescribed herein under:

(a) Representative of the class shall be the student who has secured highest number of marks in the preceding qualifying examination in the immediately preceding year.

Provided that in case the student on first position declines to be such representative the student on second position shall be the representative of the class; if not the student on the third position shall be the representative of the class. In case the three students, decline, there shall be no representative for the class.

*Note:-*If two or more students have secured equal percentage of marks in the preceding examination as mentioned above, lots shall be drawn of such students.

(b) All representatives of all classes in the colleges/recognized institutions shall elect one University Representative who shall be member of Students' Council.

(c) The election to the Students' Council shall be held on the date and time decided by the Vice-Chancellor.

Notwithstanding anything contained in any other Statute provisions contained in Statutes 358 to 382 shall not be applicable to the Elections of Students' Council and provisions contained in the Statutes 353 to 357 and 382 to 392 shall apply mutatis-mutandis to the Elections of Students' Council.

(3) Preceding qualifying examination of the immediately preceding year for the purposes of this statute means-examination prescribed as qualifying for the particular course held in second half of the preceding academic year.

Example: For election of first LL.B. Class in August 1988 qualifying examination shall be examination of B.A., B.Sc., B.Com. held in April/May 1988.

The name of the student duly elected shall be communicated by the Principal, Head of the Department, Head of the Recognized Institution to the Director of Students' Welfare immediately after the declaration of the results.

(1) For the purposes of election of one student from each teaching Faculty of the University under Section 34 Sub-Section (1) Clause (iv) of the Act, for each teaching faculty of the University Departments covered by the Faculty in question an Electoral College shall be constituted, as under:

(2) Representative of the department who shall be the one who has secured highest number of marks in the preceding qualifying examination in the immediately preceding year.

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1. Statute 176 were substituted for the original w.e.f. 31.07.1991.

Provided that if two or more students have secured equal percentage of marks in the immediately preceding qualifying examination in the immediately preceding year, lots of names of such students shall be drawn, and the student in whose favour the lot is drawn shall be the representative.

(3) Representatives of departments, covered under concerned faculty shall elect its faculty representative to the Students' Council as mentioned in Section 34 Sub-Section (1) Clause (iv). Election of the representatives of the faculty shall be held by ballot according to system of proportional representation by means of single transferable vote.

(4) The Director of Students' Welfare shall communicate result of election to the Registrar immediately.

**S. 177.** The Vice-Chancellor shall appoint one student from each Faculty on the Students' Council, under the provisions of Section 34 (1) (v) of the Act, on academic merit.

(a) The Vice-Chancellor shall appoint a student from each Faculty who satisfies the following conditions:-

(1) that he has secured the highest number of marks at the preceding degree examination in the Faculty concerned taking into account all the subjects prescribed at that examination in the Faculty,

(2) that he is engaged in full-time post-graduate studies in a University Department and/or affiliated, conducted or constituent college or a recognized Institution.

(3) that he is below the age of 25 years at the time of appointment as required under Section 35 of the Act.

- (b) The Vice-Chancellor shall nominate eight other members under Section 34 (1) (vi), two from *each* of the four activities, viz., (i) Sports, (ii) National Service Scheme, (iii) National Cadet Corps, and (iv) Cultural Activities, on the recommendation of the appropriate authorities and/or the Director of Students' Welfare.
- (c) The Vice-Chancellor will nominate two lady students in accordance with provisions of Section 34 (1) (vi).

**<sup>1</sup>S. 171-A.**

No student falling under any of the following categories shall be eligible to contest elections or be nominated for any of the elections mentioned under Section 34 of the Act, and Statutes 175, 176 and 177.

(1) A student who has backlog of any of the courses of earlier concerned examination (External or Internal or Departmental).

OR

(2) Who has been admitted to the class from which he is contesting the Elections by getting the benefits of ATKTK.

OR

A student who is repeater in a class from which he is contesting the elections.

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1. Statute 177-A came into force w.e.f. 06.09.1984.

**S. 178.** In the first meeting of the Students' Council to be convened by the Director of Students' Welfare, the students shall elect from amongst themselves the Chairman and the Secretary of the Students' Council.

**S. 179.** Fourteen members of the Council shall be elected on the Students' Executive Union under the provisions of Section 34 (2) (iv) of the Act, at the first meeting of the Council convened by the President of the Students' Council during each academic year.

For such election, the Registrar shall send notice of election at least 25 clear days before the date of election, to the student members of the Council inviting nominations from amongst themselves as under:-

- (1) One member *each* to represent the activities mentioned below:-
  - (i) Sports,
  - (ii) National Service Scheme,
  - (iii) National Cadet Corps,
  - (iv) Cultural Activities.
- (2) One Lady student,
- (3) Nine others.

The election shall be held in the meeting of the Students' Council in the manner prescribed by the Statutes No. 353 to 373; 377 to 381 and 382 to 395.

For purposes of this Statute, members of the Council representing the four activities shall be those who have participated in one or more of the four activities mentioned in Section 34 (1) (vi) of the Act at least once, in the manner given below :-

(i) *Sports:*

A student must have participated at least once in either inter-collegiate or Inter-University Tournaments or in the Sports conducted by the other recognized Sports Organisations.

(ii) *National Service Scheme:*

A student must have participated in the National Service Scheme Programmes organised by the College or University and attended prescribed hours of work under the scheme.

(iii) *National Cadet Corps:*

A student must have been enrolled in the National Cadet Corps and attended at least 75 per cent of the parades and one camp organised by the N.C.C. authorities.

*(iv) Cultural Activities:*

A student must have participated in the Cultural Activities organised by the College such as dramatics, elocution competition, folk dance, music, painting and similar other activities.

A student, in order to become eligible for election under the four activities referred to above shall produce a certificate from the Principal/Head of the College or/Institution or Department.

The term of office of the student members of the Executive Union shall be coterminus with their term of office as members of the Council.

**Rules of Procedure and Conduct of Business of the Students' Council and  
Students' Executive Union**

**S. 180.** One-third members of the Council or Union, as the case may be shall constitute the quorum of a meeting, each of the Students' Council and the Students Executive Union. All questions shall be decided by a majority of votes of the member' present either by show of hands or by standing.

**S. 181.** The meeting of the Students' Council shall be held once a year or at such other times as may be convened by the President. The meetings of the Students' Council and the Students' Executive Union shall be convened with a notice of ten clear days.

**S. 182.** The meetings of the Students' Council shall be presided over by the President and in his absence by the Chairman of the Council. The meetings of the Students' Executive Union shall be presided over by the Chairman of the Council and in his absence, by the nominee of the President of the Council.

**S. 183.** The Director of Students' Welfare shall issue notices of the meetings of the Students' Council and of the Students' Executive Union.

**S. 184.** The Secretary of the Students' Council shall maintain the minutes of the meetings of the Council and that of the Students' Executive Union.



**S. 185.** The Director of Students' Welfare shall maintain the record and shall keep the accounts of the Students' Council and the Students' Executive Union.

## CHAPTER V

### Institution and Maintenance of the University Departments

(Under Section 37 (v) of the Act)

**S. 186.** The following University Departments are instituted and maintained by the University:--

#### <sup>1</sup>FACULTY OF ARTS AND FINE ARTS

- (1) Marathi
- (2) Sanskrit and Prakrit Languages.
- <sup>2</sup>(3) Foreign languages.
- (4) Linguistics.
- (5) English.
- (6) Hindi.
- (7) Centre of Advanced Study in Sanskrit.
- <sup>3</sup>(8) Performing Arts.

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1. Nomenclature 'Faculty of Arts and Fine Arts' was substituted for 'Faculty of Arts, Fine Arts and Music' w.e.f. 23.08.1982.

2. Nomenclature 'Foreign Languages' was substituted for 'Modern European Languages' w.e.f. 03.07.1989.

3. Department was inserted w.e.f. 09.04.1990.

#### FACULTY OF MENTAL, MORAL AND SOCIAL SCIENCES

- (1) Politics and Public Administration.

- <sup>1</sup>(2) Psychology.
- (3) Ancient Indian History, Culture and Archaeology.
- (4) Centre of Advanced Study in Economics.
- <sup>2</sup>(5) Communication and Journalism.
- <sup>3</sup>(6) Defence and Strategic Studies.
- (7) Philosophy.
- (8) Sociology.
- (9) Anthropology.
- (10) History.
- <sup>4</sup>(11) Library and Information Science.
- <sup>5</sup>(12) Continuing Adult Population Education and Extension work.

#### FACULTY OF SCIENCE

- (1) Chemistry.
- (2) Mathematics.
- (3) Statistics.
- (4) Zoology.
- (5) Geography.
- (6) Physics.
- (7) Botany.
- (8) Geology.
- <sup>6</sup>(9) Computer Science.
- (10) Microbiology.
- <sup>7</sup>(11) Communication Studies.

(12) Electronics Science.

<sup>8</sup>(13) Instrumentation of Science.

<sup>9</sup>(14) Environmental Sciences.

- 
1. Nomenclature 'Psychology' was substituted for 'Experimental Psychology' w.e.f. 23.08.1982.
  2. Nomenclature 'Communication and Journalism' was substituted for 'Journalism' w.e.f. 04.01.1984.
  3. Nomenclature 'Defence and Strategic Studies' was substituted for 'Defence Studies' w.e.f. 04.01.1984.
  4. Department was inserted w.e.f. 21.12.1978 and nomenclature 'Library and Information Science' was substituted for 'Library Science' w.e.f. 04.12.1979.
  5. Department was inserted w.e.f. 31.03.1990.
  6. Department Nos. 9 and 10 were inserted w.e.f. 23.08.1982.
  7. Department Nos. 11 and 12 were inserted w.e.f. 28.02.1985.
  8. Department was inserted w.e.f. 19.01.1990.
  9. Department was inserted w.e.f. 18.05.1991.

#### FACULTY OF LAW

(1) Law.

#### FACULTY OF COMMERCE

<sup>1</sup>(1) Commerce and Management Sciences.

#### <sup>2</sup>FACULTY OF AYURVEDIC MEDICINE

(1) Ayurvedic Medicine.

#### <sup>3</sup>FACULTY OF EDUCATION

(1) Education and Extension.

**S. 187.** The Departments in a subject or group of subjects which exist in Affiliated, Constituent Degree Colleges and Recognized Institutions, and which function as such Departments on behalf of the University under the provisions of Section 52 of the Act together with the University Teachers in the said subject or group of subjects, if any, shall be deemed for all purposes of the Act to be the Department of this University within the meaning of clause 9 of the Section 2 of the Act.

**S. 188.** The University Professor, or in his absence, the Reader in a University Department shall be the Head of that University Department. In case, there are more Professors than one in a University Departments, the Vice-Chancellor, shall appoint one of them as the Head. Similarly, if there is no Professor in a University Department but there are more Readers than one, the Vice-Chancellor shall appoint one of the Readers as the Head of the Department.

**S. 189.** Three months before the beginning of each academic year the Executive Council shall, on the recommendations made by the Boards of University Teaching and Research for each Faculty in accordance with the Ordinances, consider and approve the programme of Post-graduate teaching in the Poona University area alongwith the name of the University teachers, contributed teachers and recognized teachers from the Affiliated Constituent Colleges and Recognized Institutions.

**S. 190.** The Executive Council shall, on the recommendations of the Board of University Teaching and Research concerned, lay down the extent of the expenditure to be incurred by each Affiliated/Conducted College and Recognized Institutions undertaking Post-graduate teaching on the purchase of books, periodicals, equipments, apparatus etc. and also the manner in which this expenditure is to be incurred.

**S. 191.** The Executive Council shall on the recommendations of the Board of University Teaching and Research, concerned direct each Affiliated, Conducted College and Recognized Institution to make available for University Teaching and Research, Lecture Rooms, Laboratories other facilities and to maintain the same in proper condition, and to provide the necessary staff of Laboratory Assistants, Store-keepers, Fieldman, other ancillary staff, etc.

**S. 192.** The Executive Council may, on the recommendations of the Board of University Teaching and Research concerned require each Constituent and Affiliated College and Recognized Institution to confine the enrolment of students to certain subjects and the number fixed for each.

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1. Department was inserted w.e.f. 17.01.1985.

2. Department was inserted w.e.f. 31.03.1990.

3. Department was inserted w.e.f. 09.04.1990.

**S. 193.** The Executive Council shall on the recommendation of the Board of University Teaching and Research concerned fix the amount of grant to be made to each Constituent and Affiliated College and Recognized Institution on the basis of the number of teachers contributed by it for teaching and tutorial purposes. The Executive Council may also sanction grants for Library, Laboratory and other facilities to the Constituent and Affiliated Colleges and Recognized Institutions for the promotion of Post-graduate teaching and research.

**S. 193-A.** The Executive Council shall on the recommendation of the Board of University Teaching and Research concerned, refund the M.Sc. (Research partly)/Ph.D. tuition fees in respect of the candidates working under the guidance of the members of their teaching staff, to the Constituent and Affiliated College and Recognized Institution.

**S. 194 to 213.** Blank

**S No. 214.**

Selection for appointment of Librarian (under Section 15 (1) and 63 (2) of the Act.)

#### *Qualifications*

The following shall be the minimum qualifications for the post of Librarian-

(a) Second Class M.A./M.Sc./M.Com. plus second class B.Lib. Science or qualifications recognized equivalent thereto, the Degree of Master of Library Science being a preferential qualifications.

(b) At least ten years' experience as Librarian or in responsible professional capacity in a University Library.

(c) Ten years' experience of teaching to B.Lib. Degree or Dip.Lib. Classes or at equivalent Course in Library Science.

(d) Good academic qualifications and research experience (with publications). The qualifications must in general, be comparable to those of Professors in the Universities.

(e) Knowledge of Marathi is desirable.

(f) At the time of appointment, the candidate for the post of Librarian shall not ordinarily be below 35 years and above 50 years of age. Age limit shall, however, be relaxable at the discretion of the Executive Council.

<sup>2</sup>**S. 214-A.** The Librarian shall be designated as "Librarian and Professor of Library and Information Science."

### **Powers and Duties of the Librarian**

**S. 215.** Subject to the supervision and control of the Executive Council the Librarian shall exercise powers and perform duties, namely:

(a) to be in-charge of the University Library and the branches of the University Library.

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1. Statute was substituted for the original w.e.f. 15.07.1985.

2. Statute came into force w.e.f. 24.02.1984.

- (b) to be the custodian of the books, journals, periodicals, rare volumes, manuscripts and all other reading material and property which may be committed to his charge from time to time.
- (c) to keep the minutes of all the meetings of the Library Committee and Sub-Committees.
- (d) to ensure that the Library Rules framed by the University authorities are given effect to.
- (e) to follow the procedure laid down by the Executive Council for the purchase of books, journals, etc.
- (f) to ensure that Library books, other reading materials and property committed to his charge are maintained properly.
- (g) to ensure that necessary Library facilities are provided to the students, teachers and others admitted to the privilege of the Library.
- (h) to verify and check the bills of books journals and other articles purchased for the Library, and to effect their payment and to maintain accounts thereof.

connected  
and

- (i) to be responsible for the organisation of instruction and supervision of the courses of study in Library Science, and to participate in teaching programme and
- (j) to exercise such other powers and perform such other duties with the Library as may be laid down by the Library Committee the Executive Council from time to time.

### **Selection Committee for Appointment of Librarian**

(Under Section 63 (2) of the Act)

#### **Procedure of the Meeting**

**S. 216.** The date of the meeting of the Selection Committee shall be so fixed as to allow notice thereof being given at least thirty clear days before the date of the meeting to each member of the Committee and to the candidates.

The particulars of each candidate shall be sent to each member of the Selection Committee so as to reach him at least seven days before the date of the meeting.

**S. 217.** The quorum to constitute the meeting of the Selection Committee shall be two members, one of whom shall be the Vice-Chancellor.

**S. 218.** The Selection Committee shall interview and adjudge the merits of each candidate in accordance with the qualifications advertised and report to the Executive Council the names, arranged in order of merit of the persons, whom it recommends for appointment to the post of Librarian.

**S. 219.** The Executive Council shall have the final power of appointment of a candidate on the recommendation of the Selection Committee.

**S. 220 to 229** Blank

## CHAPTER X

### SELECTION COMMITTEE FOR APPOINTMENT OF REGISTRAR

(Under Section 61 (2) of the Act)

#### Procedure of the Meeting

**S. 230.** The date of the meeting of the Selection Committee shall be so fixed as to allow notice thereof being given at least thirty clear days before the date of the meeting to each member of the committee and to the candidate on the recommendation of the Selection Committee.

The particulars of each candidate shall be sent to each member of the Selection Committee so as to reach him at least seven days before the date of the meeting.

**S. 231.** The quorum to constitute the meeting of the Selection Committee shall be three members, of whom two shall be the persons nominated under Section 61 (1) (i) and (ii) of the Act.

**S. 232.** The Selection Committee shall interview and adjudge the merits of each candidate in accordance with the qualifications advertised and report to the Executive Council the names, arranged in order of merit of the persons, whom it recommends for appointment to the post of Registrar.

**S. 233.** The Executive Council shall appoint the Registrar on the recommendation of the Selection Committee.

Provided that where the Executive Council proposes to make an appointment otherwise than in accordance with the order of merit arranged by the Selection Committee, it shall record its reasons in writing. The meeting of the Selection Committee shall be convened again and reasons so recorded by the Executive Council shall be placed before the Selection Committee, and if the Selection Committee reiterates its earlier decision and the Executive Council does not accept the recommendation of the Selection Committee, the matter shall be referred to the Chancellor whose decision in the matter shall be final.



## **Selection far Appointment of the Finance Officer**

(Under Section 62 (2) of the Act)

### **S. 234.**

The qualifications and experience for the post of Finance Officer shall be as follows:

I (i) A Master's Degree in the Faculty of Commerce at least in Second Class with Accountancy and Auditing as optional subjects at the B.Com Examination

OR

(ii) A Chartered Accountant.

OR

(iii) A Second Class Graduate of any recognised Indian University who has passed S. A. S. or Maharashtra Finance and Accounts Service Class I Officer's Examination.

OR

(iv) Qualifications recognized as equivalent thereto.

II. A person to be appointed to the post of Finance Officer shall have to his credit ten years experience out of which at least five years' experience shall be in a response capacity of working in the Accounts or Finance Section of Universities, Industrial Commercial bodies of repute, Scheduled Banks or Corporations or Government Departments dealing with finances, accounts or auditing.

III Proficiency in English or Marathi.

IV At the time of appointment, the candidate shall not be below 40 years and above 50 years of age.

### **Procedure of the Meeting**

**S. 235.** The date of the meeting of the Selection Committee shall be so fixed as to allow notice thereto being given at least thirty clear days to each member of the Committee and to the candidates.

**S. 236.** The quorum to constitute the meeting of the Selection Committee shall be three members, of whom at least one shall be a person nominated under Section 62 (1) (ii) or (iii) of the Act.

**S. 237.** The Selection Committee shall interview, adjudge the merits of each candidate in accordance with the qualifications advertised, and report to the Executive Council the names, arranged in order of merit of the persons, whom it recommends for appointment to the post advertised.

**S. 238.** The Executive Council shall appoint the Finance Officer on the recommendation of the Selection Committee.

**S. 239 to 242.** Blank

**<sup>1</sup>S No. 243.**

(1) For the purposes of appointment of three Deans of Faculties under Section 65.

(2) (iii) of the Act, the nine Faculties are grouped as shown below :

Group I- Arts and Fine Arts, Mental, Moral & Social sciences & Medicine.

Group II- Science, Education and Engineering.

Group III- Commerce, Law and Ayurvedic Medicine.

The Deans of Faculties from Group I shall be appointed on the Committee for the first year, those from Group II for the Second Year and those from Group III for the third year.

The rotation in the same manner shall continue thereafter for the successive years.

The new faculty coming into existence hereafter shall be included in a group in seriatim according to their establishment; and in case there being the same date of establishment, in alphabetical order of their names.

### **Finance Committee**

(Under Section 66 (8) of the Act)

### **Procedure of the Meeting**

**S. 244.** The Committee shall meet twice a year and at such other time as may be convened by the Vice-Chancellor with a notice of at least ten clear days before the date of the meeting. All decisions shall be taken at the meeting by majority of votes of the members present.

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1. Statute came into force w.e.f. 15.07.1985.

**S. 245.** In the absence of the Chairman, one of the two Deans on the Committee, nominated by the Academic Council shall preside over the meeting.

### **The University Accounts Committee**

(Under Section 67 (5) of the Act)

#### **Procedure of the Meeting**

**S. 246.** The University Accounts Committee shall meet at least once a year. The Chairman of the University Accounts Committee shall convene the meeting of the University Accounts Committee. The Finance Officer shall issue the notice of the meeting at least ten clear days before the day of the meeting.

**S. 247.** Four members shall constitute a quorum of whom the Chairman of the University Accounts Committee shall be one.

#### **Accounts Committee**

<sup>1</sup>**S. 248.** The University Accounts Committee shall be constituted not later than the 31st March.

**S. 249.** The Committee shall scrutinize in each succeeding year, the annual accounts of various funds of the University established under Section 70 of the Act for the preceding financial year.

**S. 250.** The Committee may make specific recommendations to the Senate and/or the Executive Council regarding:-

- (i) Ways and means to increase the resources of the University.
- (ii) Methods to ensure proper utilisation and to avoid wastage in sanctioned expenditure consistent with the maintenance of administrative efficiency and academic standards.
- (iii) Such matters pertaining to the University Accounts as may be referred to it by the Senate and/or the Executive Council for advice.

**S. 251.** The Committee shall ordinarily finalise its report to be submitted to the Senate under Section 67 (4) of the Act after consultation with the Heads of University Departments and Sections 24 of University Office in respect of matters pertaining to them. The report will be placed before the Executive Council which shall place it before the annual meeting of the Senate after necessary consideration.

**S. 252.** Whenever the Committee wants to suggest any action to be taken regarding any lapses or irregularities disclosed in its scrutiny, the Committee may refer the matter initially to the Executive Council for necessary action.

**S. 253 to 254.** Blank

## **CHAPTER XI**

### **FINANCIAL ESTIMATES**

(Under Section 71 (3) of the Act)

**S. 255.** All offers of bequests, donations and endowments the management whereof is to be vested in the University will be accepted subject to the following conditions:

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1 Statute Nos. 248 to 252 came into force w.e.f. 04.12.1979.

(i) The net annual income of the endowment at least

<sup>1</sup>Rs. 4800 in the case of a Fellowship,

Rs. 1800 in the case of a Scholarship, and

Rs .500 in the case of a Prize.

(ii) The benefits of the endowments shall not be restricted to any caste, creed, religion or community.

- (iii) In case it is intended to institute a Gold Medal, the donor should donate an amount which should yield a net annual income of Rs. 500/-. In case a gold plated silver medal is to be instituted, the donor should give donation, which will yield an annual income of Rs. 300/- or he may pay Rs. 300/- in cash every year for the purpose.
- (iv) The annual realisation from the endowment or donation shall be subject to a deduction of 10% by way of administrative charges. It may be waived by the Executive Council if the amount of donation is above Rs. 5 lakhs.

**S. 256.** Subject to the other conditions noted above, it shall be open to the University to accept offers of endowments or donations where the amounts are not deposited with the University but are supported by a bank guarantee (from any scheduled bank) or by an assurance from a Registered Public Trust for the payment of annual income as well as the administrative charges.

**S. 257.** The terms and conditions subjects to which any Fellowship, Scholarship, Medal, Prize and other Awards shall be granted, shall be determined by the Executive Council in consultation with the Academic Council after obtaining donor's consent in the matter.

**<sup>2</sup>S. 258.** Before taking action contemplated under Section 56 (1) it shall be incumbent upon the Executive Council to notify the person concerned of the action contemplated and to give him an opportunity to tender, either in person or by a written statement, within twenty one clear days from the date of service of such notice, such defence as he may wish to put up. The notice shall also specify the name of the person who shall be authorised by the Executive Council to hear his representation in person.

The person so authorised by the Executive Council to hear the representation in person, shall notify the date, time and place of such hearing.

No right of representation through a legal practitioner shall be available at the personal hearing to the registered graduate concerned.

The person so authorised to hear in person shall submit the report on the defence put up by the registered graduate concerned to the Executive Council within a period of 15 days of such personal hearing.

Amount Rs. 1800/- substituted for Rs. 480/-

Amount Rs. 500/- substituted for Rs. 150/- w.e.f. 18.01.1983.

2. Statute came into force w.e.f. 21.12.1978.

If the Executive Council after taking into consideration the defence so put up, decides to recommend to the Senate the action be taken against him, a copy of such recommendation shall be forwarded to him with an indication of the date of the Annual General meeting of the Senate at which his case shall come up for consideration. Such intimation shall be given to him at least 8 weeks in advance of the date of the Annual General meeting of the Senate. He shall also be informed that if he has any further- statements in writing to make, he should submit the same to the Executive Council six weeks before the date of the Annual General meeting of the Senate.

The statement, if any, so received shall be submitted to the Annual General meeting of the Senate with the recommendation of the Executive Council and the relevant details of the case.

Any notice or intimation as aforesaid required to be served upon the Registered Graduate shall be sufficient if it is issued by Prepaid Registered (A.D.) Post on his last known address.

**S. 259.** Blank

**S. 260.** The Finance Committee shall prepare the Financial Estimates for the ensuing year on or before twenty-fifth day of January of every year for submission to the Executive Council, under Section 71 (3) of the Act.

**S. 261.** The Financial Estimates, as approved by the Executive Council, shall be sent to the members of the Senate Twenty-five clear days before the date of the Annual Meeting of the Senate, as may be fixed by the Chancellor.

#### **Annual Report**

(Under Section 72 of the Act)

**S. 262.** The Annual Report of the University, as prepared under the direction of the Executive Council, shall be sent to the members of the Senate twenty-five clear days before the date of the Annual Meeting of the Senate as fixed by the Chancellor.

#### **Finance Committee**

(Under Section 66 of the Act)

**S. 263.** The Finance Committee may advise the Executive Council on all matters pertaining to various items of expenditure sanctioned in the Budget.

**S. 264.** The Finance Committee may review the actual expenditure against the allotments made in the sanctioned Budget during the course of the Financial year as and when necessary and recommend to the Executive Council reappropriations within the sanctioned allotments from one head to another by effecting savings by postponement or by curtailment of less urgent expenditure.

**S. 265.** The Finance Committee may recommend to the Executive Council either on its own accord or on proposals sent by other bodies, steps to augment the financial resources of the University.

The Committee may also suggest measures of economising the expenditure.

**S. 266.** The Finance Committee shall review the Quarterly Statements of receipts and payments prepared by the Finance Officer with reference to the Budget allotments and report them to the Executive Council for necessary considerations.

**S. 267.** The Finance Committee may consider the reports of the Finance Officer regarding the surplus funds of the University and advise him regarding their investment in conformity of the provisions of the Act.

**S. 268.** The Finance Committee may consider the suggestions of the Finance Officer on the methods employed for collection of revenue and recommend them for implementation to the Executive Council.

**S. 269.** All proposals of the Finance Officer regarding the unauthorised expenditure or other financial irregularities to be submitted by him under Section (14) (4) (i) of the Act, shall be placed before the Finance Committee, through Registrar for its consideration and recommendation to the Executive Council.

**S. 270.** The Finance Committee shall render necessary advise on any matter specifically referred to it by the Executive Council.

**S. 271.** The Finance Committee shall see that the annual accounts (including the balance sheet) of the University prepared and placed before it by the Finance Officer are audited by the auditors

appointed by the Senate under Section 22 (XIV) of the Act within the period of six months of the close of the Financial year as prescribed under Section 71 (i) of the Act

**S. 272.** The Finance Committee shall consider the Audit Reports of the Auditors on the Accounts of the University Funds as well as those of the Government Grants received by the University and replies thereto prepared by the Finance Officer. The Committee shall recommend them to Executive Council for necessary adoption, publication and submission along with the annual accounts to the Senate as required under Section 71 (2) of the Act.

**S. 273 to 352.** Blank.

#### ELECTIONS TO AUTHORITIES OR BODIES

(Under Section 78 of the Act)

**S. 353.** Except as otherwise expressly provided for, every election to the Authority or Body of the University shall be held by ballot according to the system of proportional representation by means of a single transferable vote and prescribed by these Statutes.

**S. 354.** In these Statutes, unless there is anything repugnant in the subject or context, or meaning thereof.

(1) The expression "elector" with reference to the election of any authority or body means any person or a public association or body entitled to vote at such an election;

(2) The expression "continuing candidate" means any candidate not elected or not excluded from the poll at any given time;

(3) The expression "first preference" means the figure "1" standing alone opposite the name of a candidate; "Second preference" means the figure "2" standing alone opposite the name of the candidate in succession to the figure "1"; "third preference" means the figure "3" standing alone opposite the name of a candidate in succession to the figures "1" and "2" and so on, on the voting paper;

(4) The expression "next available preference" means a second or subsequent preference recorded in consecutive numerical order or a continuing candidate, the preferences, next in order on voting paper for candidates already elected or excluded from the poll being ignored;



(5) The expression “transferable paper” means a voting paper on which, following the first preference, a second or subsequent preference is recorded in consecutive numerical order for a continuing candidate;

(6) The expression “non-transferable paper” means a voting paper on which no second or subsequent preference is recorded for a continuing candidate;

Provided that a paper shall be deemed to have become a non-transferable paper whenever-

(a) the names of two or more candidates (whether continuing or not) are marked with the same number, and are next in order of preference;

(b) the name of the candidate next in order of preference (whether continuing or not) is marked-

(i) by a number not following consecutively after some other number on the voting paper;

*Or*

(ii) by two or more numbers;

(c) for any other reason it cannot be determined for which of the continuing candidates the next available preference of the elector is recorded.

(7) The expression “original vote” in regard to any candidate means a vote derived from a voting paper on which a first preference is recorded for that candidate;

(8) The expression “transferred vote” in regard to any candidate means a vote derived from a voting paper on which a second or subsequent preference is recorded for that candidate;

(9) The expression “quota” means the number of votes sufficient to secure the election of a candidate, determined at each election by dividing the total number of valid votes cast at an election by the number of vacancies to be filled plus one at that election and by adding one to the result so arrived at. Any fractional remainder in doing so shall be disregarded.

(10) The expression “surplus” means the number of votes by which the total number of original and transferred votes, credited to any candidate, exceeds the quota;

(11) The expression “count” means:

(a) all the operations involved in the counting of the first preferences recorded for candidates;

*Or*

(b) all the operations involved in the transfer of the surplus of an elected candidate;

Or

- (c) all the operations involved in the transfer of the votes of an excluded candidate or of two or more candidates excluded together.

**S. 355.** A voting paper shall be as far as possible, in the following form;

VOTING PAPER

**UNIVERSITY OF POONA**

Election by.....

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Names of Candidates	Order of Preference
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**S. 356.**

- (1) Each elector shall have one transferable vote.
- (2) An elector in recording his vote:-
  - (a) must place on his voting paper the figure 1 opposite the name of the candidate for whom he votes in the column of 'order of preference'.
  - (b) may in addition indicate the order of his choice or preference for as many other candidates as he pleases by placing against their respective names the figures 2, 3, 4 and so on, in consecutive numerical order.

**S. 357.** A voting paper is invalid if:-

- (a) the figure 1 standing alone, indicating a first preference, is not placed;

Or

(b) the figure 1 standing alone, indicating a first preference, is placed opposite the names of more than one candidate;

Or

(c) the figure 1 standing alone, indicating a first preference and some other figures are placed opposite the name of the same candidate;

Or

(d) it cannot be determined for which candidate the first preference of the voter is recorded;

Or

(e) in an election by ballot any mark is placed by the voter by which he may afterwards be identified;

Or

(f) there is any erasure or alteration in the figures indicating the voter's preference.

**S. 358.** The Vice-Chancellor shall have the power-

- (a) to fix the date of election,
- (b) to decide, in cases of doubt, the validity or invalidity of a vote recorded and to declare the result of each election.

**S. 359.** The Vice-Chancellor shall have the power to hold elections in anticipation of vacancies about to occur by efflux of time.

**S. 360.** Except as otherwise provided for, the Registrar shall be responsible for the conduct of all elections.

### **Electoral Roll**

**S. 361.** The Registrar shall prepare electoral rolls for all persons or public associations or bodies entitled to elect members to the authorities of the University, showing their names and addresses.

**S. 362.** Except when an election is held at a meeting, the persons or public associations or bodies, as the case may be, entitled to vote at an election to any of the authorities shall, respectively, be the persons or public associations or bodies whose names are entered on their respective rolls.

**S. 363.** The rolls of persons, public associations or bodies entitled to vote at an election to the Senate shall be published, except when otherwise specified, at least 45 clear days before the date of election.

**S. 364.** The Vice-Chancellor shall have the authority to correct the rolls, if any omission or wrong entries be brought to his notice at least 30 clear days before the date of election. The Vice-Chancellor's decision in the matter shall be final.

**S. 365.** Printed copies of the rolls shall be delivered on application to any person on payment of any such fees as may be prescribed.

### **Notice of Election**

**S. 366.** Whenever there is a vacancy in any authority, the notice of election relating thereto shall be given to all electors, except when otherwise provided, at least 25 clear days before the date of election, and at least 16 clear days before the date fixed as the last date for the receipt of nominations, and in the said notice the date fixed as the last day for receiving nominations and the date of election shall precisely stated and relevant details regarding the vacancy given. In the case where an election is to be held at a meeting of any public association, authority or body other than the Senate, the notice of election shall be issued at least twenty days before the date of the meeting.

### **Nominations**

**S. 367.** Subject to the provisions of Section 20 of the Act, in all cases where nominations are invited by the Registrar, any two electors, or any two members, of a public association or body entitled to vote, may after the notice of election is issued, nominate as a candidate any person by sending to, or delivering at the University office a nomination paper before 4.00 p.m. on the last day fixed for receiving nominations. In the case of an election to the Senate held under Clauses (xii), (xiii), (xiv) and (xv) of Section 20 (1) (B) of the Act, nomination papers shall bear an attestation of the President or Chairman of the body concerned stating that the candidate proposed, the proposer, and the seconder were on the date of issue of the notice of election, members of the said body.

**S. 368.** The last date for the receipt of nominations in the case where an election is to be held at a meeting of any public association, authority or body other than the Senate of the University, shall be at least ten clear days before the day of the meeting.

**S. 369.** Nomination papers shall be in the prescribed form and shall be dated and signed by two electors or by two members of the public associations or bodies entitled to vote, and shall contain dates, the names in full, addresses and designations, if any, of

signatories and of the candidate nominated. No person shall be nominated as a candidate for election unless he signifies his consent under his signature and date on the nomination paper. No person shall either propose or second his own nomination.

Provided that in case there are less than three electors the candidate himself may propose and/or second his own nomination. A nomination paper which does not comply with all the requirements herein mentioned shall be invalid and it shall be rejected.

**S. 370.** It shall be open to a candidate to withdraw from an election provided that the candidate sends to the Registrar an intimation of withdrawal in writing signed by the candidate and attested in the manner prescribed in Statute 375 so as to reach him before 6-00 p.m. on the third day after the date for the scrutiny of nominations.

**S. 371. (a)** As soon as possible after the last day fixed for the receipt of nominations, at a time and place fixed by the Vice-Chancellor, and notified in the notice of election, the Vice-Chancellor or any person or persons nominated by him shall scrutinize the nominations. The candidate or his agent, whose name has been included in the final electoral roll duly authorised by the candidate in writing in this behalf shall be entitled to be present at such scrutiny.

(b) In the case of dispute or doubt regarding the validity of a nomination paper the decision of the Vice-Chancellor shall be final.

**S. 372.** If the number of candidates nominated does not exceed the number of vacancies to be filled, the candidates nominated shall be declared to have been elected.

**S. 373. (a)** Election to the Senate under Section 20 (1) (B) (ii), (iv) (v), (xii), (xiii), (xiv) and (xv) of the Act shall be held by post.

(b) Election of the representative of the Post-Graduate Teachers on the Board of University Teaching and Research under Section 31 (1) (vii) shall be held by post.

(c) Election by any of the authorities of the University to any of its authorities shall be held at a meeting of such authority in accordance with the procedure laid down in Statute 353 to 373; 377 to 381 and 382 to 395.

### **Procedure for Election by Post**

**S. 374.** Where the election is held by post, the Registrar shall send, soon after the nominations have been scrutinized to each elector at his registered address (a) voting paper bearing the name of the Constituency, (b) a smaller cover bearing the name of the Constituency and, (c) a bigger cover on which are printed on the left half, the number of the elector and the name of the Constituency and form of the certificate of identity, and on the right half, the words "To the Registrar" University of Poona. The voter shall enclose the voting paper, duly filled in, but without the name or the signature of the voter, in the smaller cover and enclose this again in the bigger cover sign the certificate of identity on it, get his signature attested, if any attestation be required, and send it to the Registrar so as to reach the University office before the time announced for the election.

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Amendment to Statute 371 (a) came into force w.e.f. 19.04.1991.

**S. 375.** The certificate of identity required by Statute 374 shall be signed by the elector or the Chairman or President of the Public association or the body entitled to vote, in the presence of, and shall be attested by a Magistrate, a Judge, a member of the Senate of the University for the time being, the head of a Higher Secondary School, or a teacher as defined by the relevant Statutes.

**S. 376.** An elector who has not received his voting paper and other connected papers sent by post, or whose papers before they are returned to the Registrar, have been lost or spoilt in such manner that they cannot be conveniently used, on his transmitting to the Registrar a declaration to that effect signed by himself may require the Registrar to send him new papers in place of those not received, spoilt, or lost; and if the papers have been spoilt, the spoilt papers shall be returned to the Registrar, who shall cancel them on receipt. In every case when new papers are issued, a mark shall be placed against the number of the elector's name in the registrar to denote that the new papers have been issued in place of those not received, spoilt or lost, and the old papers shall be deemed as cancelled.

## **Procedure for Election by Ballot at a Meeting**

**S. 377.** These rules shall apply to elections by the Authorities of the University and elections of a Head of a University Department and of a Dean on the Executive Council under Section 23 ( 1 ) (vi) and 23 ( 1 ) (x) respectively of the Act.

**S. 378.** The time during which the ballot box shall be kept open for the receipt of voting papers, as determined by the Vice-Chancellor or the member authorised under the Statute for convening the said meeting, shall be precisely notified to the voters in the notice of election

**S. 379.** Voting papers with the names of persons nominated, printed or typed thereon, will be furnished at the meetings held for the purpose of the election. All the eligible members present at the meeting shall be entitled to vote in the election. When two or more authorities or bodies are jointly entitled to elect a representative and the election takes place at a meeting a member who is common to two or more authorities or bodies shall be entitled to only one vote. The scrutiny shall be conducted by the Registrar and not less than two scrutineers to be selected by the Chairman of the meeting from among those present at the meeting

**S. 380.** Not less than four clear days before the meeting, the names of persons duly nominated shall be notified to all those entitled to be present and to vote at the meeting.

**S. 381.** On receipt of the notification referred to in Statute in bodies named in clauses (viii), (ix) and (x) of Section 20 (1) (B) of the Act shall make the necessary arrangements to hold the election so that the result of the election is known in due time. Such elections shall be held according to the system of proportional representation by means of a single transferable vote, in the manner specified in Section 78 of the Act; provided, however, that it shall be at the option of such authority concerned to hold the election at a meeting or by post; but once the option is exercised, the procedure to be followed shall be strictly in accordance therewith. On the result of such elections being known, the said association or body concerned shall make a return to the University intimating the names, degrees and addresses of the persons so elected under the signature.

of the Secretary to the Maharashtra Legislature Department in case of elections under.

above clause (viii) and (ix) and in case of elections under clause (x) above under the signature of the Municipal Commissioner.

## PROCEDURE FOR ELECTION AT POLLING CENTRES

**S. 381.-A** In all cases when an election is held wherein votes are to be recorded at polling centres, the procedure for the recording of votes by ballot shall be as under:-

- (1) A polling centre shall be provided by the Executive Council and an election officer appointed at places where there is a college or a recognized institution and at such other places as the Vice-Chancellor may fix;
- (2) The hours of voting at the respective centres of election shall be determined in advance and stated in the notice of election;
- (3) Names of persons duly nominated shall be notified to voters as soon as possible after the nominations have been scrutinized;
- (4) The election officer shall keep order at the polling station. No person other than a voter shall be permitted to enter the polling station;
- (5) No voter shall be allowed to enter the polling station for recording his vote before the commencement or after the expiry of the period fixed for the purpose;
- (6) Each polling station shall have such number of compartments as the election officer thinks necessary to enable each voter to record his vote, screened from observation;
- (7) Immediately before the polling commences, the election officer shall show to the candidate or his authorised agents present at the station that the ballot box is empty and shall then lock and seal it for use;
- (8) Immediately before the ballot paper is issued to a voter, the number of the voter shall be entered on the counterfoil, and the same shall be signed by the voter and a mark shall be placed by the issuing officer in his copy of the electoral roll against the number of the voter to whom the voting paper is issued;
- (9) The voter on receiving the ballot paper, shall forthwith proceed to one of the compartments, where he shall mark and put his paper into the ballot box;
- (10) Every voter shall vote without undue delay, and shall quit the polling station as soon as he has put his ballot paper into the ballot box;
- (11) If a voter spoils his ballot paper inadvertently, he may be given another and the spoiled paper and its counterfoil shall be cancelled by the election officer.

### Scrutiny and Counting of Voting Papers

**S. 382.** All voting papers shall be scrutinized by the Registrar and by such other person or persons as may be nominated by the Vice-Chancellor. The Registrar may delegate his power in relation to this Statute to any other person under his control. The candidate or his agent, who shall be a voter of a



particular constituency, duly authorised by him in writing on his behalf shall be entitled to be present at such scrutiny. When there are more polling stations than one, voting papers of all the polling stations shall be first mixed up and then scrutinized by the Registrar and such other person or persons as may be nominated by the Vice-Chancellor.

**S. 383.** After the voting papers for an electoral body have been scrutinized and counted, the Registrar shall examine the voting papers and shall sort them into parcels according to the first preference recorded for each candidate, rejecting voting papers that are invalid.

**S. 384.** The Registrar shall then count the number of papers in each parcel and shall credit each candidate with a number of votes equal to the number of valid papers on which a first preference has been recorded for such candidate, and he shall ascertain the total number of valid papers, and also determine the quota.

**S. 385.** If, the end of any count the number of votes credited to a candidate is equal to or greater than the quota, the candidate shall thereupon be elected.

**S. 386.** 1. If at the end of any count, the number of votes credited to a candidate is greater than the quota the surplus shall be transferred, as in this Statute provided, to the continuing candidates for whom the next available preferences have been recorded on the voting papers in the parcel or sub-parcel last received by the elected candidate.

2. (a) If more than one candidate has surplus, the largest surplus shall be first dealt with.

(b) If two or more candidates have each an equal surplus, the surplus of the candidate with the greatest number of votes at the first count at which the candidates in question have an unequal number of votes shall be first dealt with. When the number of votes credited to such candidates are equal at all counts, the Registrar shall determine by lot which surplus he will first deal with.

3. The Registrar shall not transfer a surplus when that surplus, together with any other surplus not transferred, is less than the difference-

(a) between the votes of the candidates lowest on the poll and the votes of the next highest candidate:

OR

(b) between the total of the votes of the two or more candidates lowest on the poll and the votes of the next highest candidate, provided that the

exclusion from the poll of the aforesaid two or more candidates lowest on the poll shall not reduce the number of continuing candidates below the number of vacancies remaining to be filled.

4. (a) If the votes credited to an elected candidate consist of original votes only, the Registrar shall examine all the papers contained in the parcel of the elected candidate whose surplus is to be transferred.
  - (b) If the votes credited to an elected candidate consist of original and transferred votes, or transferred votes only, the Registrar shall examine the papers contained in the sub-parcel last received by the elected candidate whose surplus is to be transferred.
  - (c) In either case, the Registrar shall sort the transferable papers into sub-parcels according to the next available preference recorded thereon, shall make a separate sub-parcel of the non-transferable papers and shall ascertain the number of papers in each sub-parcel of transferable papers.
5. If the total number of papers in the sub-parcels of transferable papers is equal to or less than the surplus, the Registrar shall transfer the whole of each sub-parcel of transferable papers to the continuing candidates indicated thereon as the electors next available preference, and shall set aside as a separate parcel so many of the non-transferable papers as are not required for the quota of the elected candidate. The particular papers set aside shall be those last filed in the parcel of non-transferable papers.
6. (a) If the total number of transferable papers is greater than the surplus, the Registrar shall transfer from each sub-parcel of transferable papers to the continuing candidate indicated thereon as the electors' next available preference the number of papers which bears the same proportion to the number of papers in the sub-parcels as the surplus bears to the total number of transferable papers.
  - (b) The number of papers to be transferred from each sub-parcel shall be ascertained by multiplying the number of papers in the sub-parcel by the surplus and dividing the result by the total number of transferable papers. A note shall be made of the fractional part, if any, of each number so ascertained.
  - (c) If, owing to the existence of such fractional parts, the number of papers to be transferred is less than the surplus, so many of these fractional parts taken in the order of their magnitude, beginning with the largest, as are necessary to make the total number of

papers to be transferred equal to the surplus shall be reckoned as of the value of unity, and remaining fractional parts shall be ignored.

- (d) If two or more fractional parts are of equal magnitude, that fractional part shall be deemed to be the largest which arises from the largest sub-parcel, and if the sub-parcels in question are equal in size, the fractional part credited to the candidate with the greatest number of votes at the first count at which the candidates in question have an equal number of votes shall be deemed to be the largest. When the number of votes credited to such candidates are equal at all counts, the Registrar shall determine by lot which fractional part shall be deemed to be the largest.
- (e) The particular papers transferred from each sub-parcel shall be those last filed in the sub-parcel and each paper so transferred shall be marked in such a manner as to indicate the count at which the transfer took place.

**S. 387.** (1) If, at the end of any count, no candidate has a surplus or if any existing surplus need not be and is not transferred, and one or more vacancies remain to be filled, the Registrar shall exclude from the poll the candidate lowest on the poll.

(2) If the total of the votes of the two or more candidates lowest on the poll, together with any surplus not transferred, is less than the number of votes credited to the next highest candidates the Registrar may at the same count exclude the aforesaid two or more candidates lowest on the poll, provided that the exclusion of these candidates shall not reduce the number of continuing candidates, below the number of vacancies remaining to be filled.

(3) If, when a candidate has to be excluded two or more candidates have each the same number of votes and lowest on the poll, the candidates with the lowest number of votes at the first count at which the candidates in question have an unequal number of votes shall be excluded and when the number of votes credited to these candidates are equal at all counts, the Registrar,<sup>1</sup> (shall draw lots and the candidate in whose name lot is drawn would stand excluded).

(4) Upon the exclusion of any candidates, the Registrar, save as herein after provided, shall examine all the papers credited to that candidate; shall sort the transferable papers into sub-parcels according to the next available preference recorded thereon for continuing candidates; shall transfer each sub-parcel to the candidate for whom that preference is recorded; and shall set aside as separate sub-parcel the non-transferable papers.

**S. 388. 1.** If, at the end of any count, the number of elected candidates is equal to the number of vacancies to be filled, no further transfer of votes shall be made.

2. If, on the exclusion of a candidate or candidates, the number of the then continuing candidates is equal to the number of vacancies, unfilled, the continuing candidates shall thereon be elected, and no further transfer of votes shall be made.

**S. 389.** The order of priority of election of elected members shall be the order in which they are severally elected. If, at the end of any count two or more candidates are elected, the order of priority shall be according to the number of votes credited to such candidates beginning with the greatest.

- S. 390.** 1 Whenever any transfer is made, each sub-parcel of paper transferred shall be placed on the top of the parcel, if any, of papers of the candidate, to whom the transfer is made and that candidate shall be credited with a number of votes equal to the number of papers transferred to him.

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1. Words "draw lots and the candidate in whose name lot is drawn would stand excluded," was substituted for "determine by lot who shall be excluded" w.e.f. 31.07.1982.

2. Non-transferable papers, except such as in the transfer of a surplus may be required for the quota of the elected candidates, shall be set aside as a separate parcel together with any parcel of non-transferable papers already set aside.
3. On the transfer of the surplus of an elected candidate, all papers not transferred to continuing candidates and not set aside as provided in the preceding paragraph, shall be placed together in one parcel as the quota of the elected candidate and the parcel shall be marked with the name of the elected candidate.

**S. 391.** After the scrutiny is completed, the Registrar shall forthwith report to the Vice-Chancellor the result of the scrutiny.

**S. 392.** On the result of the election being reported as aforesaid, the result of the scrutiny showing for each candidate the number of first votes obtained and the successive additions to or subtractions from the number till the candidate was excluded or elected shall be published by the Registrar. Immediately after the final result is prepared for publication, the voting papers shall be sealed in a packet, with the seal of one or more of the scrutineers and then handed over to the Registrar for safe custody until the destruction of the voting papers.

<sup>1</sup>(An Appeal against the result of the election shall be preferred within thirty days from the date of declaration of the result. In case no appeal is preferred within the period the voting papers shall be destroyed 45 days of after the date declaration of the election result. In case an appeal is preferred against the result to of the Chancellor as provided under Section 86 of the Act, the voting papers shall be destroyed thirty days after the date of the Chancellor's order.)

**S. 393**

- (a) If any candidate is elected to the Senate or to another authority or body by more than one constituency, he shall by notice in writing signed by him and delivered to the Registrar of the University within seven days of the publication of the result of the last of such election, choose which of these constituencies he shall represent, and such choice shall be conclusive.
- (b) If the candidate does not make the choice referred to herein within the specified period of time, the Vice-Chancellor shall decide which constituency he will represent and his decision shall be final.
- (c) When any such choice has been made by the candidate or a decision given by the Vice-Chancellor, the Vice-Chancellor shall direct the Registrar to take steps for holding an election in the constituency in which a vacancy has occurred by reason of such choice.

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1. Paragraph was substituted w.e.f. 24.02.1984, for the following:

The voting papers shall be destroyed immediately after the lapse of thirty days from the publication of the result. In case an appeal is submitted against the result to the Chancellor as provided under Section 86 of the Poona University Act, 1974, the voting papers shall be destroyed after thirty days from the receipt of the final ruling on such appeal.

**S. 394.** Whenever the expression "clear days" appears in the above Statutes, for the purpose of counting the days, the first and the last day shall be excluded.

**S. 395.** Elections to the Executive Council under Section 23 (1) (vii) (viii) and (ix) of the Act, shall be held at meetings of the Senate, and those under Section 23 (1) (xi) of the Act shall be held at meetings of the Academic Council and those under Section 23 (1) (vi) and Section 23 (1) (x) of the Act, shall be held at the meetings of the Heads of University Departments and of Deans of Faculties

respectively. Elections to the Boards of University Teaching and Research under Section 31 (2) (v) and (vi) of the Act, shall be held at the meetings of the Academic Council.

### **Registration of Graduates**

(Under Section 81 of the Act)

**S. 396.** Under Clause (3) of Section 81 of the Act a person who intends to be a registered graduate shall make an application to the Registrar in the form prescribed for the purpose and also pay a fee of <sup>1</sup>Rs.5/-.

**S. 397.** He will be required to produce the following evidence in support of his application for registration-

- (i) parchment of his degree, or
- (ii) a certificate from the Registrar of the University conferring the degree, to the effect that he has been admitted to the degree, or
- (iii) the calendar or other authorised publication of the University concerned.

**S. 398.** The applicant shall intimate the Faculty in which he wants his name to be registered. He shall be entitled to register his name in only one Faculty.

**S. 399.** On the receipt of the application under Statute 396 above and after making such enquiry as may be necessary, the Registrar under the instructions of the Vice-Chancellor shall, if he finds that the graduate is duly qualified and that the enrolment fee is paid, enter his name in the appropriate register indicating clearly Faculty assigned.

**S. 400.** Under Section 81 (1) (c) and 81 (2) (d) read with Clause (3) of the Act, registered graduates of any Statutory University in India including registered graduates of any other University in the State of Maharashtra, who desire to get their names registered as registered graduates of the Poona University shall be governed by the following provisions:-

- (a) the names of graduate who were given the option of becoming registered graduates of Poona University under Statute 174 of the Poona University Act of 1948, and who exercised this option before 31.12.1953, shall be continued on the Roll of Registered graduates of Poona University, provided that they apply to the Registrar in the form prescribed and clearly indicate the faculty to which they wish to be assigned, before the prescribed date;

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1. "Rs.5/-" was substituted for "Rs.15/-" w.e.f. 24.02.1984.

- (b) those graduates of other Universities who had not so exercised their option before 31.12.1953, shall be precluded from exercising their option any further, provided that in case of migration of the Poona University area after 31.12.1953, they shall have the right to exercise the option under the Statutes afore-mentioned and further subject to the provisions of S. 396 to S. 399 above.
- (c) the graduates of other Universities who have taken their degrees after 31.12. 1953, can be registered as the graduates of University of Poona provided they ordinarily reside or carry on business within the area of the University of Poona and satisfy the requirements laid down in S. 396 to S.399 above.

**S. 401.** Under Section 91 (v) of the Act, all graduates registered or deemed to be

registered before the commencement of this Act shall, unless they are disqualified under clause (a), (b) or (c) of Sub-Section (2) of Section 81 shall be deemed to be registered under this Act, subject to the following conditions:-

- (a) He makes an application to the Registrar in the form prescribed for the purpose, and
- (b) He indicates the Faculty to which he wishes to be assigned, in the form clearly.

**S. 402.** Under Section 20 (1) (B) (vi), since the registered graduates are to be elected Faculty wise only, those registered graduates who fail to indicate the Faculty to which they wish to be assigned for this purpose before the prescribed date, shall not be entitled to participate in the election.

**S. 403.** Registered Graduates shall notify to the Registrar every change of their addresses. The Registers of Graduates shall be revised at the end of every six years from the date they have been prepared first for the purpose of elections under the Section 20 (1) (B) (vi) of the Poona University Act, 1974.

## **Registration of Graduates**

(Application Form)

(Note:-A person can register his name only in one Faculty)

To

The Registrar,

POONA UNIVERSITY, Pune 7.

Sir,

1. I hereby apply for the registration of my name as a graduate of the Poona University under the provisions of Section 81 of the Poona University Act, 1974.

2. I give below particulars regarding my name, address, the degree obtained by me from the Statutory University, etc.-

(i) My full Name.....

(ii) My address for sending all notices in connection with election in the constituency of Registered Graduates is as follows:-

.....  
.....

(iii) Examinations passed and the name of the University:-  
Examinations.....

University.....

(iv) Year/s of obtaining the Degree/s.....

3. I hereby produce the degree certificate along with a copy of the same.

4. I send herewith in cash/Indian Postal Order the Registration fee of Rs.5/-(Rupees Five only) prescribed in that behalf for first registration.

5. I desire that my name may be registered in the Register of Faculty of .....(State here: Arts, Mental Moral and Social Sciences, Science, Management, Commerce, Medicine, Engineering, Law, Education, Ayurvedic Medicine as the case may be) for the purpose of election.



6. I hereby declare that my name has not been registered as a graduate in any other University established by law in the State of Maharashtra.

Yours faithfully,  
(Signature)

**Convocation**

(Under Section 82 of the Act)

**S. 404.** A Convocation for conferring Degrees, and Diplomas shall be held on a date to be fixed by the Chancellor or the Vice-Chancellor. At such Convocation, the Dean of each Faculty, or in his absence, the member of the Faculty, nominated by the Vice-Chancellor shall request the Executive Council to pass a grace in the first instance, and then shall present the Chancellor or the Vice-Chancellor and or Convocation, the person who have sought admission to the respective Degrees, or Diplomas respectively. Such presentation shall take place in the order laid down in Statute made in this behalf.

**<sup>1</sup>S. 405:**

1. The University may confer following degrees, diplomas and other academic distinction in each Faculty, as prescribed, on such persons who are eligible for the same.

2. (i) Doctor's Degree
- (ii) Master of Philosophy
- (iii) Post-graduate Diploma
- (iv) Master's Degree
- (v) Post Degree Diploma
- (vi) Bachelor's Degree
- (vii) Pre Degree Diploma (Higher and Lower)
- (viii) Certificate

3. The applicants for degrees, diplomas, certificates and other academic distinctions may be arranged and presented together in the Convocation in the order mentioned in Clause No. 2.

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1. The statute 405 was substituted w.e.f. 06.02.1989.

For conferment of Degrees, Diplomas, etc. Faculties shall be arranged in the following order:

- (1) Faculty of Arts and Fine Arts
- (2) Faculty of Mental, Moral and Social Science
- (3) Faculty of Science
- (4) Faculty of Law
- (5) Faculty of Medicine
- (6) Faculty of Engineering
- (7) Faculty of Ayurvedic Medicine
- (8) Faculty of Commerce
- (9) Faculty of Education
- (10) Faculty of Management

**S 405-A.:**

The University shall grant a certificate in the following subjects to such persons as have undergone the prescribed courses and have pass the qualifying examinations for the same in accordance with the Ordinance and Regulations:

1. Certificate in Modern Foreign Language
2. Certificate in Computer Programming
3. Certificate Course in Maharashtra Culture and Language
4. Certificate Course in English
5. Certificate Course in Journalism
6. Certificate Course in Portuguese Language
7. Certificate Course in Strategic Studies
8. Post-graduate B.Sc. Nursing Course
9. Certificate Course in Vacuum Technology

10. Certificate Course in Refrigeration and Air-Conditioning
11. Certificate Course in Radio Servicing
12. Certificate Course in Television Servicing.

Certificates shall be distributed to the students on convenient date or by post.

**S. 406.** Every person who has pursued approved course of study in the University or in a conducted, constituent or affiliated college or in a recognized institution, and has passed the examination prescribed by the University, shall be eligible, on payment of prescribed fee, to be admitted to the respective Degree or Diploma in person or in absentia, at his option.

**S. 407.** The Executive Council shall confer upon persons as aforesaid such Degrees and award such Diplomas either at a Convocation or in absentia at their option

#### **PRECEDENCE**

*(a) Among the members of the Senate:*

**S. 408.** The Chancellor, the Vice-Chancellor, the Deans of the Faculties of Arts; Mental, Moral and Social Sciences; Science; Law; Medicine; Engineering; Ayurvedic Medicine; Commerce; Education and <sup>1</sup>Management. The Director of Education; Members of the Executive Council and then the Members of the Senate shall have the precedence according to the alphabetical order of their surnames.

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1. Amendment to Statute 408 has come into force w.e.f. 19.04.1991.

*(b) Among members of Authorities and Bodies of the Universities other than the Senate:*

**S. 409.** Members of Authorities and Bodies of the University other than the Senate, shall take precedence in the following order:

- (1) The Chairman of the Body concerned;
- (2) The Deans of Faculties, Heads of University Departments, Members of the Senate, in the order of seniority laid down for that body;

- (3) Principals of Colleges, Teachers of University, Heads of Department in Colleges and Recognized Institutions and other teachers, first in the order in which the Colleges and Institutions were established and next in the order of precedence of the Faculties to which they belong;
- (4) Non-teachers, in the alphabetical order of their surnames;

**S. 410: regarding appointment of Auditors**

- (i) The Senate shall appoint auditors out of the panel recommended by the State Government as provided under Sub-Section (xiv) of Clause (1) of Section 22 of the Act 1974.
- (ii) The Firm of Auditors who are recommended for appointment as auditors should possess at least ten years' standing in their profession and that it should have an experience of auditing the accounts of educational institutions.
- (iii) The term of appointment of the auditors shall be for not more than three years at a time.
- (iv) The remuneration of auditors for the conduct of audit of the University shall be fixed by the Executive Council from time to time.

(v) The auditors appointed by the Senate shall conduct the audit of the

annual accounts of the University including the balance sheet, as prepared by the Finance Committee within six months of the close of the Financial year and submit a report to the University along with the utilisation certificates of grants.

<sup>1</sup>**S. NO .482.** The age of retirement of non-teaching employees of the University College/Recognized Institution shall be 58 years. He shall not be entitled to a formal notice of being relieved from service on attaining the said age. The non-teaching employees completing his 58 years in the middle of the month may continue on the staff only up to the end of that month.

Provided that the age of retirement of non-teaching employee of the University/College/Recognized Institution in the pay-scale of Rs.250-435 or the lower pay-scale shall be sixty years.

Provided further that the age of retirement shall be sixty years in respect of the employee already in service on the date of this (amendment) statute comes into force, and who does not opt for pension.

Provided further that the age of retirement shall be 58 years in respect of employees joining the services after the date of this (amendment) statutes come into force and also in respect of employee whose post is not covered by the Salary Grant Scheme.

*Explanation S. No 482.* shall supercede Rule No. 13 of the Poona University Service Rules, 1963, in respect of non-teaching employee of the University and Service Ord. No.143 (5) (a) in respect of non-teaching employee of the constituent, affiliated colleges of the University.

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1. Statute came into force w.e.f. 17.01.1985.

**<sup>1</sup>S. 552.** Travelling and Daily Allowance for University Employees.

The member of the teaching and/or non-teaching staff of the University undertaking tour of University business, shall be entitled to the same rates of travelling and daily allowances and be subjected to the same rules as are applicable to the corresponding categories of Government servants, as modified by the State Government from time to time.

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*(Under Section 50 of the Poona University Act, 1948)*

**(i) Admission to the Fund**

**S. 175.**

(a) Any whole-time officer, teacher or other servant of the University appointed in a temporary post in the first instance and subsequently confirmed in the same post or appointed substantively in another post without any break of service or appointed on probation against a substantive vacancy, shall be admitted to the benefits of the University Provident Fund from the date of his temporary appointment or appointment on probation.

(b) Any whole time officer, teacher or other servant of the University temporarily appointed in the first instance and subsequently confirmed in the same appointment may, by a resolution of the Executive Council be admitted to the benefits of the University Provident Fund from the date of his temporary appointment, provided that there has been no break or interval between the termination of the temporary appointment and the commencement of the permanent appointment.

**(ii) Contribution to the Fund**

**S. 176.** Except in the case of employees of the University Press, subscription to the Fund shall be at one uniform rate of one-twelfth of the salary of the subscriber. In the case of a servant of the University employed under a specific agreement, the rate shall be provided for in the agreement and shall not exceed eight and one-third percent of the salary. Such subscription shall be deducted monthly from the salary of the subscriber and the amount so deducted shall be paid to the University Provident

Fund to the credit of the subscriber. An Officer, teacher or other servant on leave of any kind may, with the permission of the Executive Council, discontinue his subscriptions to the Provident Fund, or pay them at such rate, not exceeding the uniform rates, as may be determined by the Executive Council

**S. 176-A.** In the case of employees of the University Press, the subscription to the Fund shall be at the rate laid down under the provisions of the Employees' Provident Fund Act, 1952 as amended from time to time and will be calculated on the basic plus dearness allowance with effect from 01.01.1961

**S. 177.** The University's contribution to the Fund shall be equal to the Subscriber's subscription, and shall be made in arrears at the beginning of the next month

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1. Statute 552 came into force w.e.f. 30.06.1992

**S. 177-A.** Any subscriber to the University Provident Fund shall be free to subscribe an amount over and above the amount which he is obliged to subscribe under the University Act and Statutes. Provided that he will have to intimate the University before 1st of March each year the monthly excess contribution to his Provident Fund that he would want to make. No change in this subscription would be permitted during the course of the year. This excess subscription to the Provident Fund by him would not earn any contribution from the University excepting the interest.

The total amount of his/her subscription to the Provident Fund shall in no case exceed his basic pay.

### **(iii) Deduction from the Fund**

**S. 178.** When the amount standing in the Fund to the credit of a subscriber who has been dismissed from the service of the University for misconduct becomes payable, the Executive Council may direct that the whole or any part of the contributions of the University, and of any interest accrued thereon, be deducted from the amount standing to the credit of the subscriber, and be paid to the University.

**S. 179.** When the amount standing in the Fund to the credit of a subscriber becomes payable, the Executive Council may direct that any amount due under a liability, incurred by the subscriber to the University up to the total amount of the contributions paid by the University, with interest thereon, be deducted from the amount standing to the credit of the subscriber, and be paid to the University.

**S.180.** When the amount standing in the Fund to the credit of a subscriber who has resigned his service in the University before completing three years becomes payable, the Executive Council may direct that the whole or any part of the contributions of the University, and of any interest accrued thereon, be deducted from the amount standing to the credit of that subscriber, and be paid to the University. In case of the University Press Employees, one fourth share of University Contribution and interest accrued thereon shall be paid to the University Press Employees.

**(iv) Payment from the Fund**

**S. 181.** Subject to any deductions under statutes 178, 179, 180 and 183 the amount standing in the fund to the credit of a subscriber shall become payable.

(a) On the death of the subscriber before quitting the service, or

(b) On the subscriber's ceasing to be in the service of the University.

For the purpose of this Statute, an officer, teacher or other servant of the University, who holds office for a fixed period of the time shall, on re-appointment to the same or another office in the University, immediately on expiry of the said period be deemed to have been in the service of the University continuously from the date of his first appointment.

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Maharashtra non-agricultural universities standard code Contributory Provident Fund Rules, 1984, have come into force w.e.f. 01.09.1984

**S. 182.** The account of a subscriber to the Provident Funds whether he is Press employee or any other employee of the University shall not be closed till Provident Fund claim is finally settled and interest shall be paid up to the last date the previous month in which the claim is settled.

(The above Statutes have been passed by Senate at its meeting held on 27/28/29/30.03.1978-RC/20,3/27/5-1-79-Circular No. 395 of 1978-79.)

**S. 182-A.** Every subscriber to the University Provident Fund can if he so desires get credited to his Provident Fund account in this University, the Provident Fund amounts received from any

other Institution which he was serving before joining the Poona University. Such amount shall earn interest from the date it is so credited at the usual rates.

No contribution by the University shall be admissible with respect to the Provident Fund amount earned by him from other Institution.

**(v) Loans to Subscribers**

**S. 183.** Advances from the amount standing to the credit of a subscriber on account of his own subscription may, at the discretion of the Finance Officer/Registrar be granted to him in the case of the illness of the subscriber or of member of his family or for any other reason deemed sufficient by the Executive Council. Such loans shall be repaid at a rate of interest and in a number of instalments to be fixed by the Executive Council in each case.

(vi) Declaration and Withdrawal

**S. 184.** Each subscriber on joining the Fund shall furnish a nomination in Form A\*, showing how he wishes the amount in his credit in the fund to be disposed of on his death, provided that if he has a family, or at any time after joining the Provident Fund acquires a family, he shall be precluded from nominating a person who is not a member thereof. Such nomination may at any time be revoked by the subscriber and or replaced by fresh nomination. A nomination shall be operative only on being received by the University.

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**\*FORM A**

**Form of Declaration**

I hereby declare that I wish, in the event of my death, the amount at my credit in the University of Poona Provident Fund to be distributed among the persons mentioned below in the manner shown against their names:

---

Name and Address of nominee	Relationship if any, with the subscriber	Whether major or minor if the age	Amount of share of deposit
1	2	3	4

---



---

---

Station

Two witnesses to signature

Date

Signature of Subscriber

**S. 185.** Subject to any deductions under Statute 178, 179, 180 and 183 on the death of a subscriber before-quitting the service.

(i) when the subscriber leaves a family-

(a) if a nomination made by the subscriber in accordance with the provisions of Statute 184 in favour of a member of his family subsists the amount standing to his credit in the Fund, or the part thereof to which the nomination relates, shall become payable to his nominee or nominees in the proportion specified in the nomination.

(b) if no such nomination in favour of a member or members of the family of the subscriber subsists, or if such nomination relates only to part of amount standing to his credit in the Fund, the whole amount or part thereof to which the nomination does not relate, as the case may be shall, notwithstanding any nomination purporting to be in favour of any person or persons other than a member or members of his family, become payable to the members of his family in equal shares.

*Note:-*Any sum payable under these rules to members of the family of a subscriber vests in such member under sub-section (2) of Section 3 of the Provident Fund Act, 1925.

(ii) When the subscriber leaves no family, if a nomination made by him in accordance with the Provisions of Statute 184 in favour of any person or persons subsists the amount standing to his credit in the Fund of the part thereof to which the nomination relates, shall become payable to his nominee or nominees in the proportion specified in the nomination.

*Note1:-*When a nominee is a dependent of the subscriber as defined in clause (c) of section 2 of the Provident Fund Act 1925 the amount vests in such nominee under sub-section (2) of section 3 of the Act.

*Note 2:-*When the subscriber leaves no family and no nomination made by him in accordance with the provisions of Statute 184 subsists, or if such nomination relates only to part of the amount standing to his credit in the Fund the relevant provisions of clause (b) and sub-clause (ii) of clause (c) of sub-section (1) of Section 4 of the Provident Fund Act, 1925, are applicable to the whole amount or the part thereof to which the nomination does not relate.

**S. 186.** For the purposes of Statutes 183 and 184, only the following persons shall be held to constitute a subscriber's family viz., his wife or wives and children, and the widow or widows and the children of a deceased.

**S. 187.** Every subscriber shall be bound by these rules and shall sign an agreement in Form 'B'.

**S. 188.** The Executive Council, may, from time to time make Ordinances or issue such general or special directions as are consistent with the above Statutes as to-

(a) the conduct of the business of the Fund.

(b) any matter relating to the Fund, or its management or the investment of sums at the credit of the Fund, or the privileges of the subscribers not herein expressly provided for;

or

very or cancel any rules made or directions given by them.

Ordinances made under Statutes 188.

**O. 102.** The amount in hand to the credit of the Fund shall be invested in Government securities or be placed on fixed deposit in the State Bank of India or in the Post Office Savings Bank, as the Executive Council may direct.

**O. 103.** The Executive Council shall cause to be maintained proper accounts relation to the Fund, showing the amount, for the time being, to the credit of each subscriber and the general state of the Fund, in such from as it may, from time to time prescribe.

**O. 104.** The interest received by the University on sums so invested shall, as soon as received, be added to the amounts standing to the credit of the Fund.

**O. 105.** Whatever is earned by way of interest on the amount standing to the credit of each subscriber shall be credited yearly on 30th of June, subject to a deduction of 1/4% per annum to meet the expenses incurred by the University in operating the Provident Fund.

Provided that if any employee of the University leaves the University Service except on retirement before the completion of the University's financial year, the interest on the amount standing to his credit

in his Provident Fund account for the period from the 1st July immediately preceding the date on which he leaves the University to the date of his leaving the University service shall be calculated at 3%.

**O. 106.** The term “salary” shall include:

- (a) The substantive pay
- (b) The pay of an employee appointed on probation.
- (c) The personal pay
- (d) The special pay
- (e) The officiating pay of an employee, when appointed to officiate in a higher post and
- (f) Any other emoluments which may be specially classes as pay for this purpose by the Executive Council.

**O. 107.** The amount withdrawn by any depositor together with such interest as would have accrued on the sum had it not been withdrawn, shall be recovered by such number in monthly installments not exceeding twenty-four as the Vice-Chancellor may fix, and shall be recovered by deducting from the salary paid by the University to the depositor. The first of such deductions shall be made from the first payment of a full month’s salary after the depositor has withdrawn the sum to be refunded. The amount of such installments shall be fixed in round number and the last installment shall cover the entire balance then to be refunded by the subscriber. But a subscriber may at his option pay any additional sum above the amount of the installment fixed in round figures. Provided, however, that the interest due may be recovered in two further installments.

**\*FORM ‘B’**

Form of Agreement

I hereby declare that I have read the University of Poona Provident Fund Rules and that I agree to be bound by them:

	Day of		19 at
Name in full			
Date of Birth			
Date of joining appointment			
Nature of appointment			
Salary per mensun-Rs.			
Signature			
Witness	Name	Address	
Witness		Occupation	
		Address	
		Occupation	

**Statement regarding Payment of Gratuity to the Permanent Employee (both Teaching, and Non-teaching) and Conducted Colleges of the University constituent affiliated Recognized Institutions (Under Section 42 and 75 of Poona University Act, 1948)**

**S. 208. Short Title and Commencement:**

These Statutes shall be called Statutes regarding Payment of Gratuity to the permanent employees (Teaching and Non-teaching) of the University/Constituent/ Affiliated and Conducted Colleges/Recognized Institutions and shall come into force w.e.f 01.07.1973

**S. 209. Definition:**

In these Statutes unless there is anything repugnant in the subject or context:

1. "Pay" means pay which a teacher/non-teaching employee was receiving immediately before the date of his/her retirement or relinquishment of service and also includes:

(a) Personal Pay

(b) Special Pay

(c) Dearness Pay; including such portion of the dearness allowances as has been converted into pay; any.

2. "Normal Retirement Date" shall mean the date on which the Teacher/Non-teaching employee attains the age of retirement.

3. "Fund" means the Gratuity Fund which shall be maintained by the University or by the respective Constituent, Affiliated, Conducted College/s or by the respective Recognized Institutions.

4. "Service" means service rendered by a Teacher/Non-teaching employee in a substantive capacity (including the period spent on probation) against a substantive post followed by confirmation in the same post or any other post

**S. 210. Application and Eligibility:**

1. The provisions of these Statutes shall apply to all permanent employees (Teaching and Non-teaching) of the University/Constituent, Affiliated and Conducted Colleges/Recognized Institutions other than those appointed on contract basis, part-time employees (Teaching and Non-teaching) re-employed pensioners, deputationists, purely temporary employees, seasonal employees and employees on work charged establishment.

2. A permanent Teacher/Non-teaching employee who has completed a continuous service of ten years in the University of Poona/College or a Recognized Institution in the Poona University area under the same Management shall be entitled to gratuity on his/her ceasing to be in the permanent employment of University/College/ Recognized Institution. He/She shall also be entitled to gratuity for the service put in during extension after the normal date of retirement.

Provided however the gratuity shall be granted in case of the Teacher/Non-teaching employee who has not completed a minimum period of ten years service if he/she (a) dies while in service or (b) retires or is required to retire on account of certified permanent incapacity due to mental or bodily infirmity and the Executive Council/Managing Committee/Governing Body is satisfied about it.

Provided further that if the Teacher/Non-teaching employee is not qualified for gratuity because of deficiencies in his/her continuous service, the Executive Council/Managing Committee/Governing Body may, in its discretion, condone the deficiency in the length of service up to a maximum period of 90 days.

3.No gratuity shall be payable to the Teacher/Non-teaching employee, who is dismissed or removed from the service of the University or the College or Recognized Institution for misconduct, willful and persistent neglect of duty, inefficiency or breach of any of the terms of contract.

**S. 211. Amount of Gratuity:**

(1) Subject to the provisions of Statute (210) above, the amount of gratuity admissible shall be at the rate of half a month's pay, last drawn for each completed year of service subject to maximum of <sup>1</sup>(Sixteen and half) months' pay.

<sup>2</sup>(Provided that when the teacher/non-teaching employee ceases to be in the service, for calculating the period for which he/she shall be eligible for Gratuity, if his/her service is more than six months in the final year of his/her service, it shall be rounded off to one half year and he/she shall be paid amount of 1/4th month's pay for the period.)

(2) In the event of the death of the teacher/non-teaching employee, while in service the gratuity shall be at the rate of half a month's pay, drawn at the time of death, for each completed year of service, he/she would have put in, but for his/her death till, the date of his/her normal retirement, subject to maximum of <sup>1</sup>(Sixteen and half) months' pay.

(3) Gratuity shall be payable to the teacher/non-teaching employee, after his/her <sup>3</sup>(ceasing to be in service). It shall be paid within a period of six months <sup>4</sup>(of his/her ceasing to be in service). He/She shall be entitled to interest at the rate, then prevailing on provident fund contribution, if the amount of gratuity is not paid to him/her within the aforesaid period

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1. Figure sixteen and half was substituted for Fifteen and half w.e.f. 24.02.1984.

2. Provision was inserted w.e.f. 24.02.1984.

3. These words were substituted for the words "actual retirement or date whichever is earlier".

4. These words were substituted for the words "from the date of his/her actual retirement or death".

(4) If immediately before retirement or relinquishment of service, the teacher/non-teaching employee has been absent from duty, on leave with allowances, his/her pay for the above purpose shall be taken at what it would have been, had he/she not been absent from duty.

#### **S. 212. Nominations:**

1. The teacher/non-teaching employee shall on his/her confirmation send to the Registrar/Principal of his/her College or the Director of his/her recognized Institution a nomination in the prescribed form, conferring on one or more persons the right to receive the amount of gratuity in the event of his/her death, before the amount of gratuity has become payable or having become payable, has not been paid to him/her.

2. Every nomination made under Statute 212 (1) above, shall be in writing, signed by the teacher/non-teaching employee making it and attested by two witnesses and shall be in the form given in Appendix 'A' hereto and shall remain in full force until the death of the teacher/non-teaching employee or until the same shall be revoked in writing by the member by whom the same was made. A fresh nomination can there after be made in the manner aforesaid.

3. The teacher/non-teaching employee, may from time to time, or at any time and without the consent of the nominee/s, if any, revoke or change the name of the nominee/s by filling a written notice of the change with the Registrar/Principal/Director in the prescribed form, whereupon an acknowledgement of the change and the registration of the name of the new nominee will be given to the teacher/non-teaching employee by the Registrar/Principal/Director. The new appointment shall take effect on the date the nomination was signed whether or not the teacher/non-teaching employee is

living on the date of acknowledgement of the change but without prejudice to the University/College/Recognized Institution on account of any payment made before the acknowledgement of this change.

4. If the nominee, at the time of his appointment, be a minor or otherwise under a disability to give a legal receipt of discharge to the Registrar/Principal/Director, the teacher/non-teaching employee may at the time of such appointment as aforesaid, appoint a person of full age and sound mind who is capable of giving a legal receipt of discharge to the Registrar/Principal/Director and to whom the amount of gratuity is to be paid for and on behalf of the nominee.

5. If more than one nominee is nominated and in such nomination, the teacher/non-teaching employee has failed to specify their respective interests, the nominee so named shall share equally. If any nominated nominee predeceases the teacher/non-teaching employee, the interest of such nominee shall terminate and his/her share shall be payable equally to such of the remaining of the nominees as survive the teacher/non-teaching employee unless the teacher/non-teaching employee has made a definite written-request to the Registrar/Principal/Director in the form prescribed.

6. No nomination shall be made by any teacher/non-teaching employee under Statute 212 (1) to, above except in favour of his/her (i) wife/husband, as the case may be, residing with him/her (ii) legitimate children and step children residing with him/ her and wholly dependent upon him/her.

7. If no nomination has been made or existing, the amount of the gratuity shall be paid to the legal heir or heirs of the teacher/non-teaching employee.

**S. 213. Gratuity fund:**

1. The University/College/Recognized Institution shall create a non-contributory Gratuity Fund for payment of Gratuity to its teacher/non-teaching employees as aforesaid and shall for the purpose, make contributions equal to 5% of total pay of its teacher/non-teaching employee on 1st April every year.

2. The amount so contributed shall be so invested and regulated as may be determined by the Executive Council/Managing Committee/Governing Body of the College /Recognized Institution from time to time

**S. 214. Income and other Taxes:**

Income-Tax or Super-Tax, if any, payable by the teacher/non-teaching employee on the amount of gratuity to which he/she is entitled, shall not be borne by the University/College/Recognized Institution.

**S. 215. Interpretation:**

If any difficulty arises in regard to the interpretation of these Statutes the decision of the Executive Council of the Poona University shall be final and binding upon all concerned.

**APPENDIX 'A'**

**Form of appointment of Nominee/Nominees under Statute regarding the Payment of Gratuity to employee (Teaching and Non-Teaching) of the University/constituent and affiliated and conducted Colleges/Recognized**

**Institutions of the University of Poona**

The Registrar/Principal/Director,  
.....University of Poona/  
College/Recognized Institution.

Sir,

I.....

(Write full name in Block Letter

(Designation)

the teacher/non-teaching employee covered under Statutes regarding the University of Poona Payment of Gratuity to employees (Teaching and Non-teaching) of the University/Constituent/Affiliated and conducted Colleges/Recognized Institutions, here by agree to abide by the provisions of the said Statutes and appoint the following in terms of paragraph headed "NOMINATIONS" in the said Statute as nominee (s) to whom the money is payable under the said Statutes shall be paid in the event of my death.

1.....

(Full name in BLOCK LETTERS)	(Age)	(Relation)	(Share)
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2.

3.

Signed at.....this.....day of .....19.....

(Signature of the teacher/employee)

Witness:

(I) 1. Signature:

Date:

2. Name in full:

3. Address:

(II) 1. Signature:

Date:

2. Name in full:

3. Address:

## **UNIVERSITY OF POONA**



### **Circular No. 189 of 1980-81**

It is hereby notified for the information of all concerned that the Chancellor has been pleased to accord his assent to the enclosed Statutes passed by the Senate at its meeting held on 15/16.10.1976, relating to the benefit of Payment of Gratuity to the permanent employees (both Teaching and Non-teaching) of the University/Constituent, Affiliated and Conducted Colleges/Recognized Institutions of this University, subject to certain stipulations mentioned below:-



(i) Government agrees to extend with effect from 01.07.1973 the benefit of Gratuity to the permanent teaching and non-teaching employees of the University on the distinct understanding that the University would meet the expenditure on this account from their own funds;

(ii) As per approved pattern of assistance no expenditure is subsidised by Government by way of grant to Constituent or Recognized Institutions of the Poona University. The question of accepting any financial liability on account of Gratuity payment to the permanent employees (both teaching and non-teaching) of these institutions prescribed by these Statutes does not therefore, arise.

(iii) Contribution to the Gratuity Fund will be paid by the University at a uniform rate equal to 5% of the total pay of the employees and that payment of Gratuity will be regulated at the rate of half a month's pay drawn at the time of death for each completed year of service he/she would have put but for his/her death, till the date of his or her normal retirement subject to a maximum of 15 months pay.

(iv) Government has accepted, in principle, to extend the benefit of Gratuity Scheme to the employees of the affiliated colleges of University prospectively from the year of the constitution of the Gratuity funds by these colleges. The affiliated colleges which have already established such Gratuity funds will continue to get grant on the monthly subscription to the Gratuity funds as provided in the Grant-in-Aid formula prescribed for non-Government colleges or Arts, Science, Commerce and Education.

APPENDIX I

UNIVERSITY OF POONA

**Poona University Act, 1974**

**As required under Section 20 (1) (B) (i) the following will be the Six Groups of**

**Principals of Colleges under Statute 27:-**

**Group I-D**

- |   |  |
|---|--|
| 1. Fergusson College, Poona (1885)                    | 20. Jai Hind Education Trust's Arts, Sc. and Com. College, Dhule   |
| 2. M. J. College, Jalgaon (1945)                      |  |
| 3. B.j. Medical College, Poona (1946)                 |  |
| 4. B. Y. K. College, Nasik (1957)                     | 21. The Lewa Education Union's Arts, Science and Commerce College for Girls, Jalgaon (1983)                            |
| 5. T. C. Arts, Sc. and Com. College, Baramati (1962)  |  |
| 7. N.V.P.M. Arts and Com. College, Lasalgaon (1967)   | 22. Vidya-Bhavan College of Commerce, Pune 16 (1983)   |
| 8. C. T. B. Arts and Com. College, Ghodnadi (1968)    | 23. N. D. M. V. P. Samaj's College of Pharmacy, Nasik (1982)   |
| 9. Ness Wadia College of Commerce, Poona (1969)       | 24. Pune Institute of Computer Technology, C/o B. T. Shahani Navin Hind High School, 774, Bhawani Peth, Poona 2 (1983) |
| 10. Poona College of Arts, Sc. and Com., Poona (1970) |  |
| 11. New Law College, Ahmednagar (1970)                | 25. Rayat Shikshan Sanstha's Arts and Commerce College, Pimpri Waghere,  |

12. S. S. B. College of Education, Shrirampur (1970)
13. Arts and Commerce College, Pachora (1970)
14. V. V. M. Arts, Commerce and Science College, Sakri (1971)
15. Ayurved Mahavidyalaya, Shirpur (1972)
16. Dr. Babasaheb Ambedkar Memorial Law College, Dhulia
17. Khed Taluka Shikshan Prasarak Mandal's Science and Com. College, Rajgurunagar
18. Arts and Com. College, Raver (Jalgaon) (1981)
19. Adivasi Seva Sah. Sanstha's Arts, Sc. and Com. College, Navapur (Dhule)

Pune 17 (1883)

26. Bansilal Ramnath agrawal Trust's Vishvakarma Inst of Technology 251 Budhwar Peth Pune, 2 (1984)
27. N. D. M. V. P. Samaj's Arts, Science and Commerce College Ozar (MIG), Dist.: Nasik (1984)
28. Sanjay Education Society's College of Engineering, Nawalnagar (Dist.: Dhule) (1984)
29. Marathwada Mitra Mandal's College of Architecture, Marathwada Sadan, D. G. Pune-411004 (1986)
30. Central Hindu Military Education Society's Bhosala Military College, Nasik-5 (1986)

#### Group II-A

1. Sir Parashurambhau College, Poona (1916)
2. G. S. Gune Ayurved Mahavidyalaya, Ahmednagar (1917)
3. H.P.T. and R.Y.K. Science College, Nasik (1924)
4. Pratap College, Amalner (1945)
5. Armed Forces Medical College, Poona (1953)
6. College of Education Nasik (1965)
7. Garware College of Commerce, Poona (1967)
8. S.S.V.P. Sanstha's Science College, Dhulia (1967)
9. Dnyaneshwer Mahavidyalaya Newasa (1968)
10. Arts and Com. College, Sinnar (1969)
11. College of Education, Sangamner (1969)
12. Arts and Com. College, Junnar (1970)
13. Arts and Com. College, Hadapsar (1971))
14. M.G.V. Law College, Malegaon (1971)
15. E. T. E. Arts and Com. College, Erandol (1971)
20. Arts, Sc. and Com. College, Bhor (Pune) (1982)
22. Rayat Shikshan Sanstha's Arts, Sc. and Com. College, Shrigonda (Ahmednagar) (1982)
23. Krida Rasik Mandal's College of Com. Jalgaon (1983)
23. Janata Shikshan Mandal's College of Fine Arts, Khiroda (Jalgaon) (1983)
24. Maha. Academy of Engineering and Educational Research's College of Engineering, S. No. 424 Behind L.I.C. Colony, Paud Road, Kothrud, Pune 38 (1983)
25. Shrama Sadhana Trust's College of Engineering, C/o M. J. College, Jalgaon (1983)
26. Poona Jilha Shikshan Mandal's Commerce College, Paud, Dist. Pune (1984)
27. The Poona Gujarathi Kelwani Mandal's Commerce College, 1433/34, Kasba Peth, Pune 11 (1984)
28. Mohammadia Tibiya College, 144, Mansura, Malegaon, Dist. Nasik (1984)
29. N.D.M.V.P. Samaj's Arts Science and

- |   |  |
|---|--|
| 16. A.S.N. Arts and Com. College Taloda (1971)                    | Commerce College, Deolali Camp, Nasik (1985)   |
| 17. Ahmednagar Jilha Vidya Maratha Prasarak Samaj's Arts and Com. | 30. Kisan Vidya Prasarak Sanstha's College of Physical Education, Boradi, Tal, Shirpur, Dist. Dhule (1986) |
| 18. A.B.M.S.P.'s Law College, Pune 9                              |  |
| 19. Bharati Vidyapeeth's Poona College of Pharmacy Pune 38.       | 31. Rayat Shikshan Sanstha's Sc. and Com. College Hadapsar, Pune 28 (1986)                                 |

### Group III-C

- |   |  |
|---|--|
| 1. College of Engineering Poona (1854)                    | 19. Bharatiya Kala Prasarinini's College of Architecture, Pune (1981)                                    |
| 2. Nowrosji Wadia College, Poona (1932)                   | 20. Bharati Vidyapeeth's Law College, Pune   |
| 3. S.S.V.P. Arts and M.F.M.A. Com. College, Dhule (1956)  | 21. J.D.M.V.P. Samaj's College of Commerce, Yawal (Jalgaon) (1983)                                       |
| 4. M.S.G. Arts, Sc. & Commerce College Malegaon (1959)    | 22. Pimpalner Education Society's College of Commerce, Pimpalner (Dhule) (1983)                          |
| 5. R.B.N.B. Arts, Sc. and Com. College, Shirrampur (1960) | 23. Vidya Bharati Education Society's Sant Muktabai Arts and Commerce College, Edalabad (Jalgaon) (1983) |
| 6. St. Mira's College for Girls, Poona (1962)             | 24. Pravara Edn. Society's College of Engineering, Loni, Tal. :Shrirampur Dist.:Ahmednagar (1983)        |
| 7. Annasaheb Awate College, Mancher (1966)                | 25. Cusrow Wadia Institute of Technology, Pune 1 (1983)  |
| 8. Janata Mahavidyalaya, Pathardi (1966)                  | 26. Tech. and Med. Edu. Society's College of Engineering, Faizpur Dist: Jalgaon (1984)                   |
| 9. N.B.T. Law College Nasik (1969)                        | 27. Pravara Med. Trust's Medical College, Loni, Tal. Shirrampur (Ahmednagar) (1984)                      |
| 10. M.G.V. Arts and Com. College, Manmad (1969)           | 28. Poojya Sane Guruji Vidya Prasarinini Mandal's College of Engineering, Shahada, Dist: Dhule (1984)    |
| 11. Adhyapak Mahavidyalaya, Poona (1970)                  | 29. Pune Vidyarthee Graham's College of Printing Engineering and Graphic Communication Pune 30 (1985)    |
| 12. Comprehensive College of Education Khiroda (1970)     | 30. Bodwad Sarvajanik Sanstha's Arts and Com. College Bodwad, Tal. Bhusawal,                             |
| 13. P.S.G. Arts, Sc. and Commerce Shahada (1970)          |  |
| 14. Arts and Com. College, Dharangaon (1971)              |  |
| 15. Arts and Com. College, Indapur (1972)                 |  |
| 16. J.D.M.V. Arts, SC. and Com. College, Jalgaon (1972)   |  |
| 17. A.T.E.S. Arts and Com. College, Akole (1974)          |  |

Dist. Jalgaon (1986)

18. Maharashtra Mandal's Chandrashekhar Agashe College  
of Physical Education, Gultekadi, Pune 9 (1977)

#### Group IV-E

1. Ayurved Mahavidyalaya, Nasik (1924)
2. B.M. College of Commerce, Poona (1943)
3. Ahmednagar College, Ahmednagar (1947)
4. Shahu Mandir Mahavidyalaya, Poona (1960)
5. D.N.M. Arts Sc and Com College Faizpur (1961)
6. K.J. Somaiya Arts & Com. College,  
Kopargaon (1964)
7. College of Education Jalgaon (1965)
8. Arts, Sc. and Com. College, Satana (1967)
9. Indrayani Mahavidyalaya, Talegaon (1968)
10. Adarsh Comprehensive College, of Education  
Poona (1970)
11. New Arts and Com. College, Ahmednagar  
(1970)
12. M.G.V. Arts and Com. College, Yeola (1970)
13. K.C.E.S. Law College, Jalgaon  
(1970)
14. S.S.V.P. Arts and Com. College, Sindkheda  
(1970)
15. S.S.V.P. Arts and Com. College, Dondaicha  
(1970)
16. S.M.S.K. Mahavidyalaya, Someshwarnagar  
(1972)
17. Arts and Com. College, Vani (1972)
18. Kisan Vidya Prasarak Sanstha's Arts and  
Commerce College, Parola (Dist.: Jalgaon)
19. Yeshwantrao Mohite College of Arts, Sc. and  
Com. Pune-38
20. Arts and Commerce College, Daund (Pune)  
(1982)
21. Kalwan Education Society's Arts and Commerce  
College, Kalwan, Dist.: Nasik (1983)
22. The Poona Displaced Persons relief  
Committee's Commerce College, Pimpri  
Dist.: Poona (1983)
23. Amrutwahini Udyog Sheti and Shikshan Vikas  
Sanstha's College of Engineering, Amrutnagar,  
Dist.: Ahmednagar (1983)
24. S.S.V.P. Sanstha's College of Engineering, Dhule  
(1983)
25. Rashtriya Sahakari Shikshan Prasarak Mandal's  
Arts, Sc. and Com. College, Chalisgaon (Jalgaon)  
(1984)
26. Shri Shivaji Maratha Society's Commerce College,  
425 Shukrawar Peth, Pune 2 (1984)
27. Dhule Education Society's Commerce College, Dr.  
Rammanohar Marg, Dhule 424001 (1984)
28. Indapur Taluka Gram Vikas's Arts and Commerce  
College, Kalamb (Tal.: Walchandnagar) (1984)
29. Shri Saraswati Vidya Pasarak Mandal's Arts and  
Commerce College, for Girls, Bhusawal, Dist.  
Jalgaon (1984)
30. J.D.M.V.P. Sanstha's Arts and Science College  
Warangaon Dist. Jalgaon (1986)

## Group V-B

1. Ashtang Ayurved Mahavidyalaya, Poona (1936)
2. Abasaheb Garware College, Poona (1945)
3. Arts, Sc and Com. College, Poona (1945)
4. Karjat College, Karjat (1964)
5. S.S.G.M. College of Science, Kopergaon (1965)
6. College of Education, Ahmednagar (1965)
7. Vidya Vardhini Sabha's Arts & Com. College, Dhulia (1966)
8. K.K.W. Arts, Sc. And Com. College, Pimpalgaon-Baswant (1968)
9. Arts, Sc. and Commerce College, Chopda (1969)
10. College of Education, Nandurbar (1970)
11. Jain College of Arts and Commerce, Chinchwad (1971)
12. J.T.E.S. Arts and Commerce College, Jamner, Dist. Jalgaon (1971)
13. Loknete Vyankatrao Hiray Mahavidyalaya of Arts, Sc. and Com., Panchawati (Nasik) (1971)
14. N.D.M.V.P. Samaj's Arts & Com. College, Niphad (Nasik) (1971)
15. S.B.E.S. College, Shendurani (1971)
16. Waghire College of Arts and Com. Saswad (Poona) (1972)
17. Arts and Com. College, Nandgaon (1972)
18. Symbiosis Society's Law College, Pune 4 (1977)
19. Deola Education Society's Arts and Com. College, Deola, Tal. Kalwan, Dist. Nasik
20. Pachora Tal. Education Society's Arts and Com. College, Bhadgaon (Dist. Jalgaon)
21. Shri Chhatrapati Shivaji Arts and Science Mahavidyalaya, Shrigonda (Ahmednagar) (1982)
22. Lonawala Education Trust's Arts and Commerce College, Lonavala, Dist. Pune (1983)
23. Symbiosis Inter-National Cultural Centres Arts and Commerce College, Pune 4 (1983)
24. Maha. Technical Edn. Society's Dhondumama Sathe Homoeopathic Medical College, F. No. 23, Karve Rd., Pune 4 (1983)
25. Dr. Vikhe-Patil Foundation's College of Engineering, C/o Maratha Vidya Prasarak Samaj, Ahmednagar (1983)
26. Shri Swami Vivekanand Sanstha's Commerce College, Loni-Kalbhor, Dist. Pune (1984)
27. K. K. Wagh Edu. Society's College of Engineering, Bhaushebnagar. Tal. Niphad, Dist. Nasik (1984)
28. Swodharak Vidyarthee Sanstha's Science College, Dondaicha, Dist. Dhule (1984)
29. R. A. Education Society's Engineering College, Opp. Hindustan Antibiotics, Pimpri, Pune 17 (1985)
30. Janata Shikshan santha's Arts, Sci and Com College Dapodi, Pune 411012 (1986)

## Group VI-F

1. I.L.S. Law College, Poona (1924)
16. P.S.V.P. Arts and Com. College, Pravaranagar (1971)

2. Tilak Ayurved Mahavidyalaya, Poona (1933)
3. Tilak College of Education, Poona (1941)
4. College of Education, Dhulia (1961)
5. Arts, Sc. and Commerce College, Sangamner (1961)
6. Pemraj Sarada College, Ahmednagar (1962)
7. Arts, Sc. and Com. College, Shirpur (1962)
8. Arts, Sc. and Com. College, Nasik-Road (1963)
9. Arts, Sc. and Com. College, Bhusawawal (1964)
10. Gajmal Tulshiram Patil College, Nandurbar. (1964)
11. Arts, Sc. and Com. College, Nasik (1969)
12. Modern College, Poona (1970)
13. St. Vincent College, Poona (1970)
14. Arts, Sc. and Com. College, Otur (1970)
15. N.B.A. Arts, Sc. and Com. College, Chandwad (1970)
17. M.G.V. Arts and Com. College, Malegaon (1971)
18. Ahmednagar Jilla Maratha Vidya Prasarak Samaj's Arts & Com. College, Parner (Dist. A'nagar)
19. Shri Shivaji Shikshan Prasarak Mandal's Arts, Sc. and Com. College, Rahuri (Dist. A'nagar)
20. N.D.M.V.P. Samaj's Arts and Commerce College, Igatpuri
21. Khadaki Education Society's Tikaram Jagannath Commerce College, Poona 3 (1983)
22. Rayat Shikshan Santha's Arts and Commerce College, Pandavnagar, Poona 16 (1983)
23. Bharati Vidyapeeth's College of Engineering Pune 38 (1983)
24. Sanjivani Gautam Education Society's College of Engineering, Old Taluka Vikas Mandal Bldg., Kopargaon 425601 (1983)
25. M. G. Vidyamandir Sanstha's Arts, Science and Com. College, Nampur, Dist. Nasik (1984)
26. The Depressed Classes Mission Society, of India's Commerce College, Ahilyashram, 890, Nana Peth, Pune 2 (1984)
27. N.M.R. & E. Trust's Unani Medical College, Anglo Urdu High School Compound, K.B.H. Road, Pune 411001 (1984)
28. The P.E. Society's Arts, Science and Commerce College, Jamkhed (Ahmednagar) (1984)
29. People's Education Society's Dr. Ambedkar Arts & Com. College, Yerawada, Pune 411006 (1986)
30. Marathwada Mitra Mandal's Commerce College, Shivajinagar, Pune 411004 (1986)

## APPENDIX II

### Poona University Act, 1974

As required under Section 25 (1) (vi) the following will be the Six Groups of Principals of Colleges for the purposes of representation on the Academic Council under Statute 122:

#### Group I-E

1. Fergusson College, Poona (1885)
2. M. J. College, Jalgaon (1945)
16. Dr. Babasaheb Ambedkar Memorial Law College, Dhulia
17. Khed Taluka Shikshan Prasarak Mandal's Sc. and Com. College, Rajgurunagar

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|---|---|
| 3. B. J. Medical College, Poona (1946)                | 18. Arts and Com. College, Raver, Dist. Jalgaon (1981)  |
| 4. B.Y.K. College, Nasik (1957)                       | 19. Adivasi Seva Sahakari Sanstha's Arts, Science and Com. College, Navapur (Dhule) (1981)                        |
| 5. T.C. Arts, Sc. and Com. College, Baramati (1962)   | 20. Jaihind Education Trust's Arts, Science and Com. College, Dhule (1982)  |
| 6. C.D. Jain College, Shrirampur (1962)               | 21. J.D.M.V.P. Samaj's College of Com., Yawal (Dist. Jalgaon) (1983)  |
| 7. N.V.P.M. Arts and Com. College, Lasalgaon (1967)   | 22. Poona Diesecon Education Society's Vidya Bhavan College of Com., Pune-411016 (1983)                           |
| 8. C.T.B. Arts and Com. College, Ghodnadi (1968)      | 23. Amrut Vahini Udyog Sheti and Shikshan Vikas Sanstha's College of Engineering, A'nagar, (Dist. A'nagar) (1983) |
| 9. Ness Wadia College of Com., Poona (1969)           | 24. S.S.V.P. Sanstha's College of Engineering, Dhule (1983)   |
| 10. Poona College of Arts, Sc. and Com., Poona (1979) | 25. Rashtriya Sahakari Shikshan Prasarak Mandal's Arts and Com. College, Chalisgaon (Jalgaon) (1983)              |
| 11. New Law College, Ahmednagar (1979)                | 26. Shri Shivaji Maratha Society's Com. College, 425, Shukrawar Peth, Pune-411002 (1984)                          |
| 12. S.S.B. College of Education, Shrirampur (1979)    | 27. Dhule Education Society's Commerce College, Dr. Ram Manohar Marg, Dhule-424001 (1984)                         |
| 13. Arts and Commerce College, Pachora (1970)         | 28. Indapur Taluka Gram Vikas Arts and Com. College, Kalamb, Tal. Walchandnagar, Dist. Pune (1984)                |
| 14. V.V.M. Arts and Com. College, Sakri (1971)        | 29. Shri Saraswati Vidya Prasarak Mandal's Arts and Com. College for Girls, Bhusawal, Dist. Jalgaon (1986)        |
| 15. Ayurved Mahavidyalaya, Shirpur (1972)             | 30. J.D.M.V.P. Sanstha's Arts and Com. College, Warangaon, Dist. Jalgaon (1986)                                   |

**Group II-F**

- |   |   |
|---|---|
| 1. Sir Parshurambhau College, Poona (1916)            | 16. A.S.M. Arts and Com. College, Taloda (1971)   |
| 2. G.S. Gune Ayurved Mahavidyalaya, Ahmednagar (1917) | 17. Ahmednagar Jilha Maratha Vidya Prasarak Samaj's Arts and Com. College, Shevgaon (A'nagar) |
| 3. H.P.T. and S.R.Y.K. Sc. College, Nasik (1924)      | 18. A.B.M.S. Parishad's Law College, Pune 9   |

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|-----|--|-----|---|
| 4.  | Pratap College, Amalner (1945)               | 19. | Bharati Vidyapeeth's Poona College of Pharmacy, Erandavana, Pune 38   |
| 5.  | Armed Forces Medical College, Poona (1953)   | 20. | Naygaon Education Sanstha's Arts and Com. College, Daund (Dist. Pune) (1982)  |
| 6.  | College of Education, Nasik (1965)           | 21. | Kalvan Education Society's Arts and Com. College, Kalvan, Dist. Nasik (1983)  |
| 7.  | Garware College of Commerce, Poona (1967)    | 22. | The Poona Displaced Persons Relief Committee's College of Commerce, C/o Jaihind High School Pimpri, Pune-411018 (1983)              |
| 8.  | S.S.V.P. Sanstha's Sc. College, Dhule (1967) | 23. | Bharati Vidyapeeth's College of Engineering, Pune-411038 (1983)   |
| 9.  | Dnyaneshwar Mahavidyalaya, Newasa (1968)     | 24. | Sanjeevani Gautam Edn. Society's College of Engineering, Old Taluka Vikas Mandal Bldg., Kopargaon 425601, Dist. Ahmednagar (1983)   |
| 10. | Arts and Com. College, Sinnar (1969)         | 25. | M. G. Vidya Mandir Sanstha's Arts, Sc. and Com. College, Nampur, Tal. Baglan, Dist. Nasik, (1984)                                   |
| 11. | College of Education, Sangamner (1969)       | 26. | The Depressed Classes Mission Society of India's Commerce College, 896, Nana Peth, Pune 2 (1984)                                    |
| 12. | Arts and Com. College, Junnar (1970)         | 27. | Maharashtra Medical Research and Education Trust's Unani Medical College, Anglo Urdu High School Compound, K.B.H. Rd., Pune 1(1984) |
| 13. | Arts and Com. College, Hadapsar (1971)       | 28. | The P.E. Society's Arts, Sc. and Com. College, Jamkhed, Dist. A'nagar (1984)  |
| 14. | M.G.V. Law College, Malegaon (1971)          | 29. | People's Education Society's Dr. Ambedkar Arts and Com. College, Yerawada, Pune 411006 (1986)                                       |
| 15. | E.T.E. Arts and Com. College, Erandol (1971) | 30. | Marathwada Mitra Mandal's Commerce College, Shivajinagar, Pune 4 (1986)   |



**Group III-C**

1. College of Engineering, Poona (1854)
2. Nowrosji Wadia College, Poona (1932)
3. S.S.V.P. Arts and M.F.M.A. Com. College, Dhule (1956)
4. M.S.G. Arts, Sc. and Com. College, Malegaon (1959)
5. R.B.N.B. Arts, Sc. and Com. College, Shrirampur (1969)
6. St. Mira's College for Girls, Poona (1962)
7. Annasaheb Awate College, Manchar (1966)
8. Janata Mahavidyala, Pathardi (1966)
9. N.B.T. Law College, Nasik (1969)
10. M.G.V. Arts and Com. College, Manmad (1969)
11. Adhyapak Mahavidyalaya. Poona (1970)
12. Comprehensive College of Education, Khiroda (1970)
13. P.S.G. Arts, Sc. and Com. College,
16. J.G.M.V. Arts, Sc. and Com. College, Jalgaon (1972)
17. A.T.E.S. Arts and Com. College, Akole (1974)
18. Maharashtra Mandal's Chandrashekar Agashe College of Physical Education, Gultekadi, Pune 9 (1977)
19. Bharateeya Kala Prasarini's College of Architecture, Pune 30
20. Bharati Vidyapeeth's Law College, Pune 4
21. N.D.M.V.P. Samaj's College of Pharmacy (Nasik) (1982)
22. Lonavala Education Trust's Arts and Com. College, Lonavala (Dist. Pune) (1983)
23. Symbiosis I.C. Centre's Arts and Com. College, Senapati Bapat Road, Pune-411004 (1983)
24. Pravara Education Society's College of Engineering, Loni, Tal Shrirampur (1983)
25. Cusrow Wadia Inst. of Technology, Pune-411001 (1983)
26. Technical and Medical Edn. Society's College of Engineering, Faizpur (Dist. Jalgaon) (1984)
27. Pravara Medical Trust's Medical College, Loni, Tal. Shrirampur (Ahmednagar) (1984)
28. Poojya Sane Guruji Vidya Prasarak

- Shahada (1970)
- Mandal's College of Engineering,  
Shahada (Dist. Dhule) (1984)
14. Arts and Com. College, Dharangaon (1971)
29. Pune Vidyarthee Graha's College of Printing Engineering and Graphic Communication, Pune 30 (1985)
15. Arts and Com College, Indapur (1972)
30. Bodwad Sarvajanik Sanstha's Arts and Com. College, Bodwad, Tal. Bhusawal, Dist. Jalgaon (1986)

**Group IV-B**

1. Ayurved Mahavidyalaya, Nasik (1924)
16. S.M.S.K. Mahavidyalaya Someshwarnagar (1972)
2. B. M. College of Commerce, Pune (1943)
17. Arts and Com. College, Vani (1972)
3. Ahmednagar College, Ahmednagar (1947)
18. Kisan Vidyaprasarak Sanstha's Arts and Com. College, Parola (Dist. Jalgaon)
4. Shahu Mandir Mahavidyalaya, Pune (1960)
19. Yashwantrao Mohite College of Arts, Sc. And Com. Pune 38
5. D.N.M. Arts, Sc. and Com. College, Faizpur (1961)
20. Bhor and Velhe Taluka Krishi Audyogik Vikas Mahamandal's Arts, Sc. and Com. College, Bhor (Dist. Pune) (1982)
6. K. J. Somaiya Arts and Com. College, Kopergaon (1964)
21. Shri Chhatrapati Shivaji Shikshan Manal's Arts and Sc. College, Shrigonda (Ahmednagar) (1982)
7. College of Education, Jalgaon (1965)
22. Krida Rasik Mandal's Com. College, Jalgaon (1983)
8. Arts, Sc. and Com. College, Satana (1967)
23. Saptput Lalit Kala Mandal's College of Fine Arts, Khiroda (Dist. Jalgaon) (1983)
9. Indrayani Mahavidyalaya, Talegaon (1968)
24. Maha. Tech. Education Society's Dhondumama Sathe Homoeopathic Medical College, F. No. 23, Karve

- Road, Pune 411004 (1983)
- |     |   |     |  |
|-----|---|-----|--|
| 10. | Adarsh Comprehensive College of Education, Poona (1970) | 25. | Dr. Vikhe-Patil Foundation's College of Engineering, C/o A.J.M.V. Samaj, A'nagar (1983)              |
| 11. | New Arts, Com. and Sc. College, Ahmednagar (1970)       | 26. | Shri Swami Vivekanand Sanstha's Commerce College, Loni-Kalbhori, Tal. Haveli, Dist. Pune (1984)      |
| 12. | M.G.V. Arts and Com. College, Yeola (1970)              | 27. | K. K. Wagh Education Society's College of Engineering, Bhusahebnagar, Tal. Niphad Dist. Nasik (1984) |
| 13. | K.C.E.S. Law College, Jalgaon (1970)                    | 28. | Swodharak Vidyarthi Sanstha's Science College, Dondaicha, Dist. Dhule (1984)                         |
| 14. | S.S.V.P. Arts and Com. College, Sindkheda (1970)        | 29. | R. A. Education Society's Engineering College, Opp. Hindustan Antibiotics. Pimpri. Pune 17 (1985)    |
| 15. | S.S.V.P. Arts and Com. College, Dondaicha (1970)        | 30. | Janata Shikshan Sanstha's Arts, Sc. and Com. College, Dapodi, Pune 12 (1986)                         |

#### **Group V-D**

- |    |   |     |   |
|----|---|-----|---|
| 1. | Ashtang Ayurved Mahavidyalaya, Pune (1936)    | 16. | Waghire College of Arts and Com. Saswad (Dist. Pune) (1972)                       |
| 2. | Abasaheb Garware College, Pune (1945)         | 17. | Arts and Com. College, Nandgaon (1972)  |
| 3. | Arts, Sc. and Com. College, Chalisgaon (1961) | 18. | Symbiosis Society's Law College, Pune-4 (1977)                                    |
| 4. | Karjat College, Karjat (1964)                 | 19. | Deola Education Society's Arts and Com. College, Deola (Tal. Kalwan, Dist. Nasik) |
| 5. | S.S.G.M. College of Science, Kopergaon (1965) | 20. | Pachora Taluka Education Society's Arts and Com. College, Bhadgaon,               |

- Dist. Jalgaon
- |     |   |     |   |
|-----|---|-----|---|
| 6.  | College of Education, Ahmednagar (1965)                         | 21. | Educational Union's Arts, Sc. and Com. College for Girls, Jalgaon (1983)  |
| 7.  | Vidya Vardhini Sabha's Arts and Com. College, Dhule (1966)      | 22. | Pimpalner Education Society's College of Commerce, Pimpalner (Dist. Dhule) (1983)   |
| 8.  | K.K.W. Arts, Sc. and Com. College, Pimpalgaon-Baswant (1968)    | 23. | Vidya Bharati Education Society's Sant Muktabai Arts and Com. College, Edalabad (Dist. Jalgon) (1983)                       |
| 9.  | Arts, Sc. and Com. College, Chopda (1969)                       | 24. | Pune Inst. of Computer Technology, C/o B.T. Shahani, Navin Hind High School, 774, Bhavani Peth, Pune 2 (1983)               |
| 10. | College of Education, Nandurbar (1970)                          | 25. | Rayat Shikshan Sanstha's Arts and Com. College, Pimpri-Waghere, Pune-411017 (1983)  |
| 11. | Jain College of Arts and Com Chinchwad (1971)                   | 26. | Bansilal Ramnath Agarwal Chritable Trust's Vishwakarma Inst. of Technology 287, Budhwar Peth Pune-411002 (1984)             |
| 12. | J.T.E.S. Arts and Com. College, Jamner, Dist. Jalgaon (1971)    | 27. | N.D.M.V.P. Samaj's Arts, Sc. and Com. College, Ozar (Mig.), Dist. Nasik (1984)  |
| 13. | Arts, Sc. and Com. College, Panchavati (Nasik) (1971)           | 28. | Sanjay Education Society's College of Engineering, Nanvalnagar, Dist. Dhule (1984)  |
| 14. | N.D.M.V.P. Samaj's Arts and Com. College, Niphad (Nasik) (1971) | 29. | Marathwada Mitra Mandal's College of Architecture, Marathwada Sadan, D.G. 302/A, Near Gokhale Institute, Pune 411004 (1986) |
| 15. | S.B.E.S. College, Shendurni (1971)                              | 30. | Central Hindu Military Education Society's Bhosala Military College, Nasik-422005 (1986)                                    |

**Group VI-A**

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|--|--|
| 1. I.L.S. Law College, Poona (1924)                  | 16. P.S.V.P. Arts and Com. College, Pravaranagar (1971)  |
| 2. Tilak Ayurved Mahavidyalaya, Poona (1933)         | 17. M.G.V. Arts and Com. College, Malegaon (1971)  |
| 3. Tilak College of Education, Poona (1941)          | 18. Ahmednagar Jilha Maratha Vidya Prasarak Samaj's Arts and Com. College, Parner (Dist. A'nagar)  |
| 4. College of Education, Dhule (1961)                | 19. Shri Shivaji Shikshan Prasarak Mandal's Arts, Sc. and Com. College, Rahuri (A'nagar)   |
| 5. Arts, Sc. and Com. College, Sangamner (1961)      | 20. N.D.M.V.P. Samaj's Arts and Com. College, Igatpuri (Nasik)   |
| 6. Pemraj Sarada College, Ahmednagar (1962)          | 21. Rayat Shikshan Sanstha's Arts, Sc. and Com. College, Shrigonda (Dist.A'nagar) (1982)   |
| 7. Arts, Sc. and Com. College, Shirpur (1962)        | 22. Khadki Education Society's College, of Commerce, Khadki Pune 3 (1983)  |
| 8. Arts, Sc. and Com. College, Nasik Road (1963)     | 23. Rayat Shikshan Sanstha's Arts, and Commerce College, C/o Hutatma Rajguru Vidyalaya, Pandavnagar, Pune-411016 (1983)  |
| 9. Arts, Sc. and Com. College, Bhusawal (1963)       | 24. Maharashtra Academy of Engineering and Educational Research College, of Engineering, S. No 124, Behind L.I.C. Colony, Paud Road, Kothrud, Pune-411038 (1983) |
| 10. Gajmal Tulshiram Patil College, Nandurbar (1964) | 25. Shrama Sadhana Trust's College of Engineering, C/o M. J. College, Jalgaon (1983)   |
| 11. Arts, Sc. and Com. College, Nasik (1969)         | 26. Pune Jilha Shikshan Mandal's Commerce College, Paud, Tal. Mulshi, Dist. Pune (1984)  |
| 12. Modern College, Pune (1970)                      | 27. The Poona Gujrathi Kelwani Mandal's  |

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|-----|---|---|
|     |   | Commerce College, 1433/34, Kasba Peth, Pune-411011 (1984)   |
| 13. | St. Vincent College, Pune (1970)              | 28. Mohammadiya Tibiya College, 144, Mansure, Malegaon, Dist. Nasik (1984)                                  |
| 14. | Arts, Sc. and Com. College, Otur (1970)       | 29. N.D.M.V.P. Samaj's Arts, Sc. and Commerce College, Deolali Camp, Dist. Nasik (1985)                     |
| 15. | N.B.A. Arts and Com. College, Chandwad (1970) | 30. Kisan Vidya Prasarak Sanstha's College of Physiscal Education, Boradi, Tal. Shirpur, Dist. Dhule (1986) |
|     |   | 31. Rayat Shikshan Sanstha's Sc. and Com. College, Hadapsar, Pune 28 (1986)                                 |

### APPENDIX III

#### Poona University Act, 1974

As required under section 20 (1) (B) (XVI) the following will be the Six Groups of trusts and Societies under Statute 42:

- | <b>Group I :C</b> |  | <b>Group II :B</b> |   |
|-------------------|--|--------------------|---|
| 1.                | Deccan Education Society, Poona 4  | 1.                 | Shikshan Prasarak Mandali, Pune 30  |
| 2.                | Anjuman Khairul Isalm, 2nd Ghela- bhai Street, Madanpura, Bombay 8           | 2.                 | Poona District Education Association, Pune  |
| 3.                | Shirur Shikshan Prasarak Mandal, Shirur, Dist. Pune                          | 3.                 | Junnar Taluka Sivner Shikshan Prasarak Mandali, Junnar, Dist. Pune                                |
| 4.                | Anekant Education Society, Pune 4  | 4.                 | Ayurved Vidyalaya Sanstha, Ahmednagar   |
| 5.                | Ahmednagar Jilha Maratha Vidya Prasarak Samaj, Ahmednagar                    | 5.                 | Shri Neminath Jain Brahma-Charya Ashram, Chandwad, Dist. Nasik                                    |
| 6.                | Mahatma Gandhi Taluka Mahavidyalayeen Shikshan Mandal, Chopda, Dist. Jalgaon | 6.                 | Mula Education Society, Sonai, Tal Newasa Dist. Ahmednagar  |
| 7.                | Nutan Vidya Prasarak Mandal, Lasalgaon, Dist. Nasik                          | 7.                 | Gokhale Education Society, Bombay C/o Prin. Dr. M .S. Gosavi, B.Y.K. College of Commerce, Nasik 5 |
| 8.                | Khandesh College, Education Society, Jalgaon                                 | 8.                 | Khandesh Education Society, Amalner, Dist. Jalgaon  |
| 9.                | Pachora Taluka Co-operative Education Society, Pachora, Dist. Jalgaon        | 9.                 | Erandol Taluka Shikshan Prasarak Mandal, Erandol, Dist. Jalgaon                                   |
| 10.               | Vidya Vikas Mandal, Sakri, Dist. Dahlia                                      | 10.                | Adhyapak Shikshan Mandal, Dhule   |
| 11.               | Hind Seva Mandal, Ahmednagar   | 11.                | Khed Taluka Shikshan Prasarak Mandal, Rajgurunagar (Pune)   |

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|-----|---|-----|---|
| 12. | .Bharati Vidyapeeth, Pune 38  | 12. | Adivasi Seva Sahayyak Sanstha, Dhule  |
| 13. | Shri Chhatrapati Shivaji Shikshan Mandal, Shrigonda (Ahmednagar)                          | 13. | Bhor and Velhe Taluka Krishi Audyogik Vikas Mahamandal, Bhor, Dist. Pune            |
| 14. | The Poona Displaced Persons Relief Committee, Pune  | 14. | The Leva Educational Union, Jalgaon   |
| 15. | Maharashtra Technical Education Society, F.NO. 23, Karve Rd., Pune 4                      | 15. | Rasik Krida Mandal, 4, Navi Peth, Jalgaon   |
| 16. | Sanjeevani Gautam Education Society, Kopargaon, 423601 (Ahmednagar)                       | 16. | Society for Computer Technology and Research, 33, Parvati Industrial Estate, Pune 9 |
| 17. | Pravara Medical Trust, Loni, Tal. Shrirampur, Dist. Ahmednagar                            | 17. | Bansilal Ramnath Agrawal Charitable Trust, 285, Budhwar Peth, Pune 2                |
| 18. | The People's Education Society, C/o L. N. Housing Vidyalaya, Jamkhed (Ahmednagar)         | 18. | Swoddharak Vidyarthee Sanstha, Dondaicha (Dist.Dhule)                               |
| 19. | People's Education Society, Anand Bhavan, Dr. Dadabhai Nawrosjee Rd., Fort, Bombay-400023 | 19. | M. M. Edu. and R. Trust's Anglo Urdu High School Compound, K.B.H. Road, Pune-411001 |

**Group III-A**

1. Modern Education Society, Pune 1
2. Brotherhood Association, 10, Sadhu Wasvani Path, Pune-1
3. Shri Shivaji Maratha Society, 425 Shukrawar Peth, Pune 2
4. Indapur Taluka Shikshan Prasarak Mandal, Indapur, Dist. Pune
5. Parth Vidya Prasarak Mandal, Pathardi, Dist. Ahmednagar
6. Akole Taluka Education Society, Akole, Dist. Ahmednagar
7. Ayurveda Seva Sangh, Nasik
8. Janata Shikshan Mandal, Khiroda, Dist. Jalgaon
9. P.R. High School Society, Dharangaon Dist. Jalgaon
10. Shri Shivaji Vidya Prasarak Sanstha, Dhule
11. Poojya Sane Guruji Vidya Prasarak Mandal, Shahada, Dist. Dhule
12. Shri Shivaji Shikshan Prasarak Mandal Rahuri, Dist. Ahmednagar
13. Jaihind Education Trust, Dhule
14. Pimpalner Education Society, Pimpalner (Dhist. Dhule)
15. Lonavala Education Trust, Lonavala

**Group IV-F**

1. Jalgaon District Maratha Vidya Prasarak Co-operative Samaj, Jalgaon
2. Akhil Bharteeya Maratha Shikshan Parishad, Pune 9
3. Adarsha Shikshan Mandali, Pune 30
4. Indrayani Vidyamandir, Talegaon (Dabhade)
5. Shri Someshwar Shikshan Prasarak Mandal, Someshwarnagar Nira (Dist. Pune)
6. Bhaskar Pandurang Hivale, Education Society, Ahmednagar
7. Kopargaon Taluka Education Society, Kopargaon (Dist. Ahmednagar)
8. Dhulia Education Society, Dhule
9. Mahatma Gandhi Vidya Mandir Malegaon Camp (Dist. Nasik)
10. Tapi Valley Education Society, Faizpur, Dist. Jalgaon
11. Symbiosis Society, Pune 4
12. Bharteeya Kala Prasarakini Sabha, Pune 30
13. Kalvan Education Society, Kalvan
14. Vidya Bharati Shaikshanik Mandal, Amaravati
15. Dr. Vikhe-Patil Foundation, Loni, Tal.

- |  |   |
|--|---|
| <p>16. Maharashtra Academy of Engineering and Educational Research, Siddhivinayak Society, 983/2, Sarasnagar, Flat No. A-11, Opp. Nehru Stadium, Pune-2</p> <p>17. K. K. Wagh Education Society, Bhaushebnagar, Dist. Nasik</p> <p>18. Ramrao Adik Education Society, New Bombay, Kokan Bhavan, Bombay- 400014</p> <p>19. Central Hindu Military Education Society, C/o Bhosala Military School, Rambhoomi, Nasik-5</p> <p>20. Janata Education Sanstha, Dapodi, Pune - 12</p> | <p>16. Shrirampur Dist. Ahmednagar Shri Swami Vivekanand Shikshan Sanstha, 204-E, Tarabai Park, Kolhapur</p> <p>17. Pune Vidyarthee Griha, 1786, Sadashiv Peth, Pune- 411030</p> <p>18. Al-Jamiyatul Mohammadiya, Alkhaira, Room No. 17, First Floor, Mohammad Ali Building, Bhendi Bazar, Bombay-400003</p> <p>19. The Bodwad Sarvajanik Co-op. Education Society Ltd., Bodwad, Tal. Bhusawal, Dist. Jalgaon</p> |
|--|---|

**Group V-D**

1. Maharashtra Education Society, 1214-1215, Sadashiv Peth, Pune 30
2. Shri Jain Vidya Prasarak Mandal, Chinchwad, Pune 19
3. Indian Law Society, Pune 4
4. Ayurved Shikshan Mandal, 49/4, Budhwar Peth, Pune 2
5. Rayat Shikshan Sanstha, Satara
6. Ahmednagar Education Society, Ahmednagar
7. Chalisgaon Education Society, Chalisgaon, Dist.:Jalgaon
8. The Shendurni Secondary Education Co-operative Society Ltd., Shendurni, Tal. Jamner, Dist:Jalgaon
9. Vidya Wardhini Sabha, Dhule
10. Maharashtreeya Mandal, Pune 30
11. Deola Education Society, Deola (Nasik)
12. Naygaon Education Society, 200-201, S. S. Wagh Marg, Naygaon, Bombay 400014
13. Khadki Education Society, Khadki
14. Janata Shikshan Mandir's Saptput Lalit Kala Mandal, Khiroda
15. Shramsadhana Trust, Opp. Cardinal Gracious High School, Bandra (East), Bombay 51

**Group VI-E**

1. Prograessive Education Society, Pune
2. The Poona Jesuit Schools Society, Pune
3. Rashtreeya Shikshan Mandal, Pune
4. Shikshan Prasarak Sanstha, Sangamner, Dist.: Ahmednagar
5. Nasik District Maratha Vidya Prasarak Samaj, Nasik
6. Tapi Education Society, Jamner Road, Bhusawal, Dist: Jalgaon
7. Jamner Taluka Education Society, Jamner, Dist :Jalgaon
8. Nandurbar Taluka Vidhayak Samiti, Nandurbar, Dist: Dhule
9. Kisan Vidya Prasarak Sanstha, Shirpur, Dist: Dhule
10. Pravara Education Society,Pravaranagar, Dist: Ahmednagar
11. West Khandesh Dalit Shikshan Prasarak Mandal, Dhule
12. Kisan Vidya Prasarak Sanstha, Parola (Jalgaon)
13. Raver Parisar Shikshan Prasarak Sanstha, Raver, (Jalgaon)
14. Poona Diosecon Education Society, Pune
15. Amrut Wahini Udyog, Sheti and Shikshan Vikas Sanstha, Amrutnagar, Tal: Sangamner, (Ahmednagar)



- |   |  |
|---|--|
| <p>16. The Depressed Classes Mission Society of India, Ahilyashram, 896. Nana Peth, Pune 411002</p> <p>17. Technical &amp; Medical Education Society, Nhavi Marg, Faizpur (Jalgaon)</p> <p>18. Indapur Taluka Gram Vikas Pratisthan, P.O Walchandnagar, Tal: Indapur, Dist: Pune</p> <p>19. Marathwada Mitra Mandal, Marathwada Sadan, 302/A, Near Gokhale Institute, Pune 411004</p> | <p>16. Rashtreeya Sahkari Shikshan Prasarak Mandal, Chalisgaon (Jalgaon)</p> <p>17. The Poona Gujrathi Kelwani Mandal, 1433/34, Kasba Peth, Pune 11</p> <p>18. Sanjay Education Society, Navalnagar, Near Kala Mandir Parola Road, Dhule 424001</p> <p>19. Shri Saraswati Vidya Prasarak Mandal, Shivajinagar, Bhusawal, (Dist :Jalgaon)</p> |
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#### APPENDIX IV

#### Poona University Act, 1974

**As required Under Section 20 (C) (1) (iv) the following will be the Four Groups of the Heads of University Departments under Statute 45:-**

<b>Group I B</b>			<b>Group II D</b>			<b>Group III A</b>			
1.	Marathi	(1950)	1.	Statistics	(1950)	1.	Zoology	(1950)	1.
2.	Chemistry	(1950)	2.	Politics & Public Administration	(1950)	2.	Psychology	(1950)	2.
3.	Physics	(1951)	3.	Botany	(1951)	3.	Modern European Languages	(1953)	3.
4.	Archaeology	(1959)	4.	Linguistics	(1960)	4.	English	(1961)	4.
5.	Centre of Advanced Study in Economics	(1964)	5.	Communication and Journalism	(1964)	5.	Defence and Strategic Studies	(1964)	5.
6.	Law	(1965)	6.	Philosophy	(1965)	6.	Sociology	(1968)	6.
7.	Lib. & Information Science		7.	Microbiology	(1984)	7.	Mathematics	(1978)	7.
8.	Electronic Science	(1986)				8.	Computer Science	(1984)	8.

#### APPENDIX V

**Poona University Act, 1974.**

**As required under Section 25 (1) (iii) the following will be Three Groups of**

**Heads of the University Departments under Statute 121:-**

<b>Group I B</b>			<b>Group II C</b>			<b>Group III A</b>		
1.	Marathi	(1950)	1.	Statistics	(1950)	1.	Zoology	(1950)
2.	Chemistry	(1950)	2.	Politics & Public Administration	(1950)	2.	Psychology	(1950)
3.	Sanskrit & Prakrit Languages	(1950)	3.	Geography	(1950)	3.	Modern European Languages	(1950)
4.	Physics	(1951)	4.	Botany	(1951)	4.	Geology	(1951)
5.	Archaeology	(1959)	5.	Linguistics	(1960)	5.	English	(1960)
6.	Centre of Advanced Study in Economics	(1964)	6.	Hindi	(1961)	6.	Defence and Strategic Studies	(1961)
7.	Law	(1965)	7.	Communication and Journalism	(1964)	7.	Centre of Advanced Study in Sanskrit	(1964)
8.	History	(1968)	8.	Philosophy	(1965)	8.	Sociology	(1965)
9.	Mathematics	(1978)	9.	Lib. & Information Science	(1978)	9.	Anthropology	(1978)
10.	Computer Science	(1984)	10.	Electronic Science	(1986)	10.	Microbiology	(1986)
						11.	Commerce and Management Science	(1986)

APPENDIX VI

**Poona University Act, 1974**

**As required under Section 25 (1) (vii) the following will be the Heads of Recognized**

**Institutions to represent on the Academic Council under Statute 122-A:-**

1. The Director, Gokhale Institute of Politics and Economics, Pune 411004 (1928)	12. The Director, Indian Institute of Tropical Meteorology, Ramdurg House, Pune 411 005 (1962)
2. The Director, Bhandarkar Oriental Research Institute, 13 Pune 411 004 (1928)	13. The Director, State Institute of Education, Maharashtra State, Sadashiv Peth, Pune 411 030(1964)
3. The Deputy Director General of Observatories (Climatology and Geophysics), Pune 411 005 (1928)	14. The Director, Karve Institute of Social Service, Hillside, Karvenagar, Pune 411 029 (1964)
4. The Director, Deccan College Post-graduate and Research Institute, Pune 411 006(1932)	15. The Director, Central Water and Power Research Station, Khadakwasla, Pune 411 024 (1974)
5. The Commandant, College of Military Engineering Dapodi, Pune 411 012 (1943)	16. The Director, Hindusthan Antibiotics Ltd., Pimpri, Pune 411 018 (1974)

6. The Director, Indian Drug Research Laboratory of Indian Drugs Research Association, 561-B, Shivajinagar, Behind Congress House, Pune 411 005 (1944)	17. The Director, Indian Institute of Educations' Centre for Educational Studies 128/2, Kothrud, Karve Road Pune 411 029 (1977)
7. The Director, Maharashtra Association for the Cultivation of Science, Law College Rd., Pune 411 004(1948)	18. The Director, Maharashtra Engineering Research Institute, Nasik 422 004
8. The Director, National Chemical Laboratory, Pashan Pune 411 008(1950)	19. The Director, Bharati Vidyapeeth's Institute of Management and Entrepreneurship Development Erandvana, Pune 411 004
9 The Director, National Institute of Virology, (formerly Virus Research Centre) 20-A, Wellesley Road, Post Box No. 11 Pune 41 001 (1952)	20. The Director, Symbiosis Institute of Management, Senapati Bapat Marg, Pune 411 004
10. The Director, Institute of Armament Technology, Girinagar, Pune 411 025 (1954)	21. The Director, Bharateeya Agro-Industries Foundation Urali- Kanchan (Dist. Pune)
11. The Director, Explosive Research and Development Laboratory, Armament, Post: Pashan, Pune 411 021 (1960)	22. The Director, Centre for Development Studies and Activities, 86/15, Kanchan Galli, Erandwana Pune 411 004

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|--|---|
| 23. The Director,<br>Dnyan Prabodhini's Institute of<br>Psychology, 510, Sadashiv Peth,<br>Pune 411 030  | 33. The Director,<br>Bharateeya Sanskriti Darshan Trust<br>Ayurved Hospitals & Research<br>Centre, Vishwa Shanti Dham,<br>Wagholi, Taluka Haveli, Dist. : Pune                |
| 24. The Director,<br>Indian Institute of Cost &<br>Management Studies & Research,<br>1195/4 B, Fergusson College Road,<br>Pune 5                                   | 34. The Medical Director,<br>Sancheti Institute for Orthopaedics &<br>Rehabilitation, 16, Shivajinagar,<br>Pune 411 005   |
| 25. The Director,<br>Systems Research Institute,<br>17-A, Gultekadi, Pune 411 009  | 35. The Director,<br>The Institute of Science's<br>Dr. B. N. Purandare College of<br>Extension Services and Rural<br>Development Programmes, Valvan,<br>Lonawala, Dist : Pune |
| 26. The Director,<br>Kaivalyadham Shriman Madhav Yoga<br>Mandira Samiti, Lonavala 410 403,<br>Dist : Pune  | 36. The Secretary,<br>Vidya Mahamandal, Apte Road,<br>Pune 411 004  |
| 27. The Director,<br>Hindustan Aeronautics Limited,<br>Nasik Division Ozar Township,<br>Post Office, Dist : Nasik (422 207)  | 37. The Director,<br>Bharathi Vidyapeeth's Yashvantrao<br>Chavan Institute of Social Sciences &<br>Research, Pune 411 038   |
| 28. The Director,<br>Dr. Vikhe-Patil Foundations<br>Centre for Management Research and<br>Development, "Akarshak",<br>65/I-B, Nal-Stop, Karve road,<br>Pune 411004 | 38. The Chairman,<br>Janata Arogya Mandal's Institute of<br>Indian Medicines, 36, Kothrud,<br>Pune 411 029  |
| 29. The Director,<br>Maharashtra Jain Sanskritik Mandal's  | 39. The Secretary,<br>Data System Research Foundation,  |

- (Akluj) Institute of Management  
Social Sciences & Research,  
1165, Sadashiv Peth, Tilak Road,  
Pune 411 030
30. The Director,  
Institute of Science's  
Dr. B. N. Purandare Institute of  
Business Management and Research,  
Lonavala, Dist : Pune
31. The Director,  
Audyogik Shikshan, Mandal's  
Institute of Business Management,  
& Research, C/o Jyoti English School,  
Nehrunagar, Pimpri, Pune 411 018
32. The Director,  
Regional Computer Centre, Poona  
University Campus, Pune 411 007
43. The Director, S. P. Mandali's  
Prin. N. G. Naralkar Institute of  
Career Development and Reseach,  
Sharada Sabhagrudha, S. P. College  
Campus, Pune-411 030
44. The Director,  
Shri Jain V. P. M.'s Institute of  
Management, Development & Research  
Chinchwad, Pune-411 033
45. The Director,  
A.J.M.V.P.S.'s Hutatma Karveer  
Chhatrapati Chouthe Shivaji-Maharaj,  
Institute of Management, Research &  
Rural Development C/o. New Arts,  
Science and Commerce College,  
Ahmednagar
46. The Director,  
Rayat Shikshan Sanstha's Institute of  
Management and Research for Rural  
Development, C/o. C.D.J. College,  
Shrirampur, Dist. Ahmednagar
- 176, Natin Chambers, Dhole-Patil  
Road, Behind Ruby Hall Clinic,  
Pune 411 001
40. The Director,  
Khandesh College Education Society's  
Institute of Management and Research,  
Jalgaon
41. The Director,  
Padmshree Dr. Vikhe-Patil  
Foundation's Institute of Business  
Management & Rural Development,  
Ahmednagar
42. The Director,  
Institute of Management and Career  
Courses, Garware College of Commerce  
Campus, Karve road, Pune 411 004
47. The Director,  
Nandurbar Taluka Vidhayak Samiti's  
Institute of Business Management &  
Research C/o. G. T. Patil College,  
Nandurbar, Dist. Dhule
48. Managing Trustee,  
Dwarika Sangamnerkar Medical  
Foundation, Colony Nursing Home,  
Lal Bahadur Shastree Marg,  
Navi Peth, Pune-411 030
49. The Director,  
Institute of Management  
Research and Technology,  
C/o. K. T. H. M. College,  
Shivaji Nagar, Nasik-2
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# **UNIVERSITY OF PUNE**



## **CIRCULARS OF AMENDED STATUTES**

**UNIVERSITY OF PUNE**



**CIRCULAR NO.55 OF 2004**

It is hereby notified for the information of all concerned that the amendments to Statutes No. 133, 158 and 186 as regards changing the name of the Department of Space Sciences as Department of Atmospheric and Space Sciences have come into force with effect from 25.01.2004. After amendments, the relevant portions of Statutes No. 133, 158 and 186 read as under:

*STATUTE NO.133*

**FACULTY OF SCIENCE**

1. Mathematics

2. Physics
3. Chemistry
4. Botany
5. Zoology
6. Geology
7. Geography
8. Microbiology
9. Meteorology
10. Anthropology
11. Statistics
12. Biometry
13. Computer Science
14. Basic Medical Science
15. Communication Studies
16. Environmental Science
17. Energy Science
18. Material Science
19. Science Education
20. Life Sciences
21. Molecular Biology
22. Pollution Biology
23. Biotechnology
24. Electronic Science
25. Astrophysics and Astronomy
- 26. Atmospheric Science**
27. Lesser and Electro-optics
28. Modeling and Simulation
29. Radar System
30. Integrated Digital Communication System
31. Bio-informatics

32. River Basin and Management

33. Biometry and Nutrition

34. Scientific Computing

35. Health Science

36. Space Sciences

37. Biochemistry

**STATUTE NO.158**

**FACULTY OF SCIENCE**

<b>Subject or Group of Subjects</b>	<b>Board of Studies</b>
1. Mathematics	Mathematics
2. Statistics	Statistics
3. Physics	Physics
4. Chemistry	Chemistry
5. Botany	Botany
6. Zoology	Zoology
7. Geology	Geology
8. Meteorology	Meteorology
9. Geography	Geography
10. Microbiology	Microbiology
11. Computer Science	Computer Science
12. Electronic Science	Electronic Science
13. Molecular Biology	Molecular Biology
14. Lessers and Electro-optics	Lessers and Electro-optics
15. Modeling and Simulation	Modeling and Simulation
16. Radar System	Radar System

17. Integrated Digital  
Communication System

Integrated Digital  
Communication System

18. Bio-informatics

Bio-informatics

19. River Basin & Management

River Basin & Management

20. Biometry and Nutrition

Biometry and Nutrition

**21. Space Sciences**

**Atmospheric and Space**

**Sciences**

22. Scientific Computing

Scientific Computing

23. Biochemistry

Biochemistry

**STATUTE NO.186**

**FACULTY OF SCIENCE**

1. Chemistry
2. Mathematics
3. Statistics
4. Zoology
5. Geography
6. Physics
7. Botany
8. Geology
9. Computer Science
10. Microbiology
11. Communication Studies
12. Electronic Science
13. Instrumentation Science



14. Environmental Science

15. Biotechnology

**16. Atmospheric and Space Sciences**

Ref.No.Law/2004/64

Date:16.02.2004

Registrar

Copy for information to:

- 1) The Principals Of Affiliated Colleges
- 2) The Heads of Recognized Institutions
- 3) The Heads of University Departments
- 4) The Heads of Sections in the University Office

**UNIVERSITY OF PUNE**

**CIRCULAR NO.2 OF 2004**

It is hereby notified for the information of all concerned that the amendments to Statutes No.132, 133, 158,160 and 186 regarding changing the name of the Faculty of Arts and Fine Arts as the Faculty of Arts, Fine Arts and Performing Arts have come into force with effect from 19.12.2003. After amendment, Statutes No.132, 133, 158, 160 and 186 read as under:

**STATUTE 132**

**FACULTIES**

(Under Section 33 (2) of the Act)

**S.132** The University shall have the following Faculties:-

1. Faculty of Arts, Fine Arts and Performing Arts.

2. Faculty of Mental, Moral and Social Sciences
3. Faculty of Science
4. Faculty of Law
5. Faculty of Medicine
6. Faculty of Engineering
7. Faculty of Ayurvedic Medicine
8. Faculty of Commerce
9. Faculty of Education
10. Faculty of Management
11. Faculty of Pharmaceutical Sciences.
12. Faculty of Homoeopathy
13. Faculty of Physical Education

### STATUTE 133

**Statute 133:** Under Section 33(4) of the Act, the subjects comprised under each of these Faculties shall be as follows:

#### FACULTY OF ARTS, FINE ARTS AND PERFORMING ARTS

- |  |  |
|--|--|
| 1. Modern Indian Languages                             | Marathi, Gujarati, Kannad, Hindi, Urdu, Sindhi |
| 2. Modern European Languages                           | English, German, French, Portugues, Russian.   |
| 3. Ancient Indian Languages                            | Sanskrit, Pali, Ardhamagadhi                   |
| 4. Ancient European Languages                          | Latin, Greek.                                  |
| 5. Ancient Asiatic Languages                           | Hebrew, Persian, Arabic, Avesta-Pahlavi        |
| 6. Linguistics   |  |
| 7. Music.  |  |
| 8. Dancing, Dramatics, Drawing and Painting, Sculpture |  |
| 9. Language Education.                                 |  |

#### FACULTY OF MENTAL, MORAL AND SOCIAL SCIENCES

1. History
2. Economics
3. Politics
4. Sociology

5. Anthropology
6. Psychology
7. Philosophy
8. Ancient Indian History Culture
9. Archaeology
10. Defence and Strategic Studies
11. Communication and Journalism
12. Library and Information Science
13. Social Work
14. Behavioural Science
15. Rural Development Studies
16. Social Cultural Praxis
17. Western Indian Studies
18. Social Science Education
19. Continuing Education
20. Adult Education
21. Population Education and Extension Education
22. Home Science
23. N.S.S
24. N.C.C
25. Development Planning
26. Home Economics
27. Mass Relations
28. Social Studies

#### FACULTY OF SCIENCE

1. Mathematics
2. Physics
3. Chemistry
4. Botany
5. Zoology

6. Geology
7. Geography
8. Microbiology
9. Meteorology
10. Anthropology
11. Statistics
12. Biometry
13. Computer Science
14. Basic Medical Science
15. Communication Studies
16. Environmental Science
17. Energy Science
18. Material Science
19. Science Education
20. Life Sciences
21. Molecular Biology
22. Pollution Biology
23. Biotechnology
24. Electronic Science
25. Astrophysics and Astronomy
26. Atmospheric Physics
27. Lesser and Electro-optics
28. Modeling and Simulation
29. Radar System
30. Integrated Digital Communication System
31. Bio-informatics
32. River Basin and Management
33. Biometry and Nutrition
34. Scientific Computing
35. Health Science
36. Space Sciences

37. Biochemistry

#### FACULTY OF LAW

1. Law

#### FACULTY OF MEDICINE

1. Medicine including Indigenous Systems
2. Surgery including Ophtalmology
3. Midwifery and Gynecology
4. Psychiatry
5. Nursing Service Administration Education
6. Languages
7. Cardiology
8. Dentistry

#### FACULTY OF ENGINEERING

1. Civil Engineering
2. Mechanical Engineering
3. Electrical Engineering
4. Telecommunications
5. Metallurgy
6. Mining
7. Sanitary Engineering
8. Naval Engineering
9. Architecture
10. Instrumentation
11. Petroleum Engineering
12. Electronics & Computer Engineering

13. Polymer Engineering
14. Production Engineering
15. Polymer and Plastics
16. Construction Technology
17. Petroleum Technology
18. Industrial Electronics
19. Chemical Technology
20. Computer Technology & Science
21. Plant Engineering
22. Automobile Engineering
23. Mechanical Engineering (Diesel)
24. Electrical Engineering (Drives and Controls)
25. Construction Engineering
26. Environmental Engineering
27. Electronics Engineering
28. Machine Tools
29. Power Electronics
30. Digital Systems & Microprocessors
31. Digital Signal Processing
32. Analytical Instrumentation
33. Automation
34. Data Acquisition Techniques
35. Information Technology

#### FACULTY OF AYURVEDIC MEDICINE

1. Doshdhatumul Vigyan
2. Kayachikitsa
3. Shalya Shalaky Tantra
4. Sautik Streerog

5. Dravyaguna Vigyan
6. Medicine
7. Surgery
8. Midwifery and Gynaecology
9. Unani Medicine
10. Homoeopathic Medicine

#### FACULTY OF COMMERCE

1. Foundation Course in Commerce
2. Business Entrepreneurship, Environment & Organisational Behaviour-Paper I, II, III
3. Business Communication
4. Business Entrepreneurship
5. Company Law & Secretarial Practice
6. Mercantile & Industrial Law
7. Consumer Protection and Business Ethics
8. Business Taxation & Auditing
9. Corporate Law & Secretarial Practice
10. Commercial Mathematics and Statistics
11. Office Automation
12. Advanced Statistics Paper I, II, III
13. Computer Application Paper I, II, III
14. Computer Concepts & Programming
15. Business Economics (Micro)
16. International Trade
17. Managerial Economics
18. Business Economics (Macro)
19. Agriculture & Industrial Economics Paper I, II, III
20. Indian & Global Economics Development

21. Banking & Finance
22. Banking & Finance Paper I, II, III
23. Accountancy
24. Advanced Accountancy Paper I. II. III
25. Costing
26. Costing, Taxation Laws, Procedure & Practices Paper I, II, III
27. Purchasing & Storekeeping
28. Salesmanship & Sales Management
29. Marketing & Advertisement Paper I, II, III
30. Insurance, Transport & Tourism
31. Management of Service Sector Paper I, II, III
32. Co-operation
33. Co-operation Paper I, II, III
34. Public Enterprises
35. Office Management
36. Business Management
37. Business Administration Paper I, II, III
38. Defence Budgeting, Finance & Management

#### **FACULTY OF EDUCATION**

1. Education
2. Education Psychology
3. Administration and Evaluation
4. Sports and Physical Culture

#### **FACULTY OF MANAGEMENT**

1. Hotel Management and Catering Technology

#### **FACULTY OF PHARMACEUTICAL SCIENCES**

1. Pharmaceutics
2. Pharmaceutical Engineering
3. Physical Pharmacy
4. Biostatistics and Computer Application
5. Pharmaceutical Microbiology
6. Pharmaceutical Management
7. Practice of Pharmacy
8. Biopharmaceutics & Pharmacokinetics
9. Cosmeticology



10. Sterile Product Technology
11. Quality Control
12. Packaging of Pharmaceutical Products
13. Numerical and Statistical Methods and Nomograms
14. Pharmaceutical Chemistry
15. Pharmaceutical Analysis
16. Pharmaceutical Biochemistry
17. Physical Methods of Analysis
18. Medicinal Chemistry
19. Frontier Orbitals
20. Structural Elucidation by Physical Methods
21. Pharmacognosy
22. Tissue Culture
23. Fermentation Technology
24. Pharmaceutical Biotechnology
25. Pharmacology
26. Physiology
27. Pharmacology and Bioassay
28. Clinical and Hospital Pharmacy
29. Toxicology

### **STATUTE 158**

**S. 158.** The Boards of studies for every subject or group of subject under the provision of Section 37(1) of the Act shall be as follows:-

#### **FACULTY OF ARTS, FINE ARTS AND PERFORMING ARTS**

Subject or Group of subjects	Board of Studies
1. Marathi	Marathi
2. Gujarati	Gujarati
3. Kannada	Kannada
4. Hindi	Hindi
5. Sindhi	Sindhi
6. English	English
7. German	}
8. French	}
9. Portuguese	}
10. Russian	}
11. Sanskrit, Pali and Ardhamagadhi	Sanskrit, Pali & Ardhamagadhi
12. Latin and Greek	Latin and Greek
13. Hebrew	Hebrew
14. Persian, Arabic and Urdu	Persian, Arabic and Urdu
15. Avesta and Pahlavi	Avesta and Pahlavi
16. Linguistics	Linguistics
17. Music	}
18. Dancing	}
19. Dramatics	}
20. Drawing and Painting	}
21. Sculpture	}

#### **FACULTY OF MENTAL, MORAL AND SOCIAL SCIENCES**

**Subject or Group of Subjects****Board of Studies**

1. History		History
2. Ancient Indian History, Culture and Archaeology		Ancient Indian History, Culture and Archaeology
3. Philosophy		Philosophy
4. Psychology		Psychology
5. Sociology		Sociology
6. Anthropology		Anthropology
7. Politics	}	
8. Civics and Public Administration (including Commerce College)	}	Politics
9. Economics	}	Economics
10. Defence and Strategic Studies		Defence and Strategic Studies
11. Communication and Journalism		Communication and Journalism
12. Library and Information Science		Library and Information Science
13. Social Work		Social Work
14. Home Science		Home Science
15. N.S.S.		N.S.S.
16. N.C.C.		N.C.C.
17. Development Planning		Development Planning
18. Home Economics		Home Economics
19. Mass Relations		Mass Relations
20. Social Studies		Social Studies

**FACULTY OF SCIENCE****Subject or Group of Subjects****Board of Studies**

1. Mathematics	Mathematics
2. Statistics	Statistics
3. Physics	Physics
4. Chemistry	Chemistry
5. Botany	Botany
6. Zoology	Zoology
7. Geology	Geology
8. Meteorology	Meteorology
9. Geography	Geography
10. Microbiology	Microbiology
11. Computer Science	Computer Science
12. Electronic Science	Electronic Science
13. Molecular Biology	Molecular Biology
14. Lessers and Electro-optics	Lessers and Electro-optics
15. Modeling and Simulation	Modeling and Simulation
16. Radar System	Radar System
17. Integrated Digital	Integrated Digital

Communication System  
 18. Bio-informatics  
 19. River Basin & Management  
 20. Biometry and Nutrition  
 21. Space Sciences  
 22. Scientific Computing  
 23. Biochemistry

Communication System  
 Bio-informatics  
 River Basin & Management  
 Biometry and Nutrition  
 Space Sciences  
 Scientific Computing  
 Biochemistry

### FACULTY OF LAW

<b>Subject or Group of Subjects</b>	<b>Board of Studies</b>
1. Personal Law including Hindu, Mohamedan, Parsi Law, etc Roman and Dutch Law.	} } } Law
2. Jurisprudence including Constitutional Law, International Law, Conflict of Laws, Law Regarding Legislation	} } }
3. Law of Property and Land Laws including Equity and Easement.	} }
4. Contract, Torts including Criminal Law	}

### FACULTY OF MEDICINE

<b>Subject or Group of Subjects</b>	<b>Board of Studies</b>
1. Anatomy	}
2. Physiology	} Pre-Clinical
3. Bio-Chemistry	}
1. Pharmacology	}
2. Pathology	} Para-Clinical
3. Forensic Medicine	}
4. Medical Microbiology	}
1. General Medicine	}
2. Preventive Medicine	}
3. Paediatrics	}
4. Skin, Venereal Diseases	} Medicine
5. Psychiatry	}
6. Tuberculosis and Chest Diseases	}
(a) Hospital Administration	}
(b) Cardiology	}
1. General Surgery	}
2. Ophthalmology	}
3. Midwifery and Gynaecology	} General Surgery
4. Oto-Rhino-Laryngology	}
5. Orthopaedics	}
1. Anaesthesiology	}
2. Dentistry	}

- 3. Plastic Surgery }
- 4. Neuro Surgery } Special Surgery
- 5. Cardio Thoracic Surgery }
- 6. Radiology }

- 1. Fundamentals of Nursing }
- 2. Medical Nursing etc. }
- 3. Surgical Nursing etc. } Nursing
- 4. Gynaecology and Obstetrics }
- 5. Paediatrics }
- 6. Public Healthy Nursing }
- 7. Psychiatry }
- 8. Nursing Service Administration }
- And Education
- 9. Languages }
- 1. Dentistry } Dentistry

**FACULTY OF ENGINEERING**

- | <b>Subject or Group of Subjects</b> | <b>Board of Studies</b> |
|-------------------------------------|-------------------------|
| 1. Public Health Engineering        | }                       |
| 2. Hydraulics                       | }                       |
| 3. Concrete Technology              | }                       |
| 4. Applied Mechanics                | }                       |
| 5. Soil Mechanics                   | } Civil Engineering     |
| 6. Surveying                        | }                       |
| 7. Town Planning                    | }                       |
| 8. Building Construction            | }                       |
| 9. Construction Engineering         | }                       |
| 10. Environmental Engineering       | }                       |

- 1. Power Engineering }
- 2. Machine Design and Drawing }
- 3. Heat Transfer and Thermodynamics }
- 4. Fluid Mechanics and Fluid Power }
- 5. Dynamics of Machinery } Mechanical Engineering
- 6. Gas Dynamics }
- 7. Internal Combustion Engines }
- 8. Refrigeration and Air-Conditioning }
- 9. Automobile Engineering }
- 10. Mechanical Engineering (Diesel) }

- 1. Radio Communication }
- 2. Line Communication }
- 3. Electronics }
- 4. Television Engineering }
- 5. Microwave and RadarEngineering } Electronics Engineering
- 6. Industrial Electronics }
- 7. Power Electronics }
- 8. Digital Systems and Microprocessors }
- 9. Digital Signal Processing }

10.	Solid State Devices and Integrated Circuits.	}	
1.	Production Engineering	}	
2.	Workshop Technology	}	Production and Industrial
3.	Industrial Engineering	}	Engineering
4.	Plant Engineering	}	
5.	Machine Tools	}	
1.	Computer Technology	}	
2.	Systems Programming	}	
3.	Software Engineering	}	
4.	Data Base Management	}	Computer Engineering
5.	Computer Communication and Networking	}	
6.	Computer Aided Design	}	
7.	Artificial Intelligence	}	
8.	Robotics	}	
9.	Information Technology	}	
1.	Reservoir Engineering	}	
2.	Petroleum Exploration	}	
3.	Petroleum Formation Evaluation	}	Petroleum Engineering
4.	Petroleum Geology	}	
5.	Refining Operations	}	
6.	Petrochemical Technology	}	
1.	Typography	}	
2.	Surface Preparation	}	
3.	Image Generation	}	
4.	Print Production	}	
5.	Printing Material Science	}	Printing Engineering and
6.	Electrical Engineering	}	Communication Technology
7.	Electronics and Instrumentation	}	
	Engineering in Printing	}	
8.	Computer Graphics and Computer	}	
	Aided Design	}	
9.	Finishing and Packaging	}	
10.	Different types of Communication Systems.	}	
1.	Architectural Design	}	
2.	Architectural Science and Technology	}	Architecture
3.	Architectural Environment and Heritage	}	
4.	Architectural Practice	}	

### FACULTY OF AYURVEDIC MEDICINE

(For Ayurvedic Colleges with Seven Departments)

1.	Department of Doshdhatumal Vigyan,	}	
	Ayurveda Siddhanta, Physiology and Bio-	}	
	Chemistry and Medical Chemistry	}	
2.	Department of Sharir and Anatomy	}	Payabhut Vishaya
3.	Department of Samhita, Laghutrayee,	}	
	Bahutrayee, Ayurveda Itihaas,	}	
	Tantrayukti, Department of Padarthavigyan	}	
	and Sanskrit	}	

1. Department of Dravyaguna Vigyan, Dravyaguna Siddhanta, Materia Medica and Pharmacology	}	
2. Department of Rasashastra Aushadhinirman	}	Dravyaguna Vigyan
3. Department of Vishtantra and Vyavaharaayurveda Forensic Medicine and Toxicology	}	
	}	
1. Department of Sarvarogsamprapti Vigyan Nidanpanchak and Pathology and Bacteriology	}	
2. Department of Rogvigyan and Kayachikista Panchakarmadi and Medicine	}	Kaya-Chikista
3. Department of Swasthavritta and Preventive Medicine	}	
	}	
1. Department of Shalya Shalakya and Surgery including Ophthalmology and E.N.T	}	Shalya Shalakya Tantra
2. Department of Kaumarbhrityantra (Stree-Sautik Bal) and Midwifery and Gynaecology	}	

### FACULTY OF COMMERCE

Subject or Group of Subjects		Board of Studies
1. Foundation Courses in Commerce	}	
2. Business Entrepreneurship, Environment and Organisational Behaviour Paper I, II, III	}	Business Practices
3. Business Communication	}	
4. Business Entrepreneurship	}	
	}	
1. Company Law and Secretarial Practices	}	Business Laws
2. Mercantile and Industrial Law	}	
3. Consumer Protection and Business Ethics	}	
4. Business Taxation and Auditing	}	
5. Corporate Law and Secretarial Practices	}	
1. Commercial Mathematics & Statistics	}	Statistics and
2. Office Automation	}	Computer Application
3. Advanced Statistics Paper I, II, III	}	

4. Computer Application Paper I, II, III	}	
5. Computer Concepts & Programming	}	
1. Business Economics (Micro)	}	
2. International Trade	}	
3. Managerial Economics	}	Business Economics
4. Business Economics (Macro)	}	
5. Agriculture & Industrial Economics Paper I, II, III	}	
6. Indian Global Economics Development	}	
1. Banking & Finance	}	Banking
2. Banking & Finance Paper I, II, III	}	and Finance
1. Accountancy	}	
2. Advanced Accountancy Paper I, II, III	}	Accountancy
1. Costing	}	
2. Costing, Taxation Laws, Procedure & Practices Paper I, II, III	}	Cost and Works Accounting
3. Purchasing & Storekeeping	}	
1. Salesmanship & Sales Management	}	
2. Marketing & Advertisement Paper I, II, III	}	Marketing
1. Insurance, Transport, & Tourism	}	Insurance and
2. Management of Service Sectors Paper I, II, III	}	Transport
1. Co-operation	}	
2. Co-operation Paper I, II, III	}	Co-operation
1. Public Enterprises	}	
2. Office Management	}	Business
3. Business Management	}	Administration
4. Business Administration Paper I, II, III	}	
1. Defence Budgeting Finance and Management Paper I, II, III	}	Defence Budgeting, Finance and Management

**FACULTY OF EDUCATION**

1. Education including Philosophical and Sociological/Foundations, History of Education and Comparative Education	}	Education
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1.	Psychology	}	
2.	Foundation and Experiments, Guidance's and Counseling Tests and Measurements and Methods of Research	} } }	Educational Psychology
1.	Administration and Organisation, Education Statistics and Evaluation Methodology Including general and Special Methods	} } }	Administration and Evaluation
1.	Sports and Physical Culture	}	Sports and Physical Culture

### FACULTY OF PHARMACEUTICAL SCIENCES

Subject or Group of Subjects	Board of Studies
1. Pharmaceutics	}
2. Pharmaceutical Engineering	}
3. Physical Pharmacy	}
4. Biostatistics and Computer Application	}
5. Pharmaceutical Microbiology	}
6. Pharmaceutical Management	}
7. Practice of Pharmacy	}
8. Biopharmaceutics & Pharmacokinetics	}
9. Cosmeticology	}
10. Sterile Product Technology	}
11. Quality Control	}
12. Packaging of Pharmaceutical Products	}
13. Numerical and statistical Methods and Nomograms	} }
1. Pharmaceutical Chemistry	}
2. Pharmaceutical Analysis	}
3. Pharmaceutical Biochemistry	}
4. Physical Methods of Analysis	}
5. Medicinal Chemistry	}
6. Frontier Orbitals	}
7. Structural Elucidation by Physical Methods	} }
1. Pharmacognosy	}
2. Tissue Culture	}
3. Fermentation Technology	}
4. Pharmaceutical Biotechnology	}
1. Pharmacology	}
2. Physiology	}
3. Pharmacology and Bioassay	}
4. Clinical and Hospital Pharmacy	}
5. Toxicology	}



**S. 160 The Departments in the Colleges teaching the subjects in the special, principal, major or main level for the purposes of Boards of Studies under Section 37(2)(b) of the Act and Statute 147 shall be as shown below :-**

**FACULTY OF ARTS, FINE ARTS AND PERFORMING ARTS**

<b>College Department</b>	<b>Corresponding Board of Studies</b>
1. Marathi	Marathi
2. Gujarati	Gujarati
3. Kannada	Kannada
4. Hindi	Hindi
5. Sindhi	Sindhi
6. English	English
7. German	}
8. French	}
9. Portuguese	}
10. Russian	}
11. Sanskrit and Prakrit Languages	}
	Sanskrit, Pali & Ardhamagadhi
12. Latin and Greek	Latin and Greek
13. Hebrew	Hebrew
14. Persian, Arabic and Urdu	Persian, Arabic and Urdu
15. Avesta and Pahlavi	Avesta and Pahlavi
16. Linguistics	Linguistics
17. Music	..}
18. Dancing	..}
19. Dramatics	..
	Fine Arts
	}
20. Drawing and Painting	}
21. Sculpture	..}

**FACULTY OF MENTAL, MORAL AND SOCIAL SCIENCES**

<b>College Department</b>	<b>Corresponding Board of Studies</b>
1. History	History
2. Ancient Indian History, Culture and Archaeology	Ancient Indian History, Culture and Archaeology
3. Philosophy	Philosophy
4. Psychology	Psychology
5. Sociology	Sociology
6. Anthropology	Anthropology
7. Politics	}
8. Civics and Public Administration (including Commerce College)	}
	}
9. Economics	Economics
10. Defence and Strategic Studies	Defence and Strategic Studies
11. Communication and Journalism	Communication and Journalism
12. Library and information Science	Library and Information Science
13. Social Work	Social Work

## FACULTY OF SCIENCE

<b>College Department</b>	<b>Corresponding Board of Studies</b>
1. Mathematics	Mathematics
2. Statistics	Statistics
3. Physics	Physics
4. Chemistry	Chemistry
5. Botany	Botany
6. Zoology	Zoology
7. Geology	Geology
8. Meteorology	Meteorology
9. Geography	Geography
10. Microbiology	Microbiology
11. Computer Science	Computer Science
12. Electronic Science	Electronic Science

## FACULTY OF LAW

<b>College Department</b>	<b>Corresponding Board of Studies</b>
1. Personal Law including Hindu, Mohamedan, Parsi Law, etc Roman and Dutch Law.	} } } Law
2. Jurisprudence including Constitution Law, International Law, Conflict of Laws, Law Regarding Legislation	} } }
3. Laws of Property and land laws including Equity and Easement.	} }
4. Contract, Torts including Criminal Law	}

## FACULTY OF MEDICINE

<b>College Department</b>	<b>Corresponding Board of Studies</b>
1. Anatomy	}
2. Physiology	} Pre-Clinical
3. Bio-Chemistry	}
1. Pharmacology	}
2. Pathology	} Para-Clinical
3. Forensic Medicine	}
4. Medical Microbiology	}
1. General Medicine	}
2. Preventive Medicine	}
3. Paediatrics	}
4. Skin, Veneral Diseases	} Medicine
5. Psychiatry	}
6. Tuberculosis and Chest Diseases	}
(a)Hospital Administration	}
(b)Cardiology	}
1. General Surgery	}
2. Ophthalmology	}

3.	Midwifery and Gynaecology	}	General Surgery
4.	Oto-Rhino-Laryngology	}	
5.	Orthopedics	}	
1.	Anesthesiology	}	Special Surgery
2.	Dentistry	}	
3.	Plastic Surgery	}	
4.	Neuro Surgery	}	
5.	Cardio Thoracic Surgery	}	
6.	Radiology	}	
1.	Fundamentals of Nursing	}	Nursing
2.	Medical Nursing etc.	}	
3.	Surgical Nursing etc.	}	
4.	Gynecology and Obstetrics	}	
5.	Pediatrics	}	
6.	Public Health Nursing	}	
7.	Psychiatry	}	
8.	Nursing Service Administration And Education	}	
9.	Languages	}	

#### FACULTY OF ENGINEERING

	College Department		Corresponding Board of Studies
1.	Public Health Engineering	}	Civil Engineering
2.	Hydraulics	}	
3.	Concrete Technology	}	
4.	Applied Mechanics	}	
5.	Soil Mechanics	}	
6.	Surveying	}	
7.	Town Planning	}	
8.	Building Construction	}	
9.	Construction Engineering	}	
10.	Environmental Engineering	}	
1.	Power Engineering	}	Mechanical Engineering
2.	Machine Design and Drawing	}	
3.	Heat Transfer and Thermodynamics	}	
4.	Fluid Mechanics and Fluid Power	}	
5.	Dynamics of Machinery	}	
6.	Gas Dynamics	}	
7.	Internal Combustion Engines	}	
8.	Refrigeration and Air-Conditioning	}	
9.	Automobile Engineering	}	
10.	Mechanical Engineering (Diesel)	}	
1.	Radio Communication	}	Electronic Engineering
2.	Line Communication	}	
3.	Electronics	}	
4.	Television Engineering	}	
5.	Microwave and Radar Engineering	}	
6.	Industrial Electronics	}	

7.	Power Electronics	}	
8.	Digital Systems and	}	
	Microprocessors	}	
9.	Digital Signal Processing	}	
10.	Solid State Devices and Integrated	}	
	Circuits.	}	
1.	Production Engineering	}	
2.	Workshop Technology	}	
3.	Industrial Engineering	}	Production and Industrial
4.	Plant Engineering	}	Engineering
5.	Machine Tools	}	
1.	Computer Technology	}	
2.	Systems Programming	}	
3.	Software Engineering	}	
4.	Data Base Management	}	Computer Engineering
5.	Computer Communication and	}	
	Networking	}	
6.	Computer Aided Design	}	
7.	Artificial Intelligence	}	
8.	Robotics	}	
9.	Information Technology	}	
1.	Reservoir Engineering	}	
2.	Petroleum Exploration	}	
3.	Petroleum Formation Evaluation	}	Petroleum Engineering
4.	Petroleum Geology	}	
5.	Refining Operations	}	
6.	Petrochemical Technology	}	
1.	Typography	}	
2.	Surface Operations	}	
3.	Image Generation	}	
4.	Print Production	}	
5.	Printing Material Science	}	Printing Engineering and
6.	Electrical Engineering	}	Communication Technology
7.	Electronics and Instrumentation	}	
	Engineering in Printing	}	
8.	Computer Graphics and Computer	}	
	Aided Design	}	
9.	Finishing and Packaging	}	
10.	Different types of Communication	}	
	Systems.	}	
1.	Architectural Design	}	
2.	Architectural Science and	}	
	Technology 3. Architectural Environment	}	Architecture
	and Heritage	}	
4.	Architectural Practice	}	

### FACULTY OF AYURVEDIC MEDICINE

(For Ayurvedic Colleges with Seven Departments)

1.	Department of Sanskrit Samhita and	}	
	Siddhanta	}	Basic Subjects

2.	Department of Sharirarachana Vigyan	}	(Payabhut Vishaya)
3.	Department of Sharirakriya Vigyan	}	
1.	Department of Dravyaguna	}	
2.	Department of Rasashastra	}	Dravyaguna Vigyan
3.	Department of Agada Trantra	}	
1.	Department of Svasthavritta	}	
2.	Department of Kayachikitsa	}	Kayachikitsa
3.	Department of Roga Vigyan	}	
1.	Department of Prasuti Tantra	}	Shalya Shalaky
2.	Department of Shalya Tantra	}	Tantra
3.	Department of Shalaky Tantra	}	

### FACULTY OF AYURVEDIC MEDICINE

#### (For Ayurvedic College with Twelve Departments)

	College Department		Corresponding Board of Studies
1.	Department of Sanskrit Samhita And Siddhanta	}	
2.	Department of Sharirarachana Vigyan	}	Basic Subjects}}
3.	Department of Sharirakriya Vigyan	}	(Payabhut Vishaya
1.	Department of Dravyaguna	}	
2.	Department of Rasashastra	}	Dravyaguna Vigyan
3.	Department of Agada Tantra	}	
1.	Department of Svasthavritta	}	
2.	Department of Kayachikitsa	}	Kayachikitsa
3.	Department of Roga Vigyan	}	
4.	Department of Panchkarma	}	
1.	Department of Prasuti Tantra	}	
2.	Department of Shalya Tantra	}	Shalya Shalaky
3.	Department of Shalaky Tantra	}	Tantra
4.	Department of Bal Roga	}	

### FACULTY OF COMMERCE

	College Department		Corresponding Board of Studies
1.	Foundation Courses in Commerce	}	
2.	Business Entrepreneurship, Environment and Organisational Behaviour	}	Business
	Paper I,I,III	}	Practices
3.	Business Communication	}	
4.	Business Entrepreneurship	}	
1.	Company Law and Secretarial Practices	}	
2.	Mercantile and Industrial Law	}	
3.	Consumer Protection and Business Ethics	}	Business Laws

4.	Business Taxation and Auditing	}	
5.	Corporate Law and Secretarial Practices.	}	
		}	
1.	Commercial Mathematics & Statistics	}	
2.	Office Automation	}	
3.	Advanced Statistics Paper I, II, III	}	Statistics and Computer
4.	Computer Application Paper I, II, III	}	Application
5.	Computer Concepts & Programming	}	
		}	
1.	Business Economics (Micro)	}	
2.	International Trade	}	
3.	Managerial Economics Business Economics	}	Business
	(Macro)	}	Economics
4.	Agriculture & Industrial Economics Paper	}	
	I, II, III	}	
5.	Indian Global Economics Development	}	
		}	
1.	Banking & Finance	}	Banking and
2.	Banking & Finance Paper I, II, III	}	Finance
		}	
1.	Accountancy	}	Accountancy
2.	Advanced Accountancy Paper I, II, III	}	
		}	
1.	Costing	}	
2.	Costing, Taxation Laws, Procedure &	}	Cost and Works
	Practices Paper I, II, III	}	Accounting
3.	Purchasing & Storekeeping	}	
		}	
1.	Salesmanship & Sales Management	}	
2.	Marketing & Advertisement Paper	}	Marketing
	I, II, III	}	
		}	
1.	Insurance, Transport & Tourism	}	
2.	Management of Service Sectors	}	Insurance and Transport
	Paper I, II, III	}	
		}	
1.	Co-operation	}	
2.	Co-operation Paper I, II, III	}	Co-operation
		}	
1.	Public Enterprises	}	
2.	Office Management	}	
3.	Business Management Business	}	Business
	Administration	}	Administration
4.	Business Administration Paper I, II, III	}	
		}	
1.	Defence Budgeting, Finance &	}	Defence Budgeting, Finance
	Management Paper I, II, III	}	and Management

**FACULTY OF EDUCATION**

**College Department**

**Corresponding Board of Studies**

1. Education including Philosophical	}	
and Sociological/Foundations, History	}	Education
of Education and Comparative Education	}	
1. Psychology	}	
2. Foundation and Experiments : Guidance's	}	Educational
and Counseling Tests and Measurements	}	Psychology
and Methods of Research	}	
	}	
1. Administration and Organisation,	}	
Educational Statistics and Evaluation	}	Administration
Methodology including General and	}	and Evaluation
Special Methods	}	
1. Sports and Physical Culture	}	Sports and Physical
	}	Culture

#### **FACULTY OF PHARMACEUTICAL SCIENCES**

##### **College Department**

##### *Corresponding Board of Studies*

1. Pharmaceutics	}	Pharmaceutics
2. Pharmaceutical Chemistry	}	Pharmaceutical Chemistry
3. Pharmacognosy	}	Pharmacognosy
4. Pharmacology	}	Pharmacology

**Statute 186. The following University Departments are instituted and maintained by the University:-**

**FACULTY OF ARTS, FINE ARTS AND PERFORMING ARTS**

1. Marathi
2. Sanskrit and Prakrit Languages.
3. Foreign Languages
4. Linguistics
5. English
6. Hindi
7. Centre of Advanced Study in Sanskrit
8. Performing Arts.

**FACULTY OF MENTAL, MORAL AND SOCIAL SCIENCES**

1. Politics and Public Administration
2. Psychology
3. Ancient Indian History, Culture and Archaeology
4. Centre of Advanced Study in Economics
5. Communication and Journalism
6. Defence and Strategic Studies
7. Philosophy
8. Sociology.
9. Anthropology
10. History
11. Library and Information Science
12. Continuing, Adult, Population Education and Extension Work

**FACULTY OF SCIENCE**

1. Chemistry
2. Mathematics
3. Statistics
4. Zoology
5. Geography
6. Physics
7. Botany
8. Geology
9. Computer Science
10. Microbiology
11. Communication Studies
12. Electronic Science
13. Instrumentation Science
14. Environmental Science
15. Biotechnology
16. Space Sciences

**FACULTY OF LAW**

1. Law



**FACULTY OF COMMERCE**

1. Commerce

**FACULTY OF MANAGEMENT**

1. Management Science

**FACULTY OF AYURVEDIC MEDICINE**

1. Ayurvedic Medicine

**FACULTY OF EDUCATION**

1. Education and Extension

Ref.No.Law/2004/7

Date:05.01.2004

Sd/-  
Registrar

Copy for information to:

- 1) The Principals of Affiliated Colleges
- 2) The Heads of Recognized Institutions
- 3) The Heads of University Departments
- 4) The Heads of Sections in the University Office

**UNIVERSITY OF PUNE**



**CIRCULAR NO.316 OF 2001**

It is hereby notified for the information of all concerned that the Statute Nos. 593 to 642 regarding grant of Autonomous Status to Affiliated Colleges/Recognized Institutions/University Departments and University Institutions have come into force w.e.f. 05.11.2001. A Booklet containing the said Statutes is enclosed herewith.

Ref.No.Law/2001/575

Date: 23.11.2001

Sd/-  
Registrar

Copy for information to:

- 1) The Principals of Affiliated Colleges
- 2) The Heads of Recognized Institutions
- 3) The Heads of University Departments
- 4) The Heads of Sections in the University Office

UNIVERSITY OF PUNE



STATUTES REGARDING GRANT OF AUTONOMOUS  
STATUS TO THE AFFILIATED COLLEGES/RECOGNISED  
INSTITUTIONS/UNIVERSITY DEPARTMENTS

AND

UNIVERSITY INSTITUTIONS

(As per provisions of the Mararashtra Universities Act, 1994)

(These Statues have come into force w.e.f. 05.11 2001.)

**UNIVERSITY OF PUNE**



STATUTES REGARDING GRANT OF AUTONOMOUS  
STATUS TO THE AFFILIATED COLLEGES/RECOGNISED  
INSTITUTIONS/UNIVERSITY DEPARTMENTS

AND

UNIVERSITY INSTITUTIONS

(As per provisions of the Maharashtra Universities Act, 1994)

(These Statues have come into force w.e.f. 05.11.2001.)

**S.593.**

When the system of affiliating Colleges to State Universities was designed, the number of Colleges and the Universities were very small and Universities could supervise the working of the affiliated Colleges very easily. The Universities were acting as examining body and awarding the degrees on behalf of the Colleges. The Colleges looked towards the Universities for any change in the education system and curricula. The academic decision also need quicker pace for making the innovations and designing curricula methods more relevant to the areas in which an institution works.

Due to the phenomenal growth of higher education it has become difficult to keep pace with the requirement of the society. The present affiliating system does not allow the required freedom to the college to meet the demand cast upon them. The existence of large number of affiliated Colleges in the universities has become a drag on the process of modernization and improvement of standards because of the compulsion to prescribe in identical curricula teaching system and examination system for all affiliated colleges and the compulsion to set standards which are attainable by even the weak colleges, the prescription of the universities tends to keep standards low. The colleges which have the potential to implement an academic program to higher standards do not have the freedom to contact such courses or teaching system or examining system. The decision for bringing about innovation and the implementation can be taken quickly in the smaller body.

Various Education Commissions have also recommended that the University departments, Colleges and teachers should enjoy the full academic freedom in development of curricula, teaching methods and conduct of examination. Education Commissions recommended autonomy for colleges. This recommendation is also reiterated in the National Policy on education, 1986 and revised in 1992.

(2) Objectives of Autonomy:

An autonomous College shall have the freedom to

- (a) determine and prescribe its own course(s) of study and syllabi;
- (b) prescribe rules of admission, subject to Government norms;
- (c) evolve methods of evaluation and conduct examinations and;
- (d) evolve new course(s) subject(s) as per the requirement of the

region society and/or industry.

(Note:--Autonomous college shall mean and include affiliated, conducted and or constituent college).

The autonomy shall be a means to achieve higher standards and greater creativity in the future. An autonomous College/Recognized Institution/University Department/University Institution shall be fully accountable for the content and quality of education that it imparts and shall be responsible for evaluation of the students for awards of Degree, Diploma and Certificates, which will be accepted by the parent University.

**S.594.**

The autonomous status may be conferred on the College/Recognized Institution/University Department/University Institution which has a standing of more than ten years and which is permanently affiliated or recognized and satisfies other norms and conditions of autonomy prescribed by the University Grants Commission and University from time to time.

**S.595.**

The College/Recognized Institution/University Department/University Institution desirous of having autonomous status shall apply to the Registrar of the University in the prescribed form (Appendix VI), accompanied by fees of Rs. 25000/-, which will increase by 50% after every five years.

**S.596.**

The Board of College and University Development should constitute a Committee to scrutinize the applications received. The report of Scrutiny Committee shall be placed before the Board for its consideration. After careful consideration of the report, the Board shall recommend the cases of such College/Recognized Institution/University Department/University Institution to the Academic Council for its consideration.

**S.597.**

The Academic Council, after consideration of the recommendations of the Board of College and University Development shall constitute the Local Inquiry Committee. The Local Inquiry Committee shall consist of:

- (a) one nominee of the Vice-Chancellor (Chairman);
- (b) one nominee of the UGC/AICTE, as the case may be;
- (c) two experts to be nominated by the Academic council i.e. eminent educationists/scientists and/or industrialists;
- (d) the Director of Higher Education/Technical Education, as the case may be, or his nominee not below the rank of the Joint Director/Professor;
- (e) one Principal/Director/Head of the Autonomous College/Recognized Institution University Department/University Institution, as the case may be, if any.

The Local Inquiry Committee shall consider the recommendations of the Board of College and University Development and shall visit the College/Recognized Institution/University Department/University Institution.

Provided that, due notice of the visit of the Committee to the College/Recognized Institution/University Department/University Institution shall be given by the Director, Board of College and University Development.

**S.598.**

The Committee shall, inter alia, apply the following criteria in examining the application and making report thereon:

- (a) whether the College/Recognized Institution/University Department/University Institution provides facilities for the pursuit of excellence and academically suitable climate of scholarship in terms of curriculum and curricular performances of students;

- (b) whether it has the reputation of having high standards and has consistent good record of performance of students at the University examinations, for preceding five years;
- (c) whether the faculty members have attained reputation, in terms of good academic qualifications, performance in teaching, research publications and extension activities;
- (d) whether it admits students on the basis of merit, in accordance with the criteria laid down by the Act;
- (e) whether it has an academically viable and administratively feasible student population;
- (f) whether the reservation of seats for the students belonging to the reserved categories is as per the norms prescribed by the Government;
- (g) whether it has adequate physical facilities in the form of buildings, library, laboratories, equipments, gymkhana, etc. of its own or access to central resources;
- (h) whether it provides the administrative set up and the pattern of governance involving the faculty which are conducive to academic innovations and development;
- (i) whether the College/Recognized Institution/University Department/University Institution and their Management/the University, as the case may be, has made sufficient provision of financial resources so as to enable it to meet its responsibilities as an autonomous College/Recognized Institution/University Department/University Institution and whether it has continuous access for financial resources to provide for further development; and
- (j) such other matters as may be deemed necessary for meeting the aims and objectives of an autonomous institution.

**S.599.**

The report of the Local Inquiry Committee shall be placed before the Academic Council for its consideration. After careful consideration of the report, the Academic Council shall recommend the same to the Management Council.

**S.600.**

The application the report of the Local Inquiry Committee and the recommendations of the Academic Council shall be placed before the Management Council. The Management Council shall consider them and record its decision, whether autonomous status be conferred on the applicant College/Recognized Institution/University Department/University Institution or whether the application be rejected. If the Management Council, taking into consideration the credibility of the College/Recognized Institution/University Department/University Institution has gained in the eyes of the general public and the fact that the College/Recognized Institution/University Department/University Institution has the potentiality to achieve its goal, resolves to confer the autonomous status, it shall record the same. Even in case where the Management Council resolves not

to confer the autonomous status on the College/Recognized Institution/University Department/University Institution, it should record the reasons thereof.

**S.601.**

1. If the Academic Council or the Management Council decides to reject the application, the Registrar shall inform the applicant about the same giving the reasons thereof.
2. The applicant, whose application has been rejected, may apply to the Registrar of the University for reconsideration. The Registrar shall place the application before the Management Council. After careful consideration of the application, the Management Council shall refer the same to the Academic Council for the reconsideration. The Academic Council taking into consideration the reasoning provided by the aggrieved applicant, may appoint a sub-Committee to study the proposal for reconsideration.
3. The Management Council shall consider the application, the report of the sub-Committee, the recommendation of the Academic Council and record its decision with reason therefore.
4. If the Academic Council or the Management Council decide to reject the application the decision of rejection on the reconsideration of the proposal and the reasons therefore shall be communicated to the applicant.
5. If the Government and/or the University Grants Commission does not concur with the proposal of autonomy, the Registrar shall communicate the decision to the applicant College/Recognized Institution/University Department/University Institution.
6. Once the application is rejected, the University shall not entertain fresh application of the said College/Recognized Institution/University Department/University Institution before the expiry of three years from the date of rejection of such application.
7. Once the application is rejected by the University the reasons therefore shall be communicated to the applicant.

**S.602.**

1. The Registrar shall send the proposal along with the application, report of the committee and recommendations of the Academic Council and the Management Council to the Government.
2. After getting the recommendation of the Government, the University shall submit the proposal to the U.G.C. for its concurrence. While sending the proposal to the U.G.C. University shall submit all the relevant documents such as recommendations of the Academic Council, Management Council and the copy of the letter issued by the Government giving its recommendations.

**S.603.**

On receipt of concurrence of the UGC, the Registrar shall notify and communicate the decision of conferment of the autonomous status on the College/Recognized Institution/University Department/University Institution. The autonomous status shall be conferred from the date of the University notification, preferably from the beginning of the academic year.

**S.604.**

The autonomous status shall be conferred on the College/Recognized Institution/ University Department/University Institution initially for a period of five years at a time. The same may be extended for a further period of five years, subject to the procedure prescribed in Statutes 598 and 600, mutatis-mutandis, for such extension.

**S.605.**

1. The Autonomous College/Recognized Institution/University Department/University Institution shall evolve appropriate mechanism to evaluate the academic performance, improvement in standards and to see how best it has achieved the autonomy.
2. (a) The Autonomous College/Recognized Institution/University Department/-University Institution shall every year evolve the mechanism for self-evaluation. The detail procedure such as the constitution of the committee, terms of reference to the committee etc. shall be decided by the Academic Council.  
  
(b) The report of the Self-Evaluation Committee shall be placed before the Academic Board and then to the Board of Management.
3. In addition to self-evaluation, there shall be two external evaluations, namely one after completion of three and second after completion of five years. The external evaluation after five years shall determine the continuance or otherwise of the autonomous status.
4. The Constitution of the review Committee for both external evaluation shall be:
  - (i) nominee of the Vice-Chancellor-Chairman;
  - (ii) one expert from outside the State to be nominated by the Management Council;
  - (iii) one expert from within the State outside the University jurisdiction nominated by the Academic Council;
  - (iv) nominee of University Grants Commission;
  - (v) nominee of Director of Higher Education not below the rank of Joint Director.

**S.606.**

The Autonomous College/Recognized Institution/University Department/University Institution, subject to the revised guidelines of the University Grants Commission on the scheme of autonomous colleges (1998), shall:

- (a) frame, determine and prescribe its own courses of studies and syllabi for the course(s), subject(s), for which autonomy is granted;
- (b) admit the students to the professional courses as per the Government rules, from time to time;
- (c) impart instructions and training, using modern methods;
- (d) conduct tests and examinations, using innovative methods for award of the degrees, diplomas and certificates of its own and on behalf of the University;
- (e) introduce modern techniques of evaluation and testing;
- (f) subject to prior permission of the Government and/or the University, create posts of teachers, non-vocational academic staff and non-teaching employees and appoint suitable persons as per the provisions of Statutes, Standard Code as prescribed by the University/Government from time to time;
- (g) appoint the panel of paper-setters, examiners, moderators and invigilators on the recommendations of the Examination Board;
- (h) declare the dates of examinations and their results, as per the recommendations of the Examination Committee;



- (i) function with the objectives of the autonomy by promoting academic initiatives and scholarships on the part of the teachers and students;
- (j) collaborate with other institutions/agencies/industries etc. in the teaching research, extension programs, production of teaching material and institution awards, medals, scholarship, freeship, etc;
- (k) perform such other duties and responsibilities that may be necessary to fulfill the obligations of autonomous status.

**S.607.**

1. Autonomous College/Recognized Institution/University Department/University Institution shall have the powers to make, amend or repeal the rules and regulations on the matters mentioned in the preceding and succeeding Statutes, subject to the provisions of the Act.
2. The rules and regulations generally be made on matters of academics, admissions, examinations, administration, financial procedures, etc.
3. The rules and regulations shall be made, amended or repealed subject to the prior approval of the Board of the Management and shall come into effect from the date of its approval.
4. The University may recommend certain matter(s) to the Autonomous College/Recognized/Institution/University Department/University Institution for making necessary rules or regulations.
5. The autonomous College/Recognized/Institution/University Department/University Institution shall notify the rules and regulations so framed or the change(s) amendment(s) and communicate the same to all concerned, from time to time.
6. If any question arises regarding interpretation of provision of any rules of regulations whether a person who has been duly elected/appointed/nominated/co-opted is entitled to be a member of the Authority or Body of the Autonomous College/Recognized Institution/University Department/University Institution, the matter may be referred to the Vice-Chancellor who shall, after taking such advice as he thinks necessary, decide the question and his decision shall be final.

**S.608.**

1. Subject to the provisions of Section 8(1)(g) of the Act, Autonomous College/Recognized Institution/University Department/University Institution shall not create any direct or indirect financial liability on the part of Government. Provided that, in case of University Autonomous Department/University Institution and Autonomous college shall not create any teaching or non-teaching positions without the prior permission of the University and the State Government.
2. The Autonomous College/Recognized Institution/University Department/University Institution shall not exercise such powers so as to result in rendering any of its existing staff surplus, either by reducing the intake capacity or closing the existing subject(s) or course(s).

**BOARD OF MANAGEMENT**

**S. 609.**

The Autonomous College managed and maintained by Municipal Corporation, Zilla Parishad shall constitute a Board of Management which shall consist of:

- (a) three members nominated by the Municipal Council/Nagar Parishad/Zilla Parishad as the case may be, from Education, Industry and business field. These persons must be of proven academic interest with at least PG level qualification. Out of this one shall be the Chairman;

- (b) Chairman of L.M.C. or his nominee;
- (c) two members nominated by Vice-Chancellor, from Academic Council and Management Council—one each;
- (d) two teachers elected by the academic staff of the college with not less than 5years teaching experience for a term of two academic years;
- (e) member of State Council/Professor or a person not below the rank of the Joint Director who will be the representative of the Government nominated by the State Government;
- (f) One nominee of UGC/AICTE, as the case may be;
- (g) Principal/Director—Member Secretary.

**S. 610.**

The Autonomous College/Recognized Institution conducted by the Government shall constitute a Board of Management, which shall consist of:

- (a) Director, Higher Education/Director, Technical Education, as the case may be, Chairman;
- (b) three members nominated by the State Government from Education, Industry and business field. These persons must be of proven academic interest with at least PG level qualification;
- (c) two teachers elected by the academic staff of the College for a term of two academic years and they must have at least five years teaching experience;
- (d) one person not below the rank of Professor nominated by Vice-Chancellor;
- (e) one nominee of the UGC/AICTE, as the case may be from within the State;
- (f) alumni of the College nominated by the Governing Body;
- (g) Principal/Director-Member-Secretary.

**S. 611.**

The Autonomous University Department/University Institution/Constituent College shall constitute a Board of Management which shall consist of:

- (a) three members nominated by the University from Education, Industry and business field. These persons must be of proven academic interest with at least PG level qualification. Out of this, one shall be the Chairman;
- (b) two experts nominated by Academic Council;
- (c) two teachers in the grade of Professor/Reader of the University Department/ University Institution/conducted College to be nominated by the Head of the S.612 Department/Institution/College, by rotation, according to the seniority;
- (d) Member of State Council/Professor or a person not below the rank of Joint Director will be representative of the Government nominated by the State Government;
- (e) one nominee of UGC/AICTE, as the case may be;
- (f) Principal/Director/Head of the Department-Member-Secretary.

**S. 612.**

The Autonomous College/Recognized Institution which is managed and maintained by the private Management, which shall consist of:

- (a) three members nominated by the College Management from Education, Industry and business field. These persons must be of proven academic interest, as far as possible having post-graduate level qualification. Out of this one shall be the Chairman;
- (b) two experts nominated by the Vice-Chancellor from the Academic Council;
- (c) two teachers elected by the Academic staff of the College for a term of two academic years and having not less than five years' teaching experience;
- (d) State Council member or Professor or a person not below the rank of Joint Director nominated by the State Government;
- (e) one nominee of the UGC/AICTE, as the case may be;
- (f) alumni of the College nominated by the College Management;
- (g) Principal/Director—Member-Secretary.

**S. 613.**

Subject to the provisions of the Act, Statutes, Rules and Regulations, the Board of Management of the Autonomous College/Recognized Institution/University Department/ University Institution shall perform the following powers and duties:

- (a) to fix the fees (including tuition fees) and other charges payable by the students, on the recommendations of the Academic Board. A total fee should not exceed the cost of education per student which includes expenses on salary, non-salary and maintenance and rent;
- (b) to Institute Scholarships, Fellowships, Studentship, Medals, Prizes and Certificates on the recommendations of the Academic Board;
- (c) to approve institution of new programs of studies leading to degrees, diplomas or certificates;
- (d) to accept on behalf of the Autonomous College/Recognized Institution/University Department/University Institution the endowments, donations, etc;
- (c) to consider, approve and adopt the financial estimates and balance sheet, audited statements, etc.
- (f) to perform such other functions and constitute such other committees, as may be necessary for the proper development of the Autonomous College/Recognized Institution/University Department/University Institution and to fulfill the objectives and obligations of authority;
- (g) to make amend and repeal rules and regulations pertaining to its internal functioning of Board of Management;

- (h) to receive on the recommendations of the academic board the report of the working of the Autonomous College/Recognized Institution/University Department/University Institution;
- (i) to consider the reports of the internal and external review committee of the Autonomous College/Recognized Institution/University Department/University Institution, on the recommendations of the Academic Board;
- (j) to prepare academic calendar of the Autonomous College/Recognized Institution/ University Department/University Institution;
- (k) to assess the feasibility and approve the proposals from the Academic Board for Academic programs;
- (l) to exercise such other duties, as may be conferred or as prescribed by or under the Act, Statutes, Rules and Regulations;
- (m) to perform such other duties, as may be assigned to it by Governing body/ Management Council.

**S.614.**

- (a) The meeting of the Board of Management shall be held on the date(s) determined by the Chairman.

The Principal/Head shall issue a notice of meeting at least fifteen days before the date of meeting.

The Principal/Head shall issue an agenda of the meeting of the members at least seven clear days prior to the date of the meeting.

Provided however, in case of emergency meeting the period of notice of agenda shall be waived.

Provided further that, in case of any emergency, the item may be taken up for consideration with the approval of the Chairman, even if the item is not included in the agenda.

- (b) There shall not be less than four meetings of the Board of Management in an academic year.

**S.615.**

The Chairman, or in his absence, a member nominated by the Chairman for the purpose shall preside over the meeting.

**S.616.**

The Board of Management may refer any of the subjects within its purview to the relevant Committee/Body of the Autonomous College/Recognized Institution/University Department/University Institution. The report of such Committee/Body shall be considered by the Board of Management.

**S.617.**

The agenda of the Board of Management along with its enclosures and the minutes of the meeting of the Board of Management shall be treated as Confidential document and shall not be open for persons other than members of the Board of Management. Provided that a member of the Board of Management shall not disclose any item on the agenda or any part thereof or the enclosure (s) to any person or the communication media.

**S.618.**

The decision of the Board of the Management shall be recorded in the resolution form. The resolution shall not contain the deliberations and discussion and whether the decision is unanimous or otherwise, except the mention of any dissent specifically requested for by the member(s) for being so recorded. The minutes of the meeting shall be circulated to the members of the Board of Management along with the agenda of the succeeding meeting.

**S.619.**

The Secretary shall draw the minutes of the proceeding of the Board of Management and shall submit the same to the BOM for its approval. The Secretary may proceed with the implementation of the said resolution. The action taken on the resolution be reported to the Board of Management in its subsequent meeting (s).

**S.620.**

The Principal/Head shall ensure that the action taken on every resolution of the Board of Management is duly reported to the Board of Management as soon as the action thereon is completed. In order to ensure the proper reporting, the Principal/Head may adopt suitable administrative measure such as maintaining the register of the items, the resolutions thereon and the nature of action taken.

**S.621.**

The members of the Board of Management shall be under legal obligations to safeguard the interest of the Autonomous College/Recognized Institution/University Department/University Institution and honour the resolutions and shall not take a different stand either in the court of law or otherwise, contrary to the decision of the Board of Management.

**S.622.**

The term of the members other than ex-officio members shall be of two years.

**S.623.**

Two-third members shall constitute the quorum. In case if meeting is adjourned for want of quorum, no quorum shall be required for such meeting.

**ACADEMIC BOARD**

**S. 624.**

1. The Autonomous College/Recognized Institution/University Department/University Institution shall constitute the Academic Board which shall consist of-
  - (a) Principal/Director/Head of the Department-Chairman;

- (b) all Heads of the Department of the Autonomous College/Recognized Institution/University Department/University Institution;
  - (c) three teachers not designated as Heads or not in the grade of Professor, by rotation, according to seniority to be nominated by the Principal/Head;
  - (d) three professional experts co-opted by the Academic Board;
  - (e) one nominee of the Director of Higher Education/Technical Education etc., as the case may be.
2. The tenure of members shall be of three years.
  3. There shall be not less than two meetings of the Academic Board in an academic year.
  4. One-third members of the Academic Board shall constitute the quorum.
  5. In case if meeting is adjourned for want of quorum, no quorum is required for such adjourned meeting.

**S. 625.**

The Academic Board shall have following powers and perform following duties:

- (a) I scrutinize and approve the proposals with or without modifications made by the Subject Board(s) with regard to courses of studies, academic regulations, curricula, syllabi and modifications thereof, any instructional and valuation methods, procedures relevant thereto, etc;
- II refer the matter for reconsideration to the concerned Subject Board(s) or to reject the same after giving reasons therefor. After the matter is re-submitted by the Subject Board, the Academic Board may decide the matter on merit and the decision of the Academic Board shall be final;
- (b) make rules regarding admission of students, subject to Government rules and regulations on admission procedure;
- (c) initiate measures for improving the quality of teaching, frame rules for conduct of examinations, rules of students evaluation and develop student advisory programs;
- (d) make rules for sports, extra-curricular activities, for proper maintenance and functioning of the building, libraries, laboratories, playgrounds and hostels;
- (e) recommend to the Board of Management proposal to institute new programs of studies;

- (f) recommend to the Board of Management, institution of scholarship, studentships, fellowships prizes and medals and frame rules for the ward of the same;
- (g) advise the Board of Management on matters pertaining to the academic affairs
- (h) prescribe norms for recognition of any member of the staff of the Autonomous College/Recognized Institution/University Department /University Institution as teacher of the Autonomous College/Recognized Institution/University Department/ University Institution;
- (j) perform such other functions and such other duties as may be assigned by the Board of Management, pertaining to the academic program and development.

**S.626.**

1. There shall be Subject Board for University Department/University Institution which shall consist of:
  - (a) Head of the University Department-Chairman;
  - (b) all Professors;
  - (c) one Reader from each specialization by seniority having five years teaching experience nominated by rotation, according to seniority;
  - (d) three subject experts co-opted by the Board.
2. There shall be Subject Board for the autonomous College/Recognized Institution.

The Board shall consist of :

- (a) Head of the Department-Chairman;
- (b) Head of the University Department who is designated as Head or his nominee;
- (c) two Senior teachers by notation;
- (d) three Subjects experts nominated by the Principal/Director;
- (e) two Professional experts from the industry or any other field, as the case may be, nominated by the Principal/Director.

**S.627.**

1. The subject Board shall perform following duties and powers:

- (a) prepare syllabi for various courses, keeping in view the objective of the Autonomy and the requirements of the region and the State and submit to the Academic Board for its approval;
  - (b) suggest methodology for innovative teaching and evaluation techniques;
  - (c) suggest panels of Examiners to the Examination Committee for appointment of examiners and paper-setters;
  - (d) coordinate research, extension and other academic activities;
  - (e) deliberate and advise the Academic Board on the matter referred to it;
  - (f) undertake such other measures as may be necessary to provide academic program of the Autonomous College/Recognized Institution/University Department/University Institution of the meaningful direction.
2. (a) Two-third members shall constitute the quorum In case, meeting is adjourned for want of quorum, no quorum is required for such meeting.
  - (b) The tenure of the members shall be of three years.
  - (c) The board shall meet at least once in an academic year or as and when required.

**S.628.**

1. The Autonomous College/Recognized Institution shall constitute Examination Committee, which shall consist of:
  - (i) The Principal/director/Head of the Department, as the case may be-Chairman;
  - (ii) three teachers with minimum ten years teaching experience nominated by Chairman by rotation, according to seniority;
  - (iii) Controller of Examinations of the University or his nominee not below the rank of Deputy Registrar;
  - (iv) one evaluation expert nominated by the Principal/Director/Head of the Department;
  - (v) Office Superintendent/Registrar of the affiliated autonomous College/ Recognized Institution as Member Secretary.
2. There shall be an Examination Committee for the Autonomous University Department/University Institution/conducted College, such Committee shall consist of:
  - (a) Head of the Department/Principal-Chairman;
  - (b) one Professor by rotation, to be nominated by the Head;
  - (c) one Reader by rotation, to be nominated by the Head;



- (d) one Lecturer by rotation, to be nominated by the Head Member Secretary;
- (e) Controller of Examination of the University or his nominee, not below the rank of the Deputy Registrar;
- (f) one evaluation Expert to be nominated by the Head.

3. Tenure of the Examination Committee shall be of three years.

**S.629.**

**Powers and Duties of the Examination Committee.**

1. The Examination committee shall:
  - (i) ensure proper Organization of Examinations, tutorials and tests including moderation, tabulation and declaration of the results;
  - (ii) appoint Examiners, Moderators, and Paper-setters from amongst the persons included in the panels prepared by the respective Subject Boards;
  - (iii) undertake, exercise and experiment in examination reforms;
  - (iv) obtain three sets of question papers in sealed covers in the respective subject. The Chairman shall draw at random one of such sealed covers with seal intact, which shall then be sent to the press.
2. The Committee shall prepare the time schedule of examination and dates of declaration of their result at the beginning of the term and notify the same.
3. The assessment of answer-books for all examinations shall be done centrally through Central Assessment System. All answer-books of an examination shall be masked and then coded. The coded answer-books shall then be handed over to the examiners for assessment. After the assessment, all answer books shall be decoded and demasked and the result sheet will be prepared by the moderator.
4. In order to investigate and take disciplinary action for malpractice and lapses on the part of candidates, paper setters, examiners, moderators, teachers or any other person connected with the conduct of examinations, the Committee shall constitute a sub-Committee consisting of three members, of whom one shall be Chairman.
5. The recommendations of the Sub-Committee shall be placed before the Examination Committee, which shall take the disciplinary action in the matter, as it deems fit.
6. The Committee shall arrange for strict vigilance during the conduct of the exam-examination so as to avoid use of unfair means by the students, teachers, invigilators, supervisors, etc.
7. Two-third members shall constitute a quorum. If the meeting is adjourned for want of quorum, no quorum shall be required for such meeting.
8. The Committee shall meet twice during the academic year and such other times, as may be required.

9. The Committee shall perform such other duties and responsibilities which are assigned to it, from time to time, by the Board of Management.
10. In case of any emergency which require immediate action to be taken, the Chairman of the Board or any other officer or person authorized by him in that behalf, shall take such action as he thinks fit and necessary, and shall report at the next meeting of the Board, of action taken by him.

**S. 630.**

1. The Autonomous College/Recognized Institution/University Department/ University Institution shall conduct the examination at specified period(s) as it may determine and notify. The examinations and evaluation system shall be as may be determined by the competent authorities of the Autonomous College/Recognized Institution/University Department/University Institution as the case may be. The examination and evaluation shall be carried out in such a manner as to enhance the faith and the credibility in the minds of the students and the society by being fair and rational.
2. The students passing the examinations conducted according to the standard set by the Autonomous College/Recognized Institution/University Department/ University Institution shall be awarded Degree/Diploma/Certificate, as the case may be, as per the provisions of the Act.
3. The University shall strive to declare results of every examination conducted by it within 30 days from the last date of the examination for that particular course and shall in any case declare the results latest within 45 days thereof.

**S.631.**

- (a) The Autonomous College/Recognized Institution/University Department /University Institution shall constitute Finance Board which shall consist of:
  - (i) Principal/Director/Head of the Department-Chairman;
  - (ii) one expert nominated by the Management for the Autonomous College /Recognized Institution/University Department/University Institution/ Const-ituents College, as the case may be;
  - (iii) two Senior teachers nominated by the Principal/Director/Head of the Department by rotation, according to seniority;
  - (iv) Finance and Accounts Officer of the University or his nominee not below the rank of officer next to him from the same department, or Registrar of the Autonomous college.
- (b)
  - (i) The Finance Board shall meet at least three times in a year to examine the account, the progress of expenditure and all new proposal involving fresh expenditure in the light of the budgetary provisions.
  - (ii) The Finance Board shall prepare the Annual Statement of Accounts and the Financial Estimates .The recommendations of the Finance Board shall be placed before the Board of Management.

- (iii) The Annual Accounts, Audited Statements and Financial Estimates shall be submitted to the University Grants Commission, Government and the University.
- (iv) The Finance Board under the guidance of the Academic Board shall prepare various proposals for getting funding from the University Grants Commissions and from other Funding Agencies.
- (v) Two-third members shall constitute the quorum. If the meeting is adjourned for want of quorum, no quorum is required for such meeting.

**S. 632. Purchase Committee:**

1. The Autonomous College/Recognized Institution/University Department/University Institution shall constitute purchase Committee. Such purchase Committee consist of:
  - (i) Principal/Director/Head of the Department-Chairman;
  - (ii) two senior teachers/Two Professors to be nominated by the Principal/Director /Head of the Department, as the case may be;
  - (iii) two representative of the Management or Management Council as the case may be;
  - (iv) Section Officer of the Department/Registrar of the Autonomous College/Recognized Institution/University Department/University Institution-Member Secretary.
2. The powers and duties of the Purchase Committee will be as follows:
  - (i) All matters pertaining to purchase of the Autonomous College/Recognized Institution /University Department/University Institution in respect of such items where individual cost of each item is more than Rs. 15000/-. However, in case of the Autonomous College/Recognized Institution/University Department/University Institution recommendation of Purchase Committee shall be placed before the Board of Management of the Autonomous College/Recognized Institution/University Department/University Institution. (Where individual cost of each item is more than Rs. 15000/-).
  - (ii) Ordinarily, the Accountant of the Autonomous College/Recognized Institution shall act as the Secretary to the Purchase Committee. However, in case of the University Department and University Institution, Office Superintendent /Section Officer shall act as the Secretary of the Purchase Committee.
  - (iii) The Committee may, if necessary, suggest the name(s) of the expert(s) to scrutinize the purchases, which are of technical nature.
  - (iv) The Committee may, if necessary, suggest the names of the reputed dealers from whom quotations are to be invited.

**S. 633.**

The Autonomous College/Recognized Institution/University Department/University Institution shall be competent to raise its own resources by,

- (a) introducing the new courses on self financing basis;
  - (b) accepting endowment and/or donations, which are not linked with the admissions;
  - (c) instituting new degrees/diplomas/certificates;
  - (d) revising fees with the permission of the Academic Board and Board of Management.
  - (e) grant-in-aid;
  - (f) other assistance from funding agencies in different fields of Science Technology, Education, Management etc.;
  - (i) such other sources which are legally permissible in consonance with the objectives of the University and of Grant-in aid;
  - (j) other assistance from funding agencies;
  - (k) such other sources, which are legally permissible in consonance with the objectives the University and of the Autonomous College/Recognized Institution/University Department/University Institution.
- (2) The resources realized by the Autonomous College/Recognized Institution/ University Department/University Institution shall be utilized solely for the purpose of conduct and development of the Autonomous College/Recognized Institution/University Department/ University Institution and as provided for, by the annual financial estimates (Budget) approved by the Board of Management.

**S. 634.**

1. The Autonomous College/Recognized Institution/University Department/University Institution shall, with the approval of the Academic Board, constitute Evaluation Committee(s) as an appropriate mechanism to evaluate its academic developments to improve standards and to assess how best it has used the autonomous status. There shall be such self evaluation, each year, conducted by the Autonomous College/Recognized Institution/University Department/University Institution.
2. There shall be two external evaluations by the University through the Review committee(s), the first about six months prior to the period of three years and the second about six months prior to the expiry of five years period which will determine the continuance or otherwise of the autonomous status. The constitution and criteria to be applied for the Review by the Review Committee(s) shall be as stipulated in the Statute Nos. 596, 597 and 602.

**S.635.**

The Academic Council on the basis of the report of the Review Committee(s), after a period of three years and five years and the reports of Evaluation Committee of the Autonomous College/Recognized Institution/University Department/University Institution, may call upon the

Autonomous College/Recognized Institution/University Department/University Institution to submit the compliance of such reports for the consideration for the Academic Council.

Notwithstanding anything contained in the foregoing provision, the University may suo motu or on receiving the complaints that the Autonomous College/Recognized Institution/University Department/University Institution has violated any or all provisions of the Act, Statutes and Ordinances or guidelines of the University Grants Commission, the Government or the University as a result has adversely affected or jeopardized the principles observing the conferment of autonomous status, appoint a Review Committee and obtain report therefor.

**S.636.**

1. The Academic Council, on the basis of the reports of the Review Committee(s) and of the Evaluation Committee(s) and of the compliance thereof, may decide to extend or revoke the autonomous status conferred on the College/Recognized Institution/University Department/University Institution and recommend to the Management Council.
2. If the Academic Council decides to revoke the autonomous status, the Autonomous College/Recognized Institution/University Department/University Institution shall be given sufficient and proper opportunity to submit its say before the University authorities.
3. On receipt of the concurrence of the Government and of the University Grants Commission, the Registrar shall send the proposal to the Chancellor for his approval to revoke the autonomous status.
4. On receipt of the approval of the Chancellor, Registrar shall communicate to the Autonomous College/Recognized Institution/University Department/University Institution and the autonomy thereof shall be revoked, as stated in the following clauses by stages.
5. The revocation of the autonomy conferred on the Autonomous College/Recognized Institution/University Department/University Institution shall be in phases. The students admitted prior to the revocation of autonomous status shall continue to be treated as students of the Autonomous College/Recognized Institution/University Department/University Institution who shall be given reasonable period to complete their respective courses to which they are admitted.

**S.637.**

In case the Autonomous College/Recognized Institution/University Department /University Institution desires to surrender the autonomous status, it shall apply to the Registrar in writing with the reasons. On receipt of such request, the procedure as prescribed in the preceding clauses, shall be followed mutatis-mutandis, before the grant of permission to surrender such autonomous status and the same shall take place in phases. The students in the Autonomous College/Recognized Institution/University Department/University Institution, which is permitted to surrender the autonomous status, shall be governed as per the procedure in the preceding Statutes.

**S.638.**

The Autonomous College/Recognized Institution/University Department/University Institution of which autonomous status is revoked or surrendered shall resume the status of affiliated/conducted College/Recognized Institution/University Department/University Institution, as the case be, prior to

grant of autonomous status and subject to the conditions as may be prescribed by the competent authorities.

**S.639.**

In addition to the committees mentioned in foregoing Statutes, the autonomous College may constitute committees like Planning and Evaluation Committee, Grievance Committee, Library Committee, Admission Committee and Committee on students welfare and extra-curricular matters, etc.

Composition of such Committees, the quorum, the powers and duties, etc. shall be as prescribed by the Statutes.

**S.640.**

The Financial Assistance during the plan period and outside the plan to the Autonomous College/Recognized Institution/University Department/University Institution shall be as per rules/guidelines prescribed by the University Grants Commission, from time to time.

**S.641.**

The Autonomous College/Recognized Institution/University Department/University Institution may start Diploma (undergraduate or postgraduate)/Certificate courses on self financing basis without prior approval of the University. However, no new faculty or non-teaching employee shall be appointed for such new Diploma courses or Certificate courses.

The Autonomous College/Recognized Institution/University Department/University Institution may start new Degree or post graduate course with the prior permission of the University and of the Government, as the case may be.

The proposal to start such new degree or post-graduate course, shall be sent to the University one year in advance for obtaining the prior permission of the University before commencement of such courses.

The University, after receipt of such proposal, shall appoint committee to go into the merit of the proposal, infrastructural facilities available to start such course etc. and submit its report to the University. After receipt of the report of the committee, the University shall process the report as per the provision of Statutes and accord permission to such College initially for three years.

**S.642.**

The recruitment of the teaching faculty and their qualifications, reservation rules and service conditions of the teaching faculty shall be as per the Statutes prepared by the University, from time to time.

The service conditions, qualifications, recruitment rules and reservation rules for the appointment of the non-teaching employees shall be as per the Standard Code [Term and Conditions of Service] prescribed by the Government, from time to time.

FORMATION OF PROPOSAL BY A COLLEGE  
FOR GRANT OF AUTONOMY

The proposal will be submitted to the UGC in the following format:

PART-I : BACKGROUND OF THE INSTITUTION

PART-II : SUPPLY OF INFORMATION BASED ON CRITERIA

1. Academic reputation and provisions: Performance in University Examinations and other academic, cultural activities
2. Academic attainments of the staff.
3. The mode of selection of students and teachers
4. Physical facilities, i.e. Library, Accommodation and Equipment.
5. Institutional Management
6. The financial resources that the management can provide for the development of the institution .
7. The responsiveness of the administrative structure to the views of staff and students.
8. Extent of freedom enjoyed by the staff for advanced scholarships, research and experimentation and involvement in educational innovation and reforms.

PART-III: IMPLEMENTATION OF AUTONOMY

Aims and objectives

Management of the College

Academic Council-Structure & Functions

Boards of Studies-Structure & Functions

Other Committees

Admission Eligibility

Curricular Programme

Student Evaluation:

Internal Assessment

External Assessment

Financial Implications

Course Contents

Co-curricular and extra-curricular activities.

#### **PART-IV: BASIC INFORMATION**

1. Name of College

2. Year of Establishment

3. Whether private of government or university maintained

4. Year of grant of permanent affiliation

5. Courses offered:

Under-graduate

Post-graduate

M.Phil.

6. Students Enrolment during last three years:

Under-graduate

Post-graduate

M.Phil.

7. Faculty strength categorywise

(please enclose list of faculty with their qualifications/papers/books monographs if published)

8. Administrative, Laboratory and Library staff



9. Results during the last five years: percentage of:

Under-graduate	1st divisions	2nd divisions	over all pass
Post-graduate	1st divisions	2nd divisions	over all pass

10. Number of M.Phil./Ph.D. produced during the last three years:

Subject	Year	M.Phil.	Ph.D.
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11. List of journals in the Library

12. List of major items of equipment in the College (costing more than Rs. 50,000/-each).

*University*

### PROGRESS REPORT OF COLLEGE (AUTONOMOUS)

(To be furnished in duplicate by the Principal of the College.)

Progress Report for the Academic Year

1. Date when autonomy was first given by UGC.
2. Year in which last external evaluation was done:
  - a) By Managing Society.
  - b) By University.
3. Annual evaluation done by the College during the year under review.

Item	Un-utilised grant available from previous year	Grant received FromUGC during the year	Expenditure during the year	Utilisation Certificate
------	--	--	-----------------------------	-------------------------

Building

Guest Faculty

Orientation of

Teacher.

Refresher Course

Workshops/

Seminars

Others

Office/Teaching

Laboratory

Equipment

Furniture

Library

Meetings of

Governing and

Other bodies

4. Number of courses modified, stopped or started during the year (give names of courses).

5. If external evaluation done during the year, attach report.

Place:

Signature

Name

Date:

Designation

(Principal)

**UNIVERSITY OF PUNE**  
**CIRCULAR NO.        OF 2010**

It is hereby notified for the information of all concerned that the amendment to Statutes No. 133, 158, 160 and 186 regarding change in the name of the Subject, Board of Studies and Department from “Politics” as “Political Science and Public Administration” in the Faculty of Mental, Moral and Social Sciences have come into force with effect from 25<sup>th</sup> February, 2010. After amendment, Statute Nos. 133, 158, 160 and 186 shall read as under:

**STATUTE 133**

**Statute 133 :Under Section 33(4) of the Act, the subjects comprised under each of these Faculties shall be as follows :**

**FACULTY OF MENTAL, MORAL AND SOCIAL SCIENCE**

1. History
2. Economics
3. **Political Science and Public Administration**
4. Sociology
5. Anthropology
6. Psychology
7. Philosophy
8. Ancient Indian History, Culture
9. Archaeology
10. Defence and Strategic Studies
11. Communication and Journalism
12. Library and Information Science
13. Social Work
14. Behavioural Science
15. Rural Development Studies
16. Social Cultural Praxis
17. Western Indian Studies
18. Social Science Education
19. Continuing, Education
20. Adult Education
21. Population Education and Extension Education

22. Home Science
23. N.S.S
24. N.C.C
25. Development Planning
26. Home Economics
27. Mass Relations
28. Social Studies

### STATUTE 158

**S.158. The Boards of Studies for every subject or group of subjects under the provision of Section 37(1) of the Act shall be as follows :-**

#### **FACULTY OF MENTAL, MORAL AND SOCIAL SCIENCE**

<b>Subject or Group of subjects</b>	<b>Board of Studies</b>
1. History	History
2. Ancient Indian History, Culture and Archaeology	Ancient Indian History, Culture and Archaeology
3. Philosophy	Philosophy
4. Psychology	Psychology
5. Sociology	Sociology
6. Anthropology	Anthropology
7. Politics	<b>Political Science and Public Administration</b>
8. Civics and Public Administration (including Commerce College)	
9. Economics	Economics
10. Defence and Strategic Studies	Defence and Strategic Studies
11. Communication and Journalism	Communication and Journalism
12. Library and Information Science	Library and Information Science
13. Social Work	Social Work
14. Home Science	Home Science
15. N.S.S	N.S.S
16. N.C.C	N.C.C
17. Development Planning	Development Planning

18.Home Economics  
19.Mass Relations  
20.Social Studies

Home Economics  
Mass Relations  
Social Studies

### **STATUTE 160**

**S. 160 The Departments in the Colleges teaching the subjects in the special, principal, major or main level for the purposes of Boards of Studies under Section 37(2)(b) of the Act and Statute 147 shall be as shown below :-**

#### **FACULTY OF MENTAL, MORAL AND SOCIAL SCIENCE**

##### **College Department**

##### **Corresponding Board of Studies**

1.History	History
2.Ancient Indian History, Culture and Archaeology	Ancient Indian History, Culture and Archaeology
3.Philosophy	Philosophy
4.Psychology	Psychology
5.Sociology	Sociology
6.Anthropology	Anthropology
7.Politics	<b>Political Science and Public Administration</b>
8.Civics and Public Administration (including Commerce College)	
9.Economics	
10.Defence and Strategic Studies	Economics Defence and Strategic Studies
11.Communication and Journalism	Communication and Journalism
12.Library and Information Science	Library and Information Science
13.Social Work	Social Work

## STATUTE 186

**Statute186. The following University Departments are instituted and maintained by the University :-**

### **FACULTY OF MENTAL, MORAL AND SOCIAL SCIENCE**

- 1.Political Science and Public Administration**
- 2.Psychology
- 3.Ancient Indian History, Culture and Archaeology
- 4.Centre of Advanced Study in Economics
- 5.Communication and Journalism
- 6.Defence and Strategic Studies
- 7.Philosophy
- 8.Sociology.
- 9.Anthropology
- 10.History
- 11.Library and Information Science
- 12.Continuing, Adult, Population Education and Extension Work

Ref.No.Law/2010/111

Date : 10<sup>th</sup> March 2010

Registrar

Copy for information to:

- 1) The Principals of Affiliated Colleges
- 2) The Heads of Recognized Institutions
- 3) The Heads of University Departments
- 4) The Heads of Sections in the University Office





**UNIVERSITY OF PUNE**

**CIRCULAR NO. 226 OF 2013**

It is hereby notified for information of all concerned that the amendment to Statute 604 shall come into force with effect from 26<sup>th</sup> September, 2013.

**Statute 604:**

The autonomous status shall be conferred on the Affiliated College/ Recognized Institution/ University Department/University Institution, initially for a period of six years at a time. The same may be extended for a further period of six years, subject to the procedure prescribed here under:

A joint expert committee consisting of two representatives each from the University and the Government of Maharashtra, and three representatives from the U.G.C. out of which, one shall be the Convener of the committee nominated by the Vice-Chancellor of the University to examine the proposal of the colleges for the extension of autonomous status after completion of first and subsequent tenure of autonomy as laid down in Annexure-II of the statutes, will be formed to decide the question of grant of extension of autonomy or otherwise.

Ref. No.: Law/2013/416

Date: 09.10.2013

A handwritten signature in black ink, appearing to be the name of the Registrar.

Registrar



**ANNEXURE-II**  
**S.604**

**FORMAT FOR SUBMISSION OF PROPOSAL FOR EXTENSION OF AUTONOMOUS STATUS**

The proposal should be submitted to UGC in the following format:

1. Name of College:
2. Name of Principal:
3. Telephone /Fax /e-mail:
4. Year of establishment:
5. Whether Private /Government /University Maintained:
6. Year of grant of permanent affiliation:
7. Course offered:

U.G.  
P.G.  
M.Phil

8. Student enrolment during last three years:

U.G.  
P.G.  
M.Phil.

9. Faculty strength category-wise:(Please enclose list of faculty with their qualifications /papers /books /monographs, if published)

10. Administrative, laboratory and library staff:

11. Results during the last five years: percentage of:

1 <sup>st</sup> divisions	2 <sup>nd</sup> division	Overall pass
U.G.		
P.G.		

12. Number of M.Phil./Ph.D.s produced during the last three years:

Subject	Year	M.Phil.	Ph.D

13. List of journals in the library:
14. List of major items of equipment in the college (costing more than Rs.50,000/- each):
15. Physical facilities added during the last six years:
  - a. Accommodation:
  - b. Equipment:
  - c. Library:
16. Academic Council:
  - a. Involvement of members of faculties of the college at all levels:
  - b. Whether the students are represented in the Academic Council and if so, their contribution:
17. Board of studies:
  - a. Please indicate how many Board of Studies have been constituted:
  - b. Whether the Boards of Studies have external experts, including an expert nominated by the University?
18. Curriculum:
  - a. Whether annual or semester system is adopted?
  - b. Innovative aspects and experiments introduced by the college since obtaining autonomy:
  - c. Please give a note on curriculum development under autonomy:
19. Research activities:
  - a. Research program/research activities undertaken in the departments during the last five years:
  - b. Research activities / program on hand:

20. Evaluation/examination pattern:
- a. Examination reforms, if any, introduced during the period of autonomy:
  - b. Question paper setting for final examinations (Internal /External/ Combined):
  - c. Evaluation (completely internal /completely external /partly external and partly internal):
  - d. Proportional weightage of continuous internal assessment and final examination:  
(Also indicate break -up for assignments, tests, etc. for awarding continuous internal assessment)
  - e. Criteria for passing and classification:
  - f. Is a grading system adopted? If yes, indicate the method of awarding grades:
  - g. Is there any qualifying board to declare the result? If yes, indicate the constitution and function:
  - h. While declaring the result, is any moderation done? What are the criteria adopted for moderation?
  - i. Is there provision for improvement?
  - j. For practical examinations, are the examinations internal or one external and one internal?
  - k. Has any question bank been set up? If yes, give the subject:
  - l. Has a credit system been introduced?
21. Examination result (past six years, branch-wise):
- a. Number appeared:
  - b. Number passed:
  - c. Percentage of passes:
  - d. Number passed in first class and with distinction:

22. Re-evaluations:
- a. Is there provision for re-evaluation?
  - b. Fee for re-evaluation:
  - c. Number applied for re-evaluation and number passed by each re-evaluation during the last six years:
23. Scope of getting admission into postgraduate course and employment opportunities for the graduate coming out of college:
24. Expenditure:
- a. Annual additional expenditure of the college (last six years)
    - Salary to staff
    - Stationary
    - Remuneration for examiners, TA and DA for various authorities, etc.
    - Equipment
    - Other contingency expenditure, if any
  - b. Source from which this expenditure is met:(last six years)
    - Annual recurring and non-recurring grants available from the UGC, Central Government and State Government:
    - Grant from any other source:
    - Contribution by the Management:
25. Has any evaluation of the autonomous functioning been made? If yes, give a summary of the outcome:
26. Whether college has been accredited by the NAAC? If yes, give the rating/grade:
27. Number of times meeting of Governing Board, Academic Council, Board of Studies, Finance Committee are held during the tenure of autonomous status, date/year:
28. Any other relevant details:

Signature of Director BCUD/  
Registrar of the University  
(With Seal)

Signature of Principal/  
Director/HOD

SAVITRIBAI PHULE PUNE UNIVERSITY  
(Formerly University of Pune)



CIRCULAR NO. 61 OF 2018

WHEREAS the Maharashtra State Legislature has enacted the Maharashtra Public Universities Act, 2016 and the said Act has come into force w.e.f. 1<sup>st</sup> March, 2017;

AND WHEREAS as per Section 34(2) of the Maharashtra Public Universities Act, 2016, the University shall have four faculties, namely, Faculty of Science and Technology, Faculty of Commerce and Management, Faculty of Humanities and Faculty of Inter-disciplinary Studies;

NOW THEREFORE, it is hereby notified for information of all concerned that the amended Statute 133 regarding subjects under the Faculty of Humanities, Statute 158 regarding subject or group of subjects and corresponding board of studies under the Faculty of Humanities and Statute 186 regarding the Departments under the Faculty of Humanities shall be applicable to w.e.f. 28<sup>th</sup> February, 2018.

The relevant portion of the amended Statutes 133, 158 and 186 shall read as under:

**Statute 133:**

Under Section 34(3) of the Maharashtra Public Universities Act, 2016, the subjects comprised under each of the faculties are as under:

**Faculty of Humanities**

- 1) Marathi
- 2) Hindi
- 3) English
- 4) Sanskrit
- 5) Persian, Arabic and Urdu
- 6) Economics
- 7) History
- 8) Psychology
- 9) Political Science and Public Administration
- 10) Philosophy
- 11) Defense and Strategic Studies
- 12) Constitutional Law
- 13) Administrative Law
- 14) Jurisprudence
- 15) International Law and Human Rights
- 16) Property Laws including Intellectual Property Rights
- 17) Law of Contracts
- 18) Law of Torts
- 19) Commercial Laws
- 20) Personal Laws (Hindu, Muslim, Christian and Parsi Laws)

- 21) Criminal Laws including Criminology, Penology and Victimology
- 22) Procedural Laws and Practical Training
- 23) Business Administration
- 24) Sociology
- \*25) **Dr. Ambedkar Studies**

**Statute 158**

Board of studies for every subject or group of subjects under Section 40(1) of the Maharashtra Public Universities Act, 2016 shall be as under:

**Faculty of Humanities**

Sr. No.	Subject or Group of Subjects	Board of Studies
1.	Marathi	Marathi
2.	Hindi	Hindi
3.	English	English
4.	Sanskrit	Sanskrit
5.	Persian, Arabic and Urdu	Persian, Arabic and Urdu
6.	Economics	Economics
7.	History	History
8.	Psychology	Psychology
9.	Political Science and Public Administration	Political Science and Public Administration
10.	Philosophy	Philosophy
11.	Defense and Strategic Studies	Defense and Strategic Studies
12.	Constitutional Law, Administrative Law and Jurisprudence	Law
13.	International Law and Human Rights	
14.	Property Laws including Intellectual Property Rights	
15.	Law of Contracts, Torts and Commercial Laws	
16.	Personal Laws (Hindu, Muslim, Christian and Parsi Laws)	
17.	Criminal Laws including Criminology, Penology and Victimology	
18.	Procedural Laws and Practical Training	
19.	English (General English, Legal Language, Law and Literature and English for Law)	
20.	Social Sciences (Sociology, Economics and Political Science)	
21.	Business Administration	
22.	Sociology	Sociology
*23.	<b><u>Dr. Ambedkar Studies</u></b>	<b><u>Dr. Ambedkar Studies</u></b>

**Statute 186:**

The following University Departments are established and maintained by the University:

**Faculty of Humanities:**

- 1) Marathi
- 2) Sanskrit and Prakrit Languages
- 3) Foreign Languages
- 4) Linguistics
- 5) Hindi
- 6) Centre for Advanced Studies in Sanskrit
- 7) Performing Arts
- 8) Political Science and Public Administration
- 9) Psychology
- 10) Ancient Indian History, Culture and Archaeology
- 11) Centre for Advanced Study in Economics
- 12) Communication and Journalism
- 13) Defense and Strategic Studies
- 14) Philosophy
- 15) Sociology
- 16) Anthropology
- 17) History
- 18) Library and Information Science
- 19) Lifelong Learning and Extension
- \*20) **Dr. Babasaheb Ambedkar Studies**

\*Words in bold text and underlined are inserted vide amendments to Statutes 133, 158 and 186.

Ref. No.: Law/2018/134  
Date: 9<sup>th</sup> April 2018

  
21/4/18  
Registrar

**Copy for information to:**

- 1) Heads of University Departments
- 2) Heads of Administrative Sections in the University
- 3) Principals of Affiliated Colleges
- 4) Heads of Recognized Institutions

SAVITRIBAI PHULE PUNE UNIVERSITY  
(Formerly University of Pune)



CIRCULAR NO. 242-OF 2019

It is hereby notified for information of all concerned that the amended Statutes 186 and Statute 186-A shall be applicable w.e.f. 4<sup>th</sup> September, 2019.

**Amended Statute 186: University Departments:**

The following University Departments are established and maintained by the University:

**Faculty of Science & Technology**

1. Chemistry
2. Mathematics
3. Statistics
4. Zoology
5. Geography
6. Physics
7. Botany
8. Geology
9. Computer Science
10. Microbiology
11. Electronic Science
12. Instrumentation Science
13. Environmental Science
14. Biotechnology
15. Atmospheric & Space Sciences
16. **Scientific Computing, Modeling and Simulation**

**Statute 186A: University Institutions:**

The following Centres are established and maintained by the University:

- (1) **Centre for Innovation, Incubation and Enterprise**
- (2) **Centre for Complementary and Integrative Health**
- (3) **Skill Development Centre**

Ref. No.: Law/2019/381

Date: 20.09.2019

Registrar

**Copy for information to:**

- 1) Principals Affiliated Colleges
- 2) Heads of Recognized Institutions
- 3) Heads of University Departments
- 4) Heads of Administrative Sections in the University



**SAVITRIBAI PHULE PUNE UNIVERSITY**  
(Formerly University of Pune)



**CIRCULAR NO.265 OF 2019**

It is hereby notified for information of all concerned that the amended Statute 186 regarding establishment and maintenance of Department of Fine Arts under the Faculty of Interdisciplinary Studies shall come into force w.e.f. 4<sup>th</sup> October, 2019

**Ref No.:** Law/2019/422

**Date:** 24.10.2019

Registrar

**Copy for information to:**

- 1) Principals Affiliated Colleges
- 2) Heads of Recognized Institutions
- 3) Heads of University Departments
- 4) Heads of Administrative Sections in the University

**SAVITRIBAI PHULE PUNE UNIVERSITY**  
(Formerly University of Pune)



**CIRCULAR NO.5 OF 2020**

It is hereby notified for information of all the concerned that Statutes 46 to 119-A and Statutes 121 to 131 relating to procedures for conduct of business at the meetings of authorities of the University and Statute 120 relating to award of honorary degrees and academic distinctions, have been repealed w.e.f. 27.12.2019.

**Ref. No.:** Law/2020/ 12  
**Date:** 09.01.2020



**Registrar**

**Copy for information to:**

- 1) Principals Affiliated Colleges
- 2) Heads of Recognized Institutions
- 3) Heads of University Departments
- 4) Heads of Administrative Sections in the University

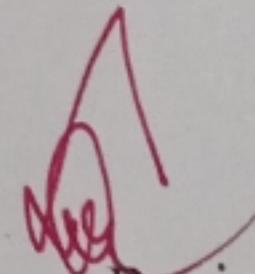
**SAVITRIBAI PHULE PUNE UNIVERSITY**  
(Formerly University of Pune)



**CIRCULAR NO. 46 OF 2021**

It is hereby notified for information of all concerned that as communicated vide letter No. RB/SPPU-2018/CR-192/EDN-2/84, dated 22<sup>nd</sup> January, 2021 by the office of the Hon'ble Chancellor, the Hon'ble Chancellor is pleased to accord his assent to the amended Statute 186-A (now renumbered as Statute 4) regarding establishment and maintenance of Centre of Publication Ethics under the Faculty of Interdisciplinary Studies under the aegis of School of Communication and Information Sciences, subject to the condition that there will not be any financial burden, directly or indirectly, on the State Government, either at present or in future.

**Ref. No.:** Law/2021/46  
**Date:** 24.02.2021

  
Registrar

**SAVITRIBAI PHULE PUNE UNIVERSITY**  
(Formerly University of Pune)



**CIRCULAR NO. 261 OF 2019**

It is hereby notified for information of all the concerned that Statute 1 relating to subjects under the Faculties and Statute 2 relating to subjects or group of subjects and corresponding Boards of Studies shall be applicable w.e.f. 27<sup>th</sup> September, 2019.

**STATUTE 1**

Under Section 34 (3) of the Maharashtra Public Universities Act, 2016, the subjects comprised under each of the Faculty are as under:

**Faculty of Science and Technology**

**Subjects**

- 1) Botany
- 2) Chemistry
- 3) Computer Science
- 4) Electronic Science
- 5) Geography
- 6) Geology
- 7) Mathematics
- 8) Microbiology
- 9) Physics
- 10) Zoology
- 11) Statistics
- 12) Civil Engineering Course
- 13) Hydraulics
- 14) Geotechnical Engineering
- 15) Engineering Mechanic
- 16) Environmental Engineering
- 17) Concrete Technology
- 18) Structural Engineering
- 19) Surveying
- 20) Project and Construction Management

- 21) Building Constructions
- 22) Transportation Engineering
- 23) Thermodynamics
- 24) Fluid Mechanics and Machinery
- 25) Manufacturing Processes
- 26) Machine Design
- 27) CAD, CAM, CAE
- 28) Automobile Engineering
- 29) Methodology and Quality Control
- 30) Theory of Machines and DOM
- 31) Engineering Methodology
- 32) Engineering Graphics
- 33) Solid State Devices and Integrated Circuits
- 34) Analogue and Digital Communication
- 35) Digital Systems and Microprocessor
- 36) Power Electronics
- 37) VLSI Design
- 38) Electromagnetic and Antennas
- 39) Digital Signal Processing
- 40) Embedded Systems
- 41) Optical Fibre and Satellite Communication
- 42) Sensor Networks
- 43) Production Management
- 44) Manufacturing Engineering
- 45) Industrial Engineering
- 46) Systems Engineering
- 47) Industrial Automation
- 48) Operations Research
- 49) Tool Design
- 50) Machine Tools
- 51) Principles of Programming languages
- 52) Data Structures
- 53) Microprocessor
- 54) Systems Programming

- 55) Computer Graphics
- 56) Database Management System
- 57) Theory of Computation
- 58) Design and Analysis of Algorithms
- 59) Distributed Systems
- 60) Software Engineering and Project Management
- 61) Chemical Reaction Engineering
- 62) Mass Transfer
- 63) Chemical Process Design
- 64) Chemical Process Thermodynamics
- 65) Chemical Process Synthesis
- 66) Process Modelling and Simulation
- 67) Petrochemical Technology
- 68) Polymer and Plastics
- 69) Petroleum Exploration
- 70) Polymer Technology
- 71) Digital Printing
- 72) Gravure Printing
- 73) Ink-Testing
- 74) Printing Material Science
- 75) Electrical Engineering
- 76) Print Production
- 77) Surface Preparation
- 78) Finishing and Packaging
- 79) Layout and Design
- 80) Printed Electronics
- 81) Engineering Mathematics
- 82) Chemistry
- 83) Physics
- 84) Geology
- 85) Humanity and Social Sciences
- 86) Architecture
- 87) Process Instrumentation
- 88) Biomedical Instrumentation

- 89) Analytical Instrumentation
- 90) Power Plant Instrumentation
- 91) Industrial Automation
- 92) Control Systems
- 93) Analogue Techniques
- 94) Signal and Systems
- 95) Digital Signal Processing
- 96) Instrumentation and System Design
- 97) Electrical Machines
- 98) Power Systems
- 99) Control Systems
- 100) Power Electronics and Drives
- 101) Circuit Theory
- 102) High Voltage Engineering
- 103) Microprocessor and Micro-controller
- 104) Electrical Measurements and Instrumentation
- 105) Switchgear and Protection
- 106) Energy Audit and Management
- 107) Discrete Mathematics
- 108) Computer Organization and Architecture
- 109) Operating Systems
- 110) Computer Networks
- 111) Embedded Systems and IOT
- 112) Mobile Communication
- 113) Information Security and Cyber Crimes
- 114) Cloud Computing
- 115) Web Technologies
- 116) Machine Learning and Data Analytics
- 117) Pharmaceutics
- 118) Physical Pharmacy
- 119) Industrial Pharmacy
- 120) Pharmaceutical Technology
- 121) Biopharmaceutics
- 122) Quality Assurance

- 123) Pharmaceutical Biotechnology
- 124) Pharmaceutical Microbiology
- 125) Pharmaceutical Management
- 126) Regulatory Affairs
- 127) Biostatistics
- 128) Pharmaceutical Chemistry/Medicinal Chemistry
- 129) Pharmaceutical Organic Chemistry
- 130) Pharmaceutical Analysis
- 131) Pharmaceutical Inorganic Chemistry
- 132) Pharmaceutical Biochemistry
- 133) Pharmacognosy
- 134) Phytopharmacy and Phytomedicine
- 135) Natural Products
- 136) Pharmacology
- 137) Anatomy Physiology and Health Education
- 138) Clinical Pharmacology
- 139) Hospital Pharmacy
- 140) Pharmacy Practices
- 141) Biotechnology
- 142) Bioinformatics

#### **Faculty of Commerce and Management**

##### **Subjects**

- 1) Business Practices
- 2) Business Communication
- 3) Business Environment
- 4) Business Entrepreneurship
- 5) Cooperation and Rural Development
- 6) Mercantile and Industrial Law
- 7) Business Laws and Taxation
- 8) Secretarial Practice and Company Management
- 9) Business Economics
- 10) Indian Economy
- 11) Economic Development
- 12) Managerial Economics



- 13) Commercial Mathematics
- 14) Computer Concepts and Programming
- 15) Computer Applications for Business
- 16) Statistics
- 17) Banking and Finance
- 18) Insurance and Transport
- 19) Defence Budgeting, Finance and Management
- 20) Accountancy
- 21) Cost and Works Accounting
- 22) Marketing
- 23) Sales and Promotion
- 24) Salesmanship
- 25) Business Administration
- 26) Public Enterprises
- 27) Office Management
- 28) Purchasing and Stores Management
- 29) Organization and Management
- 30) Human Resource Management
- 31) Organizational Behaviour
- 32) Financial Management
- 33) Accounting
- 34) Costs and Works Accounting
- 35) Taxation
- 36) Banking and Insurance
- 37) International Finance
- 38) Production Management
- 39) Operations Management
- 40) Logistics and Supply Chain
- 41) Operation Research
- 42) Railway Management
- 43) Marketing Management
- 44) Retail Management
- 45) Marketing Strategy
- 46) E-Commerce and Digital Marketing

- 47) Rural Marketing
- 48) Computer Management
- 49) Computer Applications
- 50) Management Information Systems
- 51) Cyber Laws
- 52) General Management
- 53) Business Economics
- 54) Statistics and Quantitative Techniques
- 55) Business Research Methods
- 56) Knowledge Management
- 57) Business Laws
- 58) Strategic Management
- 59) Entrepreneurship Development
- 60) Family Business Management
- 61) International Business
- 62) Foreign Trade
- 63) Pharma-Biotech Management
- 64) Hospital Management
- 65) Healthcare Management
- 66) Hotel Management
- 67) Catering Technology
- 68) Tourism Management
- 69) Hospitality Management

#### **Faculty of Humanities**

#### **Subjects**

- 1) Marathi
- 2) Hindi
- 3) English
- 4) Sanskrit
- 5) Persian, Arabic and Urdu
- 6) Economics
- 7) History
- 8) Psychology
- 9) Political Science and Public Administration

- 10) Philosophy
- 11) Defense and Strategic Studies
- 12) Constitutional Law
- 13) Administrative Law
- 14) Jurisprudence
- 15) International Law and Human Rights
- 16) Property Laws including Intellectual Property Rights
- 17) Law of Contracts
- 18) Law of Torts
- 19) Commercial Laws
- 20) Personal Laws (Hindu, Muslim, Christian and Parsi Laws)
- 21) Criminal Laws including Criminology, Penology and Victimology
- 22) Procedural Laws and Practical Training
- 23) Business Administration
- 24) Sociology
- 25) Dr. Ambedkar Studies

### **Faculty of Inter-disciplinary Studies**

#### **Subjects**

- 1) Higher Education
- 2) Secondary and Primary Education
- 3) History and Political Economy of Education
- 4) Educational Philosophy
- 5) Educational Sociology
- 6) Education in Interdisciplinary
- 7) Tribal Education
- 8) Educational Management
- 9) Educational Administration and Supervision
- 10) Instructional Designs and Teaching Methodology
- 11) Evaluation Procedures in Education
- 12) Information and Communication Technology in Education
- 13) Educational Research
- 14) Psychology of Learning
- 15) Psychology of Development

- 16) Inclusive Education
- 17) Guidance and Counselling
- 18) Curriculum Development in Education

- Statute 133 relating to the subjects under the Faculties has been repealed.

## **STATUTE 2**

Board of Studies for every subject or group of subjects/ departments in affiliated colleges and recognized institutions under Section 40 (1) and Section 40 (2) (c) of the Maharashtra Public Universities Act, 2016 are as under:

### **Faculty of Science and Technology**

<b>Sr. No.</b>	<b>Subject or Group of Subjects/ Departments in Affiliated Colleges and Recognized Institutions</b>	<b>Board of Studies</b>
1.	Botany	Botany
2.	Chemistry	Chemistry
3.	Computer Science	Computer Science
4.	Electronic Science	Electronic Science
5.	Geography	Geography
6	Geology	Geology
7	Mathematics	Mathematics
8	Microbiology	Microbiology
9	Physics	Physics
10	Zoology	Zoology
11	Statistics	Statistics
12	1. Civil Engineering Course 2. Hydraulics 3. Geotechnical Engineering 4. Engineering Mechanic 5. Environmental Engineering 6. Concrete Technology 7. Structural Engineering 8. Surveying 9. Project and Construction Management 10. Building Constructions 11. Transportation Engineering	Civil Engineering
13	1. Thermodynamics 2. Fluid Mechanics and Machinery	Mechanical and Automobile Engineering

Sr. No.	Subject or Group of Subjects/ Departments in Affiliated Colleges and Recognized Institutions	Board of Studies
	3. Manufacturing Processes 4. Machine Design 5. CAD, CAM, CAE 6. Automobile Engineering 7. Methodology and Quality control 8. Theory of Machines and DOM 9. Engineering Methodology 10. Engineering Graphics	
14	1. Solid State Devices and Integrated Circuits 2. Analogue and Digital Communication 3. Digital Systems and Microprocessor 4. Power Electronics 5. VLSI Design 6. Electromagnetic and Antennas 7. Digital Signal Processing 8. Embedded Systems 9. Optical Fibre and Satellite Communication 10. Sensor Networks	Electronics and Telecommunication Engineering
15	1. Production Management 2. Manufacturing Engineering 3. Industrial Engineering 4. Systems Engineering 5. Industrial Automation 6. Operations Research 7. Tool Design 8. Machine Tools	Production and Industrial Engineering
16	1. Principles of Programming Languages 2. Data Structures 3. Microprocessor 4. Systems Programming 5. Computer Graphics 6. Database Management System 7. Theory of Computation 8. Design and Analysis of Algorithms 9. Distributed Systems 10. Software Engineering and Project Management	Computer Engineering
17	1. Chemical Reaction Engineering 2. Mass Transfer 3. Chemical Process Design 4. Chemical Process Thermodynamics	Chemical and Petroleum Engineering

Sr. No.	Subject or Group of Subjects/ Departments in Affiliated Colleges and Recognized Institutions	Board of Studies
	5. Chemical Process Synthesis 6. Process Modelling and Simulation 7. Petrochemical Technology 8. Polymer and Plastics 9. Petroleum Exploration 10. Polymer Technology	
18	1. Digital Printing 2. Gravure Printing 3. Ink-Testing 4. Printing Material Science 5. Electrical Engineering 6. Print Production 7. Surface Preparation 8. Finishing and Packaging 9. Layout and Design 10. Printed Electronics	Printing Technology
19	1. Engineering Mathematics 2. Chemistry 3. Physics 4. Geology 5. Humanity and Social Sciences	Engineering Sciences
20	Architecture	Architecture
21	1. Process Instrumentation 2. Biomedical Instrumentation 3. Analytical Instrumentation 4. Power Plant Instrumentation 5. Industrial Automation 6. Control Systems 7. Analogue Techniques 8. Signal and Systems 9. Digital Signal Processing 10. Instrumentation and System Design	Instrumentation Engineering
22	1. Electrical Machines 2. Power Systems 3. Control Systems 4. Power Electronics and Drives 5. Circuit Theory 6. High Voltage Engineering 7. Microprocessor and Micro-controller 8. Electrical Measurements and Instrumentation 9. Switchgear and Protection	Electrical Engineering

Sr. No.	Subject or Group of Subjects/ Departments in Affiliated Colleges and Recognized Institutions	Board of Studies
	10. Energy Audit and Management	
23	<ol style="list-style-type: none"> <li>1. Discrete Mathematics</li> <li>2. Computer Organization and Architecture</li> <li>3. Operating Systems</li> <li>4. Computer Networks</li> <li>5. Embedded Systems and IOT</li> <li>6. Mobile Communication</li> <li>7. Information Security and Cyber Crimes</li> <li>8. Cloud Computing</li> <li>9. Web Technologies</li> <li>10. Machine Learning and Data Analytics</li> </ol>	Information Technology
24	<ol style="list-style-type: none"> <li>1. Pharmaceutics</li> <li>2. Physical Pharmacy</li> <li>3. Industrial Pharmacy</li> <li>4. Pharmaceutical Technology</li> <li>5. Biopharmaceutics</li> <li>6. Quality Assurance</li> <li>7. Pharmaceutical Biotechnology</li> <li>8. Pharmaceutical Microbiology</li> <li>9. Pharmaceutical Management</li> <li>10. Regulatory Affairs</li> <li>11. Biostatistics</li> </ol>	Pharmaceutics
25	<ol style="list-style-type: none"> <li>1. Pharmaceutical Chemistry /Medicinal Chemistry</li> <li>2. Pharmaceutical Organic Chemistry</li> <li>3. Pharmaceutical Analysis</li> <li>4. Pharmaceutical Inorganic Chemistry</li> <li>5. Pharmaceutical Biochemistry</li> </ol>	Pharmaceutical Chemistry
26	<ol style="list-style-type: none"> <li>1. Pharmacognosy</li> <li>2. Phytopharmacy and Phytomedicine</li> <li>3. Natural Products</li> </ol>	Pharmacognosy
27	<ol style="list-style-type: none"> <li>1. Pharmacology</li> <li>2. Anatomy Physiology and Health Education</li> <li>3. Clinical Pharmacology</li> <li>4. Hospital Pharmacy</li> <li>5. Pharmacy Practices</li> </ol>	Pharmacology
28	Biotechnology	Biotechnology and Bioinformatics
29	Bioinformatics	

**Faculty of Commerce and Management**

Sr. No.	Subject or Group of Subjects/ Departments in Affiliated Colleges and Recognized Institutions	Board of Studies
1	<ol style="list-style-type: none"> <li>1. Business Practices</li> <li>2. Business Communication</li> <li>3. Business Environment</li> <li>4. Business Entrepreneurship</li> <li>5. Cooperation and Rural Development</li> </ol>	Business Practices
2	<ol style="list-style-type: none"> <li>1. Mercantile and Industrial Law</li> <li>2. Business Laws and Taxation</li> <li>3. Secretarial Practice and Company Management</li> </ol>	Business Laws
3	<ol style="list-style-type: none"> <li>1. Business Economics</li> <li>2. Indian Economy</li> <li>3. Economic Development</li> <li>4. Managerial Economics</li> </ol>	Business Economics
4	<ol style="list-style-type: none"> <li>1. Commercial Mathematics</li> <li>2. Computer Concepts and Programming</li> <li>3. Computer Applications for Business</li> <li>4. Statistics</li> </ol>	Statistics and Computer Applications
5	<ol style="list-style-type: none"> <li>1. Banking and Finance</li> <li>2. Insurance and Transport</li> <li>3. Defence Budgeting, Finance and Management</li> </ol>	Banking, Finance and Insurance
6	Accountancy	Accountancy
7	Cost and Works Accounting	Cost and Works Accounting
8	<ol style="list-style-type: none"> <li>1. Marketing</li> <li>2. Sales and Promotion</li> <li>3. Salesmanship</li> </ol>	Marketing
9	<ol style="list-style-type: none"> <li>1. Business Administration</li> <li>2. Public Enterprises</li> <li>3. Office Management</li> <li>4. Purchasing and Stores Management</li> <li>5. Organization and Management</li> </ol>	Business Administration
10	<ol style="list-style-type: none"> <li>1. Human Resource Management</li> <li>2. Organizational Behaviour</li> </ol>	Human Resource Management
11	<ol style="list-style-type: none"> <li>1. Financial Management</li> <li>2. Accounting</li> </ol>	Financial Management



Sr. No.	Subject or Group of Subjects/ Departments in Affiliated Colleges and Recognized Institutions	Board of Studies
	3. Costs and Works Accounting 4. Taxation 5. Banking and Insurance 6. International Finance	
12	1. Production Management 2. Operations Management 3. Logistics and Supply Chain 4. Operation Research 5. Railway Management	Production and Operations Management
13	1. Marketing Management 2. Retail Management 3. Marketing Strategy 4. E-Commerce and Digital Marketing 5. Rural Marketing	Marketing Management
14	1. Computer Management 2. Computer Applications 3. Management Information Systems 4. Cyber Laws	Computer Management
15	1. General Management 2. Business Economics 3. Statistics and Quantitative Techniques 4. Business Research Methods 5. Knowledge Management 6. Business Laws 7. Strategic Management 8. Entrepreneurship Development 9. Family Business Management	Organization Management
16	1. International Business 2. Foreign Trade	International Business Management
17	1. Pharma-Biotech Management 2. Hospital Management 3. Healthcare Management	Hospital and Healthcare Management
18	1. Hotel Management 2. Catering Technology 3. Tourism Management 4. Hospitality Management	Hotel Management

**Faculty of Humanities**

<b>Sr. No.</b>	<b>Subject or Group of Subjects/ Departments in Affiliated Colleges and Recognized Institutions</b>	<b>Board of Studies</b>
1.	Marathi	Marathi
2.	Hindi	Hindi
3.	English	English
4.	Sanskrit	Sanskrit
5.	Persian, Arabic and Urdu	Persian, Arabic and Urdu
6.	Economics	Economics
7.	History	History
8.	Psychology	Psychology
9.	Political Science and Public Administration	Political Science and Public Administration
10.	Philosophy	Philosophy
11.	Defense and Strategic Studies	Defense and Strategic Studies
12.	Constitutional Law, Administrative Law and Jurisprudence	Law
13.	International Law and Human Rights	
14.	Property Laws including Intellectual Property Rights	
15.	Law of Contracts, Torts and Commercial Laws	
16.	Personal Laws (Hindu, Muslim, Christian and Parsi Laws)	
17.	Criminal Laws including Criminology, Penology and Victimology	
18.	Procedural Laws and Practical Training	
19.	English (General English, Legal Language, Law and Literature and English for Law)	
20.	Social Sciences (Sociology, Economics and Political Science)	
21.	Business Administration	
22.	Sociology	Sociology
23.	Dr. Ambedkar Studies	Dr. Ambedkar Studies

**Faculty of Inter-disciplinary Studies**

<b>Sr. No.</b>	<b>Subject or Group of Subjects/ Departments in Affiliated Colleges and Recognized Institutions</b>	<b>Board of Studies</b>
1	1. Higher Education 2. Secondary and Primary Education 3. History and Political Economy of Education 4. Educational Philosophy 5. Educational Sociology 6. Education in Interdisciplinary 7. Tribal Education	Education
2	1. Educational Management 2. Educational Administration and Supervision 3. Instructional Designs and Teaching Methodology 4. Evaluation Procedures in Education 5. Information and Communication Technology in Education	Administration and Evaluation
3	1. Educational Research 2. Psychology of Learning 3. Psychology of Development 4. Inclusive Education 5. Guidance and Counselling 6. Curriculum Development in Education	Education Psychology

- Statute 158 relating to subject or group of subjects and corresponding Board of Studies, and Statute 160 relating to college departments and corresponding Boards of Studies, have been repealed.

Ref. No.: Law/2019/ 413

Date: 14.10.2019



Registrar

Copy for information to:

- 1) Principals Affiliated Colleges
- 2) Heads of Recognized Institutions
- 3) Heads of University Departments
- 4) Heads of Administrative Sections in the University



**SAVITRIBAI PHULE PUNE UNIVERSITY**  
(Formerly University of Pune)

**CIRCULAR NO. 305/2021**

**ORDER**

WHEREAS as per Section 71(2) of the Maharashtra Public Universities Act, 2016, establishment and maintenance of the sub-campuses, university departments, institutions, conducted colleges, institutions of higher learning, research or specialized studies and hostels, is one of the subject matters of Statutes;

AND WHEREAS as per Section 71(4) of the Maharashtra Public Universities Act, 2016, abolition of university departments, institutions and conducted college, is also a subject matter of Statutes;

AND WHEREAS the Academic Council of the University in its meeting held on 01.04.2021 has recommended Statutes 3, 4, 5 and 6 relating to University Departments, University Institutions, University Schools, and Administration and Functioning of University Schools, University Departments /Centres, respectively, to the Management Council for approval;

AND WHEREAS the Management Council in its meeting held on 26.06.2021 has approved these Statutes;

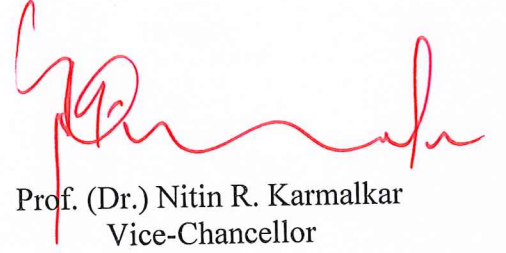
AND WHEREAS it will take some time till Statutes are made in this regard as per the provisions laid down in Section 72 of the Maharashtra Public Universities Act, 2016;

THEREFORE, I, Prof (Dr.) Nitin R. Karmalkar, Vice-Chancellor of the Savitribai Phule Pune University, by and under the powers vested in me under Sub-section 8 of Section 12 of the Maharashtra Public Universities Act, 2016, hereby issue the following directives:

1. University Departments under the respective Faculties shall be as mentioned in Annexure I.
2. University Institutions under the respective Faculties shall be as mentioned in Annexure II.

3. University Schools under the respective Faculties shall be as mentioned in Annexure III.
4. Administration and Functioning of Schools and Departments/Centres shall be as mentioned in Annexure IV.
5. This Order shall come into force with immediate effect.
6. Earlier Orders issued in this regard vide Circular No. 301/2020, dated 25.11.2020 and Circular No. 116/2021 dated 6.6.2021, shall stand repealed.

**Ref. No.:** AT/1164  
**Date:** 25/10/2021



Prof. (Dr.) Nitin R. Karmalkar  
Vice-Chancellor

## ANNEXURE- I

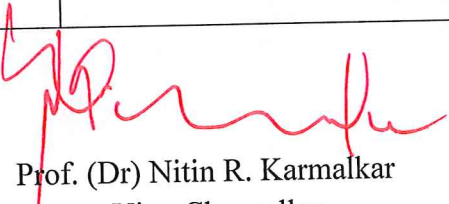
### Statute 3: University Departments

Present Statute	Amendments Proposed	Statute after Amendment
<p><b>Statute 186:</b> <b>FACULTY OF SCIENCE &amp; TECHNOLOGY</b></p> <ol style="list-style-type: none"> <li>1. Chemistry</li> <li>2. Mathematics</li> <li>3. Statistics</li> <li>4. Zoology</li> <li>5. Geography</li> <li>6. Physics</li> <li>7. Botany</li> <li>8. Geology</li> <li>9. Computer Science</li> <li>10. Microbiology</li> <li>11. Communication Studies</li> <li>12. Electronic Science</li> <li>13. Instrumentation Science</li> <li>14. Environmental Science</li> <li>15. Biotechnology</li> <li>16. Atmospheric &amp; Space Sciences</li> <li>17. Scientific Computing, Modelling and Simulation</li> </ol>	<p>Department of Communication Studies is inserted under Faculty of Interdisciplinary Studies.</p> <p>-----</p> <p>New University Department of Health Sciences is established.</p> <p>-----</p> <p>Institute of Bioinformatics and Biotechnology is merged into the Department of Biotechnology.</p> <p>-----</p> <p>New University Department of Bioinformatics is established.</p> <p>-----</p> <p>Department of Instrumentation Science &amp; Department of Electronic Science are merged and a new Department of Electronic and Instrumentation Science is established.</p> <p>University Department of Technology is inserted in the Faculty of Science and Technology.</p>	<p><b>Statute 3</b> <b>FACULTY OF SCIENCE &amp; TECHNOLOGY</b></p> <ol style="list-style-type: none"> <li>1. Chemistry</li> <li>2. Mathematics</li> <li>3. Statistics</li> <li>4. Zoology</li> <li>5. Geography</li> <li>6. Physics</li> <li>7. Botany</li> <li>8. Geology</li> <li>9. Computer Science</li> <li>10. Microbiology</li> <li>11. Environmental Science</li> <li>12. Atmospheric and Space Sciences</li> <li>13. Scientific Computing, Modelling and Simulation</li> <li><b>14. Health Sciences</b></li> <li><b>15. Biotechnology</b></li> <li><b>16. Bioinformatics</b></li> <li><b>17. Electronic and Instrumentation Science</b></li> </ol>

		<b>18. Technology</b>
<b>FACULTY OF COMMERCE AND MANAGEMENT</b> 1. Commerce 2. Management Science	----	<b>FACULTY OF COMMERCE AND MANAGEMENT</b> 1. Commerce 2. Management Science
<b>FACULTY OF HUMANITIES</b> 1. Marathi 2. Sanskrit and Prakrit Languages 3. Foreign Languages 4. Linguistics 5. English 6. Hindi 7. Centre for Advanced Studies in Sanskrit 8. Performing Arts 9. Political Science and Public Administration 10. Psychology 11. Ancient Indian History, Culture and Archaeology 12. Centre for Advanced Study in Economics 13. Communication and Journalism 14. Defense and Strategic Studies 15. Philosophy 16. Sociology 17. Anthropology 18. History 19. Library and Information Science 20. Lifelong Learning and Extension 21. Law 22. Dr. Babasaheb Ambedkar Studies 23. Pali	Centre for Advanced Studies in Sanskrit is merged in Department of Sanskrit and Prakrit. ----- Centre for Advanced Study in Economics is renamed as Department of Economics. ----- Department of Linguistic is abolished. ----- Department of Political Science and Public Administration is renamed as Department of Political Science ----- Department of Pali is renamed as Department of Pali and Buddhist Studies. ----- Krantijyoti Savitribai Phule Women Studies Centre is established as a new University Department of Women and Gender Studies. ----- Department of Ancient Indian History, Culture and Archaeology is abolished. Department of Performing Arts is inserted under the Faculty of Interdisciplinary Studies. ----- Department of Library and	<b>FACULTY OF HUMANITIES</b> 1. Marathi 2. <b>Sanskrit and Prakrit</b> 3. Foreign Languages 4. English 5. Hindi 6. Political Science 7. Psychology 8. Defence and Strategic Studies 9. Philosophy 10. Sociology 11. Anthropology 12. History 13. Law 14. Dr Babasaheb Ambedkar Studies 15. <b>Economics</b> 16. <b>Pali and Buddhist Studies</b> 17. <b>Women and Gender Studies</b>

	<p>Information Science is inserted under the Faculty of Interdisciplinary Studies.</p> <p>-----</p> <p>Department of Lifelong Learning and Extension is inserted under the Faculty of Interdisciplinary Studies.</p>	
<p><b>FACULTY OF INTERDISCIPLINARY STUDIES</b></p> <ol style="list-style-type: none"> <li>1. Education &amp; Extension</li> <li>2. Fine Arts</li> </ol>	<p>Department of Fine Arts is converted to the Centre for Design and Fine Arts.</p> <p>-----</p> <p>Department of Communication and Journalism, and Media and Communication Studies are inserted</p> <p>-----</p> <p>Department of Library and Information Science is inserted.</p> <p>-----</p> <p>University Department of Performing Arts [Lalit Kala Kendra] is inserted.</p> <p>-----</p> <p>University Department of Sports and Physical Education is inserted in the Faculty of Interdisciplinary Studies.</p> <p>University Department of Lifelong Learning and Extension inserted in the Faculty of Interdisciplinary Studies.</p> <p>-----</p> <p>New University Department of Undergraduate Studies is established.</p>	<p><b>FACULTY OF INTERDISCIPLINARY STUDIES</b></p> <ol style="list-style-type: none"> <li>1. Education and Extension</li> <li>2. <b>Communication and Journalism</b></li> <li>3. <b>Media and Communication Studies</b></li> <li>4. <b>Library and Information Science</b></li> <li>5. <b>Performing Arts [Lalit Kala Kendra]</b></li> <li>6. <b>Sports and Physical Education</b></li> <li>7. <b>Lifelong Learning and Extension</b></li> <li>8. <b>Undergraduate Studies</b></li> </ol>

Ref. No.: AT/1164  
Date: 25/10/2021

  
Prof. (Dr) Nitin R. Karmalkar  
Vice-Chancellor



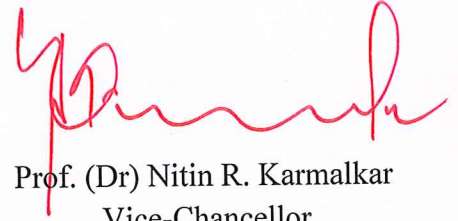
## ANNEXURE- II

### Statute 4: University Institutions

<b>Present Statute</b>	<b>Amendments Proposed</b>	<b>Statute after Amendment</b>
<b>Statute 186 A:</b> (1) Center for Innovation, Incubation and Enterprise (2) Skill Development Center (3) Center for Complementary and Integrative Health (4) Centre for Publication Ethics	The following new Centers are proposed to be established: <b>Faculty of Science and Technology</b> (1)Center for Bio Medical Science (2)Center for Molecular Diagnostics and Research (3)Center for Energy Studies  <b>Faculty of Humanities</b> (1)Marathi Language, Literature and Culture Study Center मराठी भाषा, साहित्य व संस्कृती अभ्यास केंद्र (2)Center for Social Sciences and Humanities (3)Center for Denotified and Nomadic Tribes  <b>Faculty of Commerce and Management</b> (1)Center for Hospitality Management	<b>Statute 4:</b> (1) Center for Innovation, Incubation and Enterprise <b>Faculty of Science and Technology</b> (1) Center for Complementary and Integrative Health (2) <b>Center for Bio- Medical Science</b> (3) <b>Center for Molecular Diagnostics and Research</b> (4) <b>Center for Energy Studies</b>  <b>Faculty of Humanities</b> (1) <b>Marathi Language, Literature and Culture Study Center</b> मराठी भाषा, साहित्य व संस्कृती अभ्यास केंद्र (2) <b>Center for Social Sciences and Humanities</b> (3) <b>Center for Denotified and Nomadic Tribes</b>  <b>Faculty of Commerce and Management</b> (1) <b>Center for Hospitality Management</b>

	<b>Faculty of Interdisciplinary Studies</b>	<b>Faculty of Interdisciplinary Studies</b>
	(1) Center for Science Education and Communication (2) Center for Open and Distance Education (3) Center for Educational Media (4) Center for Folk Performing Arts (Lok Kala Kendra) (5) Center for Design and Fine Arts	(1) Skill Development Center (2) Center for Publication Ethics (3) <b>Center for Science Education and Communication</b> (4) <b>Center for Open and Distance Education</b> (5) <b>Center for Educational Media</b> (6) <b>Center for Folk Performing Arts (Lok Kala Kendra)</b> (7) <b>Center for Design and Fine Arts</b>

Ref. No.: AT/1164  
 Date: 25/10/2021

  
 Prof. (Dr) Nitin R. Karmalkar  
 Vice-Chancellor

**Statute 5: University Schools**

**Faculty of Science and Technology**

**1. School of Atmospheric and Earth Sciences**

- (1) Department of Atmospheric and Space Sciences
- (2) Department of Environmental Sciences
- (3) Department of Geography
- (4) Department of Geology

**2. School of Chemical Sciences**

- (1) Department of Chemistry

**3. School of Health Sciences**

- (1) Department of Health Sciences
- (2) Centre for Complementary and Integrative Health
- (3) Centre for Molecular Diagnostics and Research

**4. School of Life Sciences**

- (1) Department of Bioinformatics
- (2) Department of Biotechnology
- (3) Department of Botany
- (4) Department of Microbiology
- (5) Department of Zoology

**5. School of Mathematical and Computing Sciences**

- (1) Department of Computer Science
- (2) Department of Mathematics
- (3) Department of Scientific Computing and Modeling and Simulation
- (4) Department of Statistics

**Chairs Associated**

- (1) Lokmanya Tilak Chair

## **6. School of Physical Sciences**

- (1) Department of Electronic and Instrumentation Science
- (2) Department of Physics

### Chairs Associated

- (1) ISRO Space Chair

## **7. School of Technology**

- (1) Department of Technology
- (2) Centre for Biomedical Sciences
- (3) Centre for Energy Studies

### Chairs Associated

- (1) Bank of Maharashtra Energy Studies Chair

## **Faculty of Commerce and Management**

### **1. SPPU School of Business**

- (1) Department of Commerce
- (2) Department of Management Sciences
- (3) Center for Hospitality Management

#### Chairs Associated

- (1) Padmashri Vikhe-Patil Chair
- (2) D.S. Sawkar Chair
- (3) Shantanurao Kirloskar Chair

## **Faculty of Humanities**

### **1. School of Human Studies**

- (1) Department of Anthropology
- (2) Department of Dr. Babasaheb Ambedkar Studies
- (3) Department of Psychology
- (4) Department of Philosophy
- (5) Centre for Denotified and Nomadic Tribes

#### Chairs Associated

- (1) Seth Hirachand Nemchand Jain Chair
- (2) Bharatratna Dr. Babasaheb Ambedkar Chair

(3) Lokshahir Annabhau Sathe Chair

## 2. School of Languages and Literatures

- (1) Department of English
- (2) Department of Foreign Languages
- (3) Department of Hindi
- (4) Department of Marathi
- (5) Department of Pali and Buddhist Studies
- (6) Department of Sanskrit and Prakrit
- (7) Marathi Language, Literature and Culture Study Centre

(मराठी भाषा, साहित्य व संस्कृती अभ्यास केंद्र)

### Chairs Associated

- (1) Sant Tukaram Maharaj Chair
- (2) Sant Namdeo Chair
- (3) Sant Dynandeo Chair

## 3. School of Social Sciences

- (1) Department of Defense and Strategic Studies
- (2) Department of Economics
- (3) Department of History
- (4) Department of Political Science
- (5) Department of Sociology
- (6) Department of Women and Gender Studies
- (7) Centre for Social Sciences and Humanities

### Chairs Associated

- (1) Mahatma Phule Chair
- (2) Chhatrapati Shivaji Chair
- (3) Swatantryaveer Savarkar Chair
- (4) Air Marshall Arjun Singh Chair

(The IDS Professorship of Social Sciences is associated with the School of Social Sciences)

#### **4. SPPU Law School**

(1) Department of Law

##### Chairs Associated

(1) CSIR / IPR Chair

### **Faculty of Inter Disciplinary Studies**

#### **1. School of Communication and Information Sciences**

(1) Department of Communication and Journalism

(2) Department of Media and Communication Studies

(3) Department of Library and Information Sciences

(4) Centre for Publication Ethics

#### **2. School of Education**

(1) Department of Education and Extension

(2) Department of Lifelong Learning and Extension

(3) Department of Sports and Physical Education

(4) Center for Educational Media

##### Chairs Associated

(1) Yoga Chair

#### **3. School of Inter Disciplinary Studies**

(1) Department of Undergraduate Studies

(2) Centre for Design and Fine Arts

(3) Centre for Science Education and Communication

(4) Skill Development Centre

The IDS Professorship of Science is associated with School of Interdisciplinary Studies.

#### **4. School of Open and Distance Learning**

#### **5. School of Performing Arts**

(1) Department of Performing Arts (Lalit Kala Kendra)

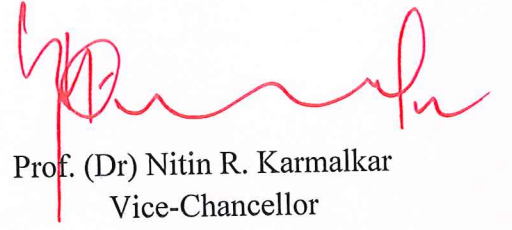
(2) Centre for Folk Performing Arts (Lok Kala Kendra)

Chairs Associated

(1) Pandit Bhimsen Joshi Chair

6. **School of Multidisciplinary Studies at Nasik Sub-campus of the University**
7. **School of Multidisciplinary Studies at Ahmednagar Sub-campus of the University**

Ref. No.: AT/1164  
Date:25/10/2021



Prof. (Dr) Nitin R. Karmalkar  
Vice-Chancellor

**Statute 6: Administration & Functioning of Schools and  
Departments/Centres**

**1. DEPARTMENTAL COMMITTEE**

(1) Composition:

Each department shall have a Departmental Committee consisting of the following members, namely:-

- (i) Head of the Department, Chairperson;
- (ii) All full-time faculty members of the Department;
- (iii) Director of the School, under which the Department is located, will be a permanent invitee to the Departmental Committee.

(2) A teacher of the University Department shall cease to be a member of the Departmental Committee when he ceases to be a teacher of the concerned department.

(3) The Departmental Committee shall generally meet once a month but not less than twice in a semester, for discussing all academic, administrative and financial matters of the department.

(4) The quorum for the Departmental Committee shall be 50% of the members, rounded off to next integer.

(5) Power and Duties of Departmental Committee:

- (i) To recommend new academic programs to the School Management Committee.
- (ii) To design, develop and propose syllabus for consideration of appropriate authority.
- (iii) To frame the time table in accordance with the general time table of the School(s) concerned.
- (iv) To allocate teaching workload appropriately.
- (v) To approve the pattern and schedule of evaluation for all academic programs offered by the department.
- (vi) To recommend to the School Management Committee, panel(s) of examiners and moderators for all subject(s) taught in the department.
- (vii) To appoint mentors for students from amongst its teachers.



- (viii) To conduct and supervise admissions of students to all programs offered by the department.
- (ix) To recommend to the School Management Committee, admissions and allotment of doctoral candidates to the guides, belonging to the research Centre of the Department.
- (x) To propose to the School Management Committee, the creation of new teaching posts.
- (xi) To prepare the departmental budget for submission to the School Management Committee.
- (xii) To recommend purchases to the technical advisory committee of the school.
- (xiii) To perform such other functions as may be assigned to it by the School Management Committee and by the University authorities / officers.

## **2. HEAD OF UNIVERSITY DEPARTMENT**

### **(1) Appointment of the Head:**

- (i) The Head of Department shall be nominated by the Vice-Chancellor, for a period of not more than three years.
- (ii) In case there is only one Professor in the Department, he shall be designated as the Head of Department and if there is no Professor and only one Associate Professor, such Associate Professor shall be designated as the Head of Department.
- (iii) In case there is no Professor and there are more than one Associate Professors in the Department, the Vice-Chancellor shall nominate the Head of Department from amongst the Associate Professors.
- (iv) In case there are no Professors and Associate Professors, but there are more than one Assistant Professors in the Department, the Vice-Chancellor shall nominate the Head of Department from amongst the Assistant Professors in the Department.
- (v) For the purpose of nomination of the Head of Department under Clauses (i) to (iv) above, the Vice-Chancellor may appoint an Experts Committee, to interview and recommend to him, not more than three names of candidates suitable for nomination as the Head of Department.

(vi) When the Head of Department is, by reason of illness, absence or any other cause, unable to perform duties of his office, the Vice Chancellor may appoint the senior most teacher in the Department, to officiate as the Head of Department, till a new Head of Department resumes office.

(2) Power and Duties of the Head of Department:

- (i) The Head of Department shall convene and preside over meetings of the Departmental Committee.
- (ii) The Head of the Department shall be responsible for-
  - (a) Admission of students to all programs in the department.
  - (b) Coordination and supervision of teaching, examinations, extension and research in the Department.
  - (c) Assigning to the teacher(s) in the department, such duties as may be necessary for the proper functioning of the department in consultation with the Director of the School.
  - (d) Preparation and execution of the departmental budget in consultation with the Departmental Committee and place it in the School Management Committee for preparation of school budget.
  - (e) Ensuring that fees are collected from all students of the department.
  - (f) Maintaining record of equipment and furniture in the department and the books in the departmental library
  - (g) Preparation of confidential reports of the teaching and non-teaching staff of the department
  - (h) Maintenance of discipline in the department
  - (i) Making the information relating to the department, available to University Administration and Director as and when required.
  - (j) Observing the provisions of the Maharashtra Public Universities Act and Statutes, Ordinances and Regulations made thereunder, and directions of the University.
  - (k) Performing such other academic and administrative duties as may be assigned by the School Management Committee and the Officers/Authorities of the University, from time to time.

### 3. SCHOOL MANAGEMENT COMMITTEE

(1) Composition:

Each School shall have a School Management Committee consisting of the following members, namely:-

- (i) The Director of the School, Chairperson
- (ii) The Heads of the Departments of the School
- (iii) The Professors in the School (not more than two professors from each department)
- (iv) One Associate Professor from each department by rotation
- (v) One Assistant Professor from each department by rotation
- (vi) One Professor from any other school in the University to be nominated by the Vice-Chancellor;

(2) School Management Committee may invite outside experts to its meetings when needed.

(3) All members shall hold office for three years, except ex-officio members.

(4) Power and Duties of School Management Committee:

Within the legal and procedural framework prescribed by the university, the School Management Committees shall have the following powers and duties, namely:-

- (i) To co-ordinate the teaching, examination, extension and research work in the Departments and Centres assigned to the Schools
- (ii) To consider proposals received from the Departmental Committees for starting new courses/programs or closing them, increase/reduction in intake, approve syllabi and recommend the same to the appropriate authority of the University;
- (iii) To supervise the conduct of admission process in all the Departments within the School and within the framework prescribed by University.
- (iv) To consider and recommend to the School possible common courses for all the students in the School.
- (v) To co-ordinate the time-tables of the Departments/Centres of the School
- (vi) To frame general rules for the evaluation as per the guidelines of the CBCS committee of the University

- (vii) To approve and recommend Research Guides for Ph.D. students and coursework (as recommended of the Department).
- (viii) To recommend names of examiners for thesis evaluation.
- (ix) To consider proposals received from the Departmental Committees for creation or abolition of teaching posts and non-teaching posts and recommend the same to the appropriate authority of the University.
- (x) To consider programs for the advancement of the standards of teaching and research, and to submit proposals in this regard to the appropriate Officer/Authority of the University.
- (xi) To promote interdisciplinary research within the School/ with other schools.
- (xii) To consider proposals regarding the welfare of the students of the School;
- (xiii) To prepare a consolidated budget for the school, as per provisions in relevant ordinances and statutes of the University.
- (xiv) To constitute a technical advisory committee for purchases for the school. This replaces all technical advisory committees of individual departments. Director of the school will preside over the technical advisory committee.
- (xv) To evolve academic collaborations, joint ventures and Memorandum of Understanding (MoU) with institutes/universities/organizations/industries of National/International repute for advancement and promotion of teaching, learning, and research
- (xvi) To constitute a committee for a specific task and delegate to it, such powers, as may be decided upon by the School Management Committee from time to time.
- (xvii) To comply with provisions of the Maharashtra Public Universities Act and Statutes, Ordinances and Regulations made thereunder, and directions of the University, University Grants Commission and the State Government and to consider all such matters as may be referred to it by the Hon'ble Vice-Chancellor and to perform all other functions which may be prescribed by the Act, the Statutes or the Ordinances etc.
- (xviii) To make information relating to the department, available to University Administration and Director as and when required.

(5) Meetings of School Management Committee:

- (i) The School Management Committee shall meet at least once in six months (each Semester).
- (ii) The Director may, *suo moto* or on the suggestion of the University officers or on a written requisition by at least one-third of the members of the School Management Committee, convenes a meeting of the School Management Committee.
- (iii) The quorum for the School Management Committee shall be half of the total members, fractions to be rounded off to the next digit.
- (iv) The notice of meeting of the School Management Committee shall be issued at least 07 (seven) clear days before the date of the meeting:  

Provided that, the Director may convene an emergency meeting of the School Management Committee at a short notice, if it is necessary to do so.
- (v) The rules for the conduct of School Management Committee meetings shall be prescribed by the Regulations of University.

**4. DIRECTOR of SCHOOL**

(1) Appointment:

- (i) The Director of School shall be nominated by the Vice-Chancellor from amongst the Heads of the Departments or Professors with at least 5 years experience of teaching, as Professor and/or Associate Professor, in the University Department, by rotation, for a period of not more than three years.
- (ii) For this purpose, the Vice-Chancellor may appoint an Experts Committee, to interview and recommend to him, three names of candidates suitable as the Director of the School, from amongst the eligible candidates:

Provided that in case there is only one Professor in the Departments under the aegis of the School, he shall be designated as the Director and if there is no Professor and only one Associate Professor, such Associate Professor shall be designated as the Director:

Provided further that in case there is no Professor and there are more than one Associate Professors in the School, the Vice-Chancellor shall nominate the Director from amongst the Associate Professors in the University Department:

Provided further that if there are no Professors or Associate Professors, the Vice-Chancellor shall nominate the Director from amongst the Professors or Associate Professors from other Schools:

Provided further that when there is only one Department in the School, the Head of the Department shall be the ex-officio Director.

(iii) When the office of the Director falls vacant or when the Director is, by reason of illness, absence or any other cause, unable to perform duties of his office, the Vice Chancellor, may appoint any other Head of the Department /Professor in the Departments under the aegis of the School, to officiate as Director, till a new Director assumes duty or the Director resumes office, as the case may be.

(2) Power and Duties:

- (i) The Director shall be the Head of the School and shall be responsible for the conduct and maintenance of the standards of teaching and research in the Departments/Centres under the aegis of the School.
- (ii) In addition, the Director shall have the following powers and duties, namely:-
  - (a) To convene and preside over the meeting of the School Management Committee and maintain the minutes of its meetings.
  - (b) The Director shall have the right to be present and to speak at any meeting of the DC of the School, as the case may be, but shall not have the right to vote thereat unless s/he is a member thereof.
  - (c) To co-ordinate and generally supervise the teaching, examination, research and extension work in the School through the Heads of Departments/Centres.
  - (d) To supervise the conduct of examination for the students of the School in accordance with directions given by the University.
  - (e) To prepare and administer the budget of the School and review expenditure, in accordance with relevant ordinances and statutes of the University. The school budget will be directly under the control of the director.
  - (f) To supervise and manage the budget provided to the chairs of the school.
  - (g) To coordinate and forward all documents sent by the Heads of the Departments.

- (h) The Director will sanction leave to Heads of the Departments
- (i) The confidential report for teaching and non-teaching staff will be submitted to the University authorities through the director
- (j) The Director will be the member of selection committee for selection of all faculty members in the School.
- (k) To maintain discipline in the School through the Heads of Departments/Centres
- (l) To take steps to promote inter-disciplinary teaching and research within and among the schools.
- (m) To take steps to give effect to the decisions and recommendations of the School Management Committee
- (n) To perform such other duties as may be assigned by the Vice-Chancellor, and university authorities in accordance with the provisions of the University Statues and Ordinances.
- (o) To make available information relating of the School and Departments/ Centres/Chairs under its aegis, through the Heads of the Departments and the University Administration as and when required.

## **5. Financial Administration**

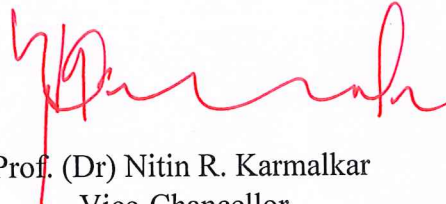
- (1) The school budget will have two parts, namely:-
  - (i) School Level Budget
  - (ii) Departmental Level Budget
- (2) The School shall adopt bottoms up approach in preparing the budget. The Heads of the Departments will prepare the departmental budget in consultation with Departmental Committee and forward it to the School Management Committee.
- (3) The Director will prepare the School budget i.e. a consolidated budget, for the school on the basis on departmental budgets forwarded by the Heads of the Departments. The director shall incorporate the departmental budget requirements and the School level requirements separately. Thus, the budget of school will consist of budgets of individual departments and a separate budget for school. The Director will place the budget before School Management Committee for approval.

- (4) The school budget and the departmental budgets shall be administered and managed by the Director and the Head of the Department respectively. However, the Director will have a right to review the execution of budget of a department in the school periodically and take appropriate action in this regard. In such cases the action so taken shall be reported to the School Management Committee at the earliest, for its approval. The decision taken by the School Management Committee shall be final and binding.
- (5) The financial authorities and responsibilities of all the committees, Heads of the Departments and Directors will be in accordance to the relevant Statutes and Ordinances, Executive Orders of the University, issued from time to time. They need to be strictly followed during preparation and administration of Departmental and School level budgets.
- (6) The Vice-Chancellor will be the final authority in case of any disagreement.

#### 6. Centres

- (1) The designation of the person in charge of a Centre shall be 'Coordinator'.
- (2) The Centre Coordinator shall have financial and administrative powers on par with the Heads of Department.
- (3) The Vice-Chancellor shall nominate a suitable person as the Centre Coordinator.
- (4) The Centre shall also have an Advisory Committee nominated by the Vice-Chancellor as per the recommendations by the Director of the School.

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Date:25/10/2021

  
Prof. (Dr) Nitin R. Karmalkar  
Vice-Chancellor